



## MISSOULA COUNTY SHERIFF'S OFFICE CONCEALED WEAPON PERMIT APPLICATION GUIDELINES

### **When is a concealed weapon permit required?**

A permit is necessary only when the weapon is wholly or partially concealed on your person by your clothing or wearing apparel and you are carrying the weapon within the official boundaries of a city or town or the confines of a logging, lumbering, mining or railroad camp. Even with a concealed weapon permit, you may *not* carry a concealed weapon in buildings owned or leased by the federal, state, or local government, any financial institutions, or any place where alcoholic beverages are sold, dispensed and/or consumed. Please review the Montana statutes regarding concealed weapons for the duties, responsibilities and limitations of carrying a concealed weapon in Montana. See Mont. Code Ann. § 45-8-316 et seq.

### **Applications**

Applications are available online on the Missoula County Sheriff's website: [www.missoulacounty.us](http://www.missoulacounty.us) (go to services, in the drop down pick Public Safety, on select Sheriff's office, then forms) Applications are also available in the Missoula County Sheriff's Office on the second floor of the Missoula County Courthouse

Applications are accepted Tuesday-Thursday, 1:00pm-4:00pm by appointment only. You must submit your application in person, and you must sign your application in the presence of a designated person in the Sheriff's Office.

Within 60 days the Sheriff will either issue you a permit or send a letter explaining the reasons for denial. Permits are valid for four years. Applications for renewals must be made within 90 days before expiration of the permit.

### **Applicant Eligibility:**

Montana Code Annotated § 45-8-321 requires that an applicant must be a United States citizen who is 18 years of age or older and who holds a valid Montana driver's license or other form of identification issued by the state that has a picture of the person identified. An applicant must have been a resident of the state for at least 6 months.

**Fees:**

**New Applications:**

- \$27.25 Background investigation, Mont. Code Ann. § 45-8-322 (5) & D.O.J. set fee schedule.
- \$ 5 Fingerprints. Not required for renewals. Mont. Code Ann. § 45-8-322 (4).
- \$50 Permit issuance. Mont. Code Ann. § 45-8-322 (3).

**Total: \$82.50**

**Renewals:**

- \$25 for renewals. Mont. Code Ann. § 45-8-322 (3).

\*You must renew within 90 days **prior to the expiration date** of your permit. If you pass your expiration date without renewing, even by a day, you must re-apply with an initial application, background check and fees.

**Replacement Permit:**

- \$25 to Replace lost permit. Mont. Code Ann. § 45-8-322 (3).

**Copies of permit:**

The original application and permit are given to the applicant. Replacement of a lost permit shall be treated as a renewal. Mont. Code Ann. § 45-8-322(2) and (3).

**Proof of firearms competency: Mont. Code Ann. § 45-8-321 (3)**

**Hunter's Safety Course Certification**

The Montana FWP website can provide you with a copy of your certification card, even if you took the Montana course decades ago.

**Completion of a firearms safety or training course**

The course must be approved or conducted by FWP, a similar agency of another state, a national firearms association, law enforcement agency, institute of higher education, or an organization that uses instructors certified by a national firearms association

**Proof of license and training from another state**

Possession of a license from another state to carry a firearm concealed or otherwise, that is granted by that state upon completion of a course described above

**Military Qualification**

Evidence that the applicant, during military service, was found to be qualified to operate firearms, including handgun. A DD 214 will show your weapons qualifications. It must show handgun qualification to be adequate for your CWP proof of competency.

Please see Mont. Code Ann. § 45-8-321(4) for the type of proof needed to demonstrate the firearm training noted above.

### **Out of County permits**

Your concealed weapon permit is recognized throughout the state of Montana. However, because the clear intent of the law is to have the sheriff of the county in which you reside issue your permit, you will have to apply for your permit in the county in which you reside. Missoula County will not process permits for persons living in other counties.

If you move outside of Missoula County, you must notify the sheriffs of both the old and new counties within 10 days of the change in residence. If the person's residence change either from or to a city or town with a police force, the person shall also inform the chief of police in each of those cities or towns that has a police force.

### **Is another state's concealed weapons permit valid in Montana?**

Please review the link to the Montana Department of Justice website regarding which state's concealed weapons permits are honored in Montana.

<https://dojmt.gov/enforcement/concealed-weapons/>

### **Montana Laws relevant to concealed carry and permits:**

Montana Code Annotated Title 45, Chapter 8, Part 3 provides the relevant Montana statutes on concealed weapons permits. The statutes can be found online at [leg.mt.gov](http://leg.mt.gov/bills/mca_toc/45_8_3.htm) or by following this link: [http://leg.mt.gov/bills/mca\\_toc/45\\_8\\_3.htm](http://leg.mt.gov/bills/mca_toc/45_8_3.htm)

### **Additional Information:**

The Montana Department of Justice has additional information regarding concealed weapons permits available on their website at:

<https://dojmt.gov/enforcement/concealed-weapons/>