

MISSOULA COUNTY BUDGET

July 1, 2003 – June 30, 2004



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INTRODUCTION

On August 27, 2003, the Board of County Commissioners adopted the Fiscal Year 2004 Missoula County Budget. The Budget includes all funds of Missoula County legally requiring an adopted budget. Attachments A, B and C at the end of this introductory section provide a summarized version of the authorized expenditures for each fund and each General Fund department. The attachments are preceded by the resolution adopting the budget and setting the mill levies. The line item detail for each fund and department appears in the section labeled Budget Detail.

This document includes only the budget for Missoula County. It does not include budgets for any other taxing jurisdictions within the County, such as the City of Missoula, school districts, fire districts or any other special districts. The boards of trustees of those entities are responsible for adoption of budgets for those jurisdictions.

ECONOMIC CONDITIONS

External

Missoula County continues as the major trade and service center in western Montana and second largest in the state after Billings. According to the Missoula Area Economic Development Corporation, the total trade area population has increased to 343,980, up 28.7% since 1990, and continues to grow. Trade center/service activities constitute 25% of the labor income in nonfarm industries, followed by wood products (16%), transportation (16%), federal government (14%), and the University of Montana (10%).

Growth has cooled from the strong rates in the past few years, due to the completion of large construction projects and high electricity rates that caused layoffs and cutbacks in manufacturing. Nonfarm labor income is projected to grow at a rate of 2.8 to 3.0% over the next three years (contrasted with an average growth rate of 4.8% over the past five years) according to statistics provided by the University of Montana Bureau of Business and Economic Research. The slower projected growth rates reflect state government budget problems (including a wage freeze) and the slowdown in the national economy. However, building permit activity remains at its all time high and several large construction projects have been proposed that could help bolster the economy.

Internal

The Board of County Commissioners budget priorities include the continued maintenance of strong cash reserves and the funding of major capital projects, notably the Courthouse and annex renovations and the upgrade of the communications backbone. The County's financial condition continues to improve with the General Fund hitting its cash reserve target during fiscal year 2003 after several years of rebuilding. General Fund equity has increased from \$2,096,057 at the end of fiscal year 2001 to \$3,403,396 at the end of fiscal year 2003. For FY2004, the Commissioners have established a General Fund reserve of 12% of total revenues. Special Fund reserve parameters remain at 5% of total revenues, except Public Safety (8%) and the Community Based Organization funds (3%).

Northwestern Energy (N.W.E.), the largest taxpayer in Missoula County, filed for bankruptcy in September 2003. N.W.E. represents approximately 5% of the total taxable valuation and provides approximately \$705,000 in revenue to the County annually. In anticipation of the bankruptcy and the potential that N.W.E. may not be able to make all or part of its tax payments, the Commissioners set aside \$300,000 as a contingency.

The Partnership Health Center, Missoula's community health clinic, suffered a significant operating loss totaling \$525,456 in fiscal year 2002 resulting in deficit unrestricted net assets totaling \$750,010. New management in fiscal year 2003 has made significant operational changes to make the Center solvent once again. Net income, before depreciation, totaled \$1,586 for FY2003 and FY2004 income is projected to be in excess of \$40,000.

Recording revenues totaled approximately \$1,180,000 in FY2003, nearly \$410,000 over what was anticipated. This is a reflection of low interest rates and Missoula's hot real estate market.

After two consecutive years of declining investment reserves, Missoula County's self-insured Health Insurance Trust appears to have stabilized with a net decline totaling approximately \$104,000 (compared to \$900,000 in FY2002). Insurance premiums are expected to increase approximately 14% in FY2004 to ensure the sustainability of the Trust.

Legislative Changes

The 2003 Legislature effect on local government finance was primarily related to amending the sweeping changes made in the 2001 Legislature:

SB 218 – District Court Assumption. This bill's primary purpose was to clarify the State's responsibilities for indigent defense. SB 176 in the 2001 Legislature provided that the State assume all of the costs of indigent defense. Prior to SB 176, the State was responsible for indigent defense only to the extent of available appropriations. SB 218 further clarifies what indigent costs are and how counties will be reimbursed. Savings to Missoula County as a result of this bill is estimated to be approximately \$416,000 annually.

SB 478 – Permissive Medical Levy. SB 478 amends the law that allows local governments to increase mill levies for the increase in the cost of health insurance provided to employees. SB 478 stipulates that this levy must be separately identified on the tax bill, that it is not subject to the inflationary growth factors in subsequent years that are allowed for other mills, and that unused authority may not be carried forward to future years.

TAXABLE VALUE AND MILL LEVIES

For fiscal year 2004, the value of one mill in Missoula County (county-wide) and areas outside the City of Missoula total \$155,594 and \$78,235 (versus \$151,160 and \$69,084 in 2002) as certified by the Department of Revenue. These values include \$3,979 and \$2,239 of newly taxable property countywide and outside the City, respectively.

For fiscal year 2004, County tax revenue totals \$19,106,037 (\$18,992,940 in 2003) for the countywide levies and \$1,981,991 (\$1,887,707 in fiscal year 2003) for those levies applied only outside the City limits. These revenue levels require 122.79 and 25.33 mills in fiscal year 2004, for the countywide and rural levies, respectively. The following table shows the changes in tax revenue and mills for 2004:

	County-wide	Mills	Rural-only	Mills
Total Property Taxes Assessed – Prior Year	\$18,742,940	123.97	1,887,707	27.32
Current Year Property Taxes Attributable to Floating Mill*	310,455	2.00	37,557	0.48
Current Year Property Taxes Attributable To Newly Taxable Property**	500,083	-	56,727	-
Change in Mills due to changes in taxable value from sources other than newly taxable property***	-	(.30)	-	(2.47)
Prior year tax authority carried-forward to future years	(999,030)	(6.42)	(59,746)	(.76)
New Levy Authority:				
Judgment Levy	125,713	0.81	-	-
Specialized Transportation	25,750	0.17	-	-
Public Safety	128,570	0.83	-	-
District Court – Youth Court	8,670	0.06	-	-
Permissive Medical Levy	262,886	1.69	59,746	0.76
Total Property Taxes Assessed – Current Year	\$19,106,037	122.84	\$1,981,991	25.33

* The "Floating Mill" represents changes in tax revenue attributable to the inflation factor provided in MCA 15-10-420 and the change in certain personal property reimbursements.

** Newly Taxable Property represents changes in property within the County provided by the Montana Department of Revenue. Generally an increase to the tax base and not to the mills levied.

*** MCA 15-10-420 limits local governments' ability to increase mill levies beyond the prior year's dollars levied (with certain exceptions). Therefore any change in taxable value that is not from newly taxable property, such as with reappraisal, has the effect of decreasing mills in order to raise the same amount of dollars.

BUDGET PARAMETERS

Missoula County department heads were given the following parameters in preparing their budget requests:

1. Assume that tax related revenues would grow by 3% in 2004, except personal property reimbursements under SB 417 and HB 20 would decline by 12.5%. Departments were also given estimated entitlement share figures.

2. A department that receives non-tax revenue must absorb any reduction in that revenue.
3. Salary increases were set at 3%.
4. Operation expenditures were set at the prior year's level. Any increase must come in the form of an enhancement request.
5. All capital requests must come in the form of an enhancement request. Capital requests in excess of \$25,000 are considered for the Capital Improvement Program. Smaller capital requests are included in each department's budget.
6. The County's goal is to maintain a 5% cash reserve in the Special Funds, except Public Safety which is set at 8% and the Community Based Organization funds set at 3%. The General Fund cash reserve has been set at 12%. Funds not meeting these requirements should design their budget to increase cash reserves 1% per year until the threshold is met.

BUDGET PROCESS

The Fiscal Year 2004 budget process started in April 2003. Departments were asked to submit budgets within the parameters set by the Board of County Commissioners and to submit enhancement requests forms for any increases in the budget beyond the parameters. The Commissioners also established budget priorities in order to rank enhancement requests for approval.

Early in the process, it was determined that there would be some on-going and one-time revenues available to fund enhancement requests. The Commissioners set the priorities as:

1. Maintenance of cash special fund reserve targets, and increasing the general fund reserve requirement to 12% of total revenues.
2. Funding of critical need items including statutorily or contractually required requests and items in the departments' strategic plan.
3. Funding of critical need capital expenditures focusing on life-safety compliance and major repairs. Major projects include Courthouse restoration, Annex renovation projects, and upgrade of the County communications backbone.
4. Items that will greatly improve departmental efficiency and long-term cost savings.

During the budget process the Commissioners started a performance measure initiative in order to identify departmental growth and program results with non-financial indicators. In this first year of implementation, performance measures were requested from the departments on a voluntary basis. The requests were limited to statistics only. Goal-setting and benchmarking measures will be considered for implementation in future years. This information will be used to make more informed decisions during the budget process, especially regarding enhancement requests. Performance measure information for the participating departments are included in the narrative preceding the statement of budget in the attached budget detail.

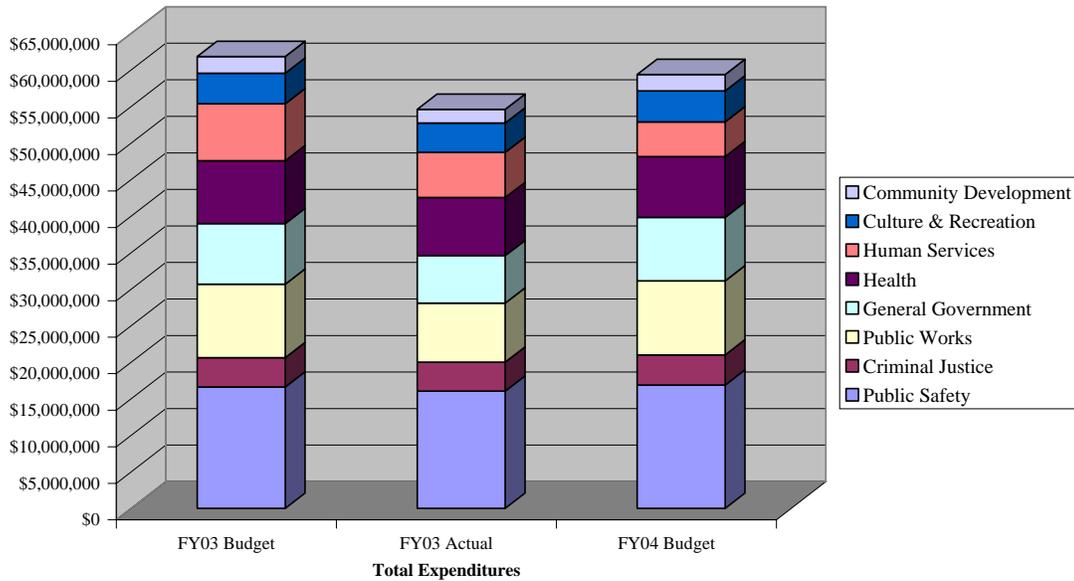
Two preliminary hearings were held in July. The final budget hearing was held on August 20, 2003. The budget was adopted on August 27, 2003 after the Commissioners made final adjustments based on the testimony they received at the hearings.

FINANCIAL INFORMATION AND MAJOR INITIATIVES

It is most useful to look at Missoula County's Fiscal Year 2004 Budget in terms of functional areas, and how it compares with the fiscal year 2003 budgeted and actual expenditures. The following table demonstrates how funds were appropriated in Fiscal Year 2003, what was actually spent that year, and how they were appropriated in Fiscal Year 2004. In the following two charts, administrative costs such as accounting, human resources, information systems and risk management are allocated across all functions in proportion to their direct expenditures. Allocated administrative costs represent 6.4% of the total fiscal year 2004 budget. Transfers out to other funds are excluded so expenditures are not overstated. Debt service is included in the function receiving the greatest benefit. The Health Insurance and Workers Compensation self-insurance funds are funded by charges to other departments, and, consequently, are excluded here to avoid double counting of expenditures. Percentages indicate each areas percentage of the total County budget.

	<i>FY2003</i>		<i>FY2003 Unaudited</i>		<i>FY2004</i>	
	<i>Amended Budget</i>		<i>Actual Expenditures</i>		<i>Adopted Budget</i>	
<i>Public Safety</i>	\$ 15,430,248	26.8%	\$ 15,031,302	30.6%	\$16,876,250	28.4%
<i>Criminal Justice</i>	5,466,041	9.5%	5,393,218	11.0%	4,127,266	7.0%
<i>Public Works</i>	9,249,225	16.0%	7,747,554	15.8%	10,141,936	17.1%
<i>General Government</i>	4,960,373	8.6%	4,779,780	9.7%	8,678,443	14.6%
<i>Health</i>	8,026,043	13.9%	7,506,647	15.3%	8,312,536	14.0%
<i>Human Services</i>	9,080,946	15.8%	2,676,283	5.4%	4,760,457	8.0%
<i>Culture & Recreation</i>	3,528,969	6.1%	3,115,787	6.3%	4,242,208	7.1%
<i>Community Development</i>	1,889,392	3.3%	2,858,616	5.8%	2,238,620	3.8%
	\$ 57,631,237	100.00%	\$ 49,109,186	100.0%	\$59,377,716	100.0%

**Missoula County
Comparison of Expenditures by Function**

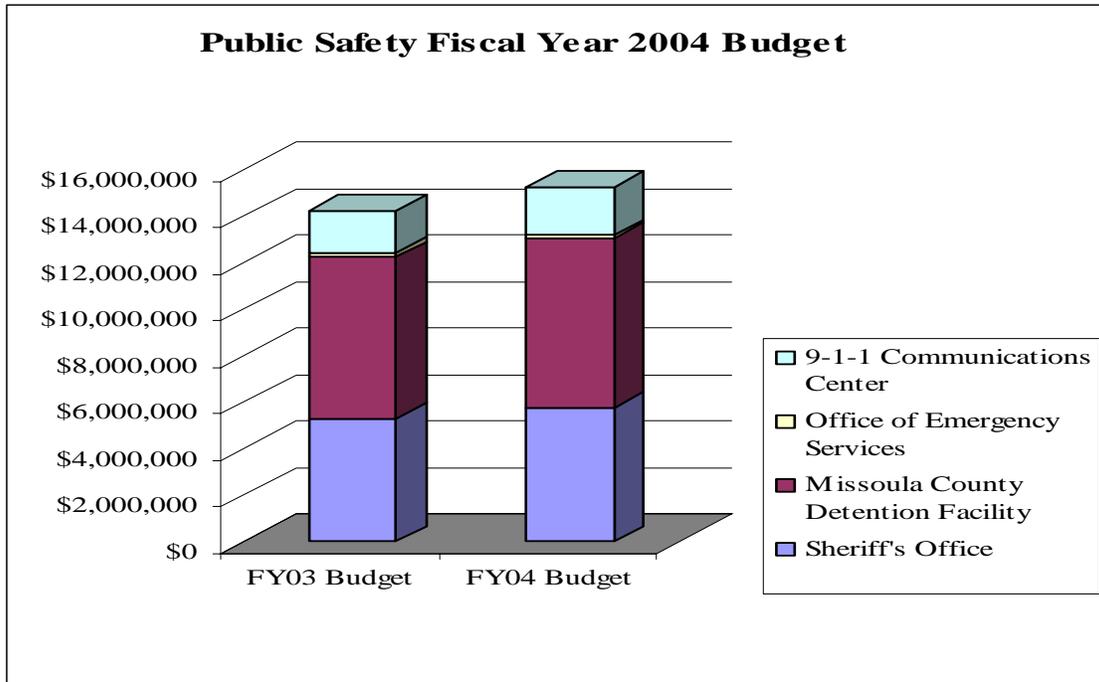


The following departmental narratives discuss each department’s budget as an independent County unit. Therefore, administrative costs are not allocated and interfund transfers are not eliminated in order to reflect each department’s direct and controllable expenditures (certain interdepartmental transfers are excluded to prevent the double counting of expenditures).

Public Safety

The public safety function is comprised of the Sheriff’s Office including the Missoula County Detention Facility, and the Department of Emergency Service including the 9-1-1 Emergency Dispatch Center and the Office of Emergency Management. Fiscal year 2004 budgeted expenditures total \$15,236,362 (\$14,232,398 in fiscal year 2003).

The Sheriff’s Office responds to calls from the public for emergency law enforcement assistance, investigates crimes, and provides regular patrol services throughout the County. The office is comprised of the Sheriff, 44.85 sworn deputies, and various support staff. For fiscal year 2004, significant enhancements to the Sheriff’s budget include increasing personnel by 1 FTE deputy (through a transfer from the Detention Center) and the early pay-off of vehicle debt using excess cash reserves. The total FY2004 Sheriff budget totals \$5,761,962 (\$5,616,637 in FY2003).

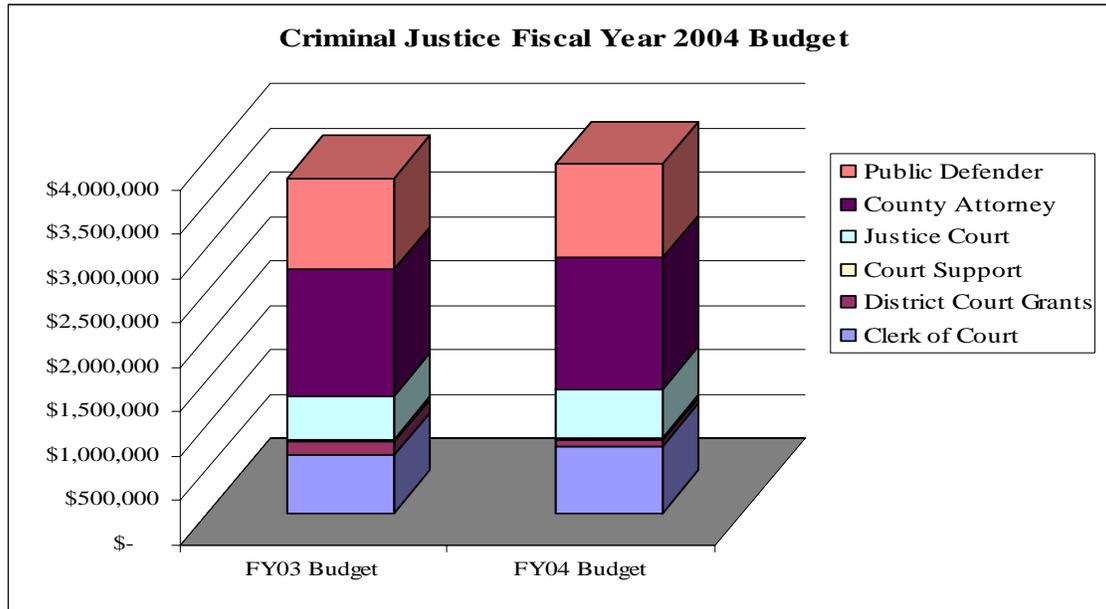


The Missoula County Detention Facility, a division of the Sheriff's Office, will see its third full year of operation in 2004. This facility manages County adult and youth detention, and an entire wing that houses prisoners for the State of Montana Department of Corrections. This facility can house up to 394 adults and 24 juveniles with a staff of 115.58 FTE's, requiring a total budget of \$7.3 million (versus \$6.9 million in 2003). \$3.5 million in non-tax revenue is budgeted to cover the costs of Department of Corrections and other jurisdictions' prisoners. Enhancements to the Detention Center budget include \$40,000 for an expected increase in utility costs and \$31,449 for increases in internal charges, primarily for insurance and technology. Additionally, \$309,632 was levied in the General Fund on a one-time basis as a contingency for the State Department of Corrections contract.

The Department of Emergency Services contains the 9-1-1 division and the Office of Emergency Management. The Office of Emergency Management involves the planning, development, and maintenance of Missoula County's emergency and administrative communications system. This includes the 9-1-1 Center, remote microwave sites, paging system, and frequency coordination. The 9-1-1 Center provides dispatch services to 23 "first responders" located in and around Missoula County, including law enforcement, emergency medical, and fire. The 2003 budget includes \$571,000 for the continued implementation of Enhanced 9-1-1 and the first phase of the upgrade of the County's communications backbone. Additionally, \$500,000 (\$150,000 in fiscal year 2003 and \$350,000 in fiscal year 2004) of General Fund reserves have been designated to partially fund the other phases of the communications backbone. \$915,437 of non-tax revenue has been budgeted to fund the operations of the 9-1-1 Center, most of which is "quarter money" earmarked for the Enhanced 9-1-1 project.

Criminal Justice

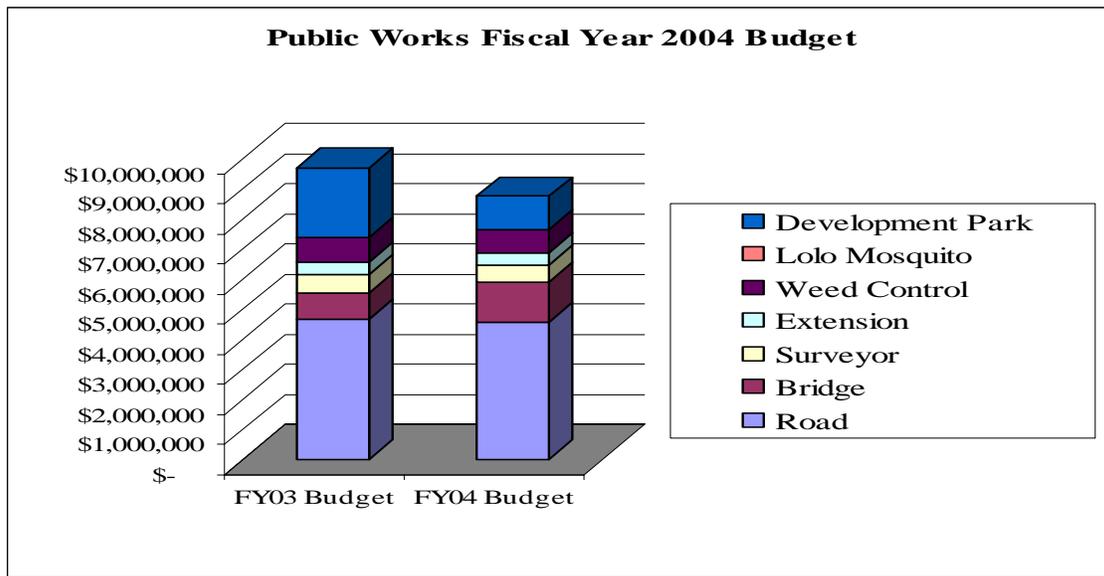
The criminal justice function includes all offices related to the court system. These include the Justice Courts, the County Attorney's Office, Public Defender's Office, Court Support (bailiffs), and certain grants related to State District Court.



Significant changes for 2004 include the purchase of a new case management system and laptops and scanners for the County Attorney's Office (approximately \$41,000); the addition of a temporary attorney in the Public Defenders Office (\$53,000), and the addition of a .5 FTE clerk in the Clerk of Courts' office. Additionally, the State Supreme Court Administrator's Office is now required to reimburse 100% of the costs related to indigent defense in the District Court. This has created an increase in the FY2004 District Court reimbursement revenue by nearly \$550,000 resulting in a decrease in the mill levy requirement for the Public Defenders Office.

Public Works

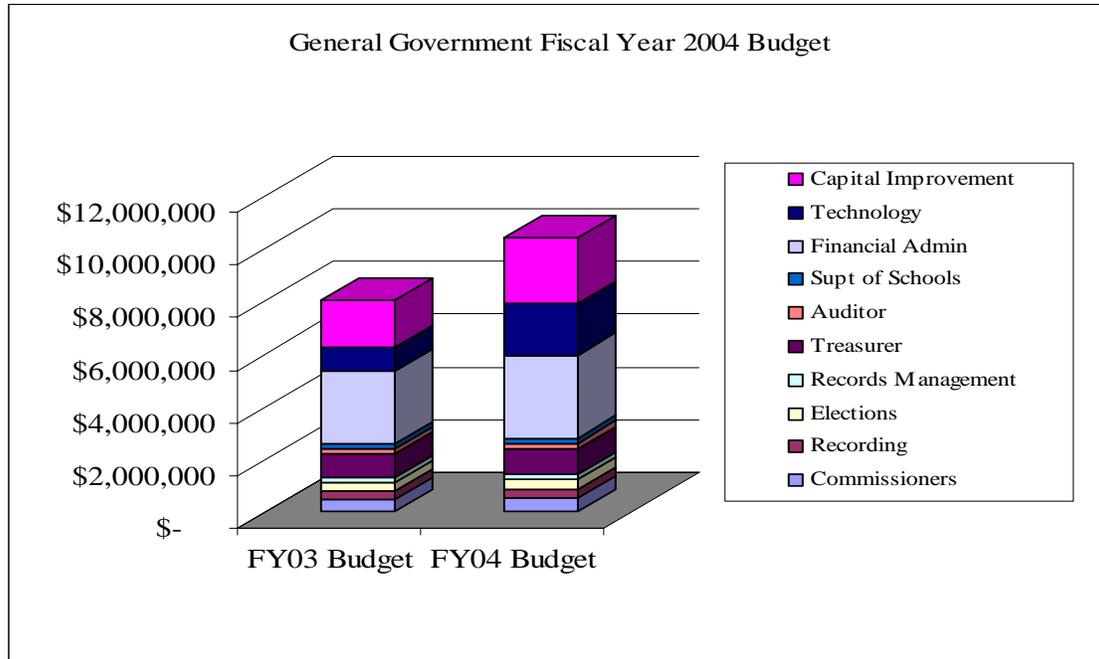
Public Works includes the Road and Bridge funds and the Surveyor/GIS department, the Weed and Extension funds, the Lolo Mosquito District and the Missoula Development Authority's Airport Tax Increment District. . The Road fund is responsible for County road maintenance, traffic control, and road projects within the County. The Bridge fund is responsible for maintenance of bridges in the rural county as well as within the Missoula City limits. The Surveyor/GIS department is responsible for the review of all surveys filed within the County and maintains the County's GIS mapping system. The Weed fund's purpose is to prevent, reduce, or eliminate the economic impact of noxious weeds on all lands within the County. The Extension Office provides education services to residents in the subjects of agriculture, horticulture, human resources, community development, and youth development. The Lolo Mosquito District conducts mosquito control efforts in the Lolo community area. The Airport Tax Increment fund is used to account for all activities related to the County owned Development Park as well as the industrial tax increment district which was created in that area.



Significant changes in Public Works include an increase of \$450,000 in Bridge fund expenditures, primarily due to the Van Buren Pedestrian Bridge project. The Surveyor/GIS budget was reduced by .5 FTE in GIS due to a decrease in departmental revenues. Expenditures in the Tax Increment District have decreased approximately \$851,000 primarily due to fewer infrastructure projects than the prior year.

General Government

The General Government function includes those elected offices that provide direct service to the public for decision making or record keeping matters. This includes the Board of County Commissioners and staff; the Clerk & Recorder/Treasurer functions of Elections, Recording, Records Management, and Treasury; the County Auditor and the Superintendent of Schools who maintains a variety of school related records. Additionally, this function includes the Financial Administration department which contains expenditures related to general government and the Board of County Commissioners' agenda. General Government also includes the County's Capital Improvement Program, comprised of the Capital Improvement fund and the Technology fund.

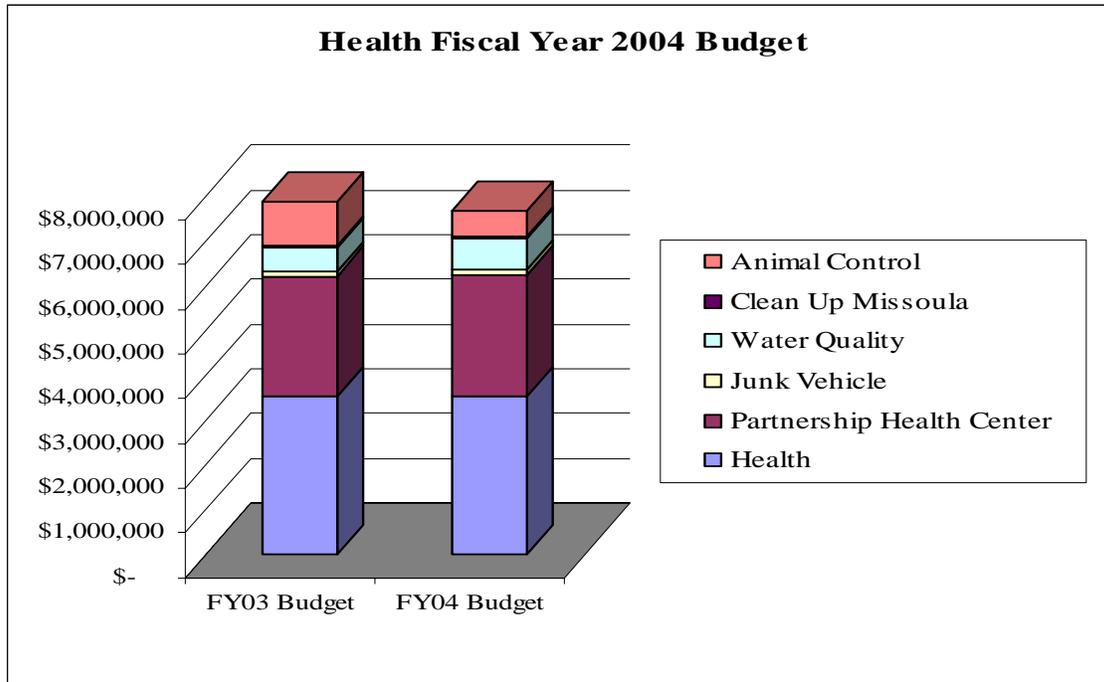


Significant items in Financial Administration include \$500,000 earmarked for Courthouse renovations (particularly the fourth floor remodel), \$350,000 earmarked for the 9-1-1 Communications Backbone upgrade, and \$40,000 for the defense of the ACLU/public defender lawsuit. Approximately \$324,000 has been set aside as a contingency for the Detention Center contract with the State, \$90,000 for the state assumption of public defender, and \$300,000 for Northwestern Energy’s 2004 property tax payments.

Capital Improvement projects for 2004 include renovation of the Annex 4th floor (\$950,000), continuing the restoration of the Old Courthouse terra cotta and granite exterior (\$361,000), and replacing the Courthouse boilers (\$343,150). Technology projects include \$450,000 for the acquisition of a new criminal justice system and \$660,710 for new elections equipment necessitated by new federal mandates.

Public Health

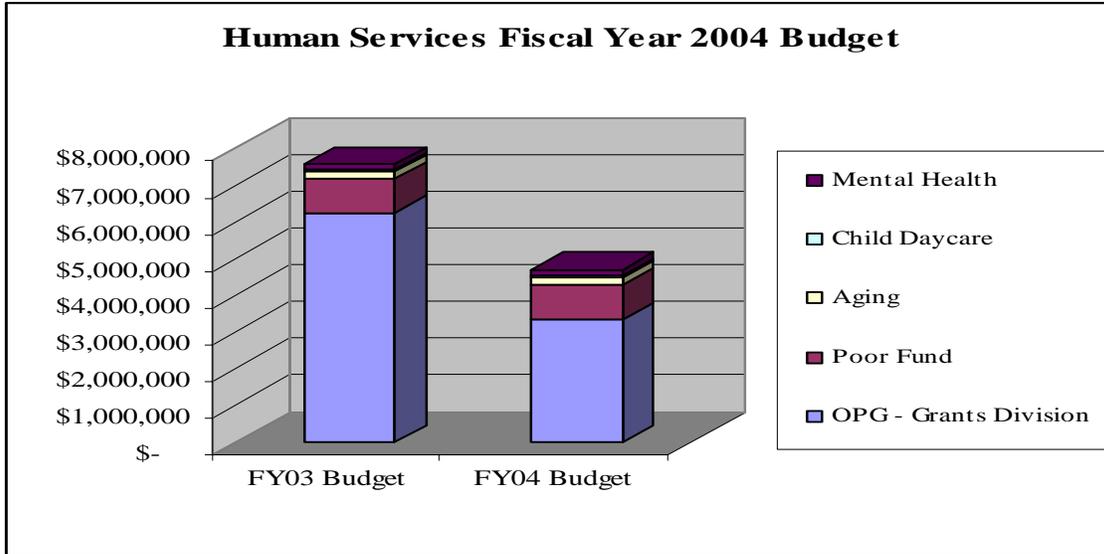
The Public Health function is comprised of the Health Department, the Water Quality District, the Partnership Health Center, the Junk Vehicle Program, Animal Control, and the Clean-up Missoula fund.



Significant changes in the Public Health functional area include a decrease in Animal Control expenditures by approximately \$415,000 due to the completion of the new Animal Control facility. The Water Quality District budget has increased approximately \$167,000 primarily due to a sewer improvement project.

Human Services

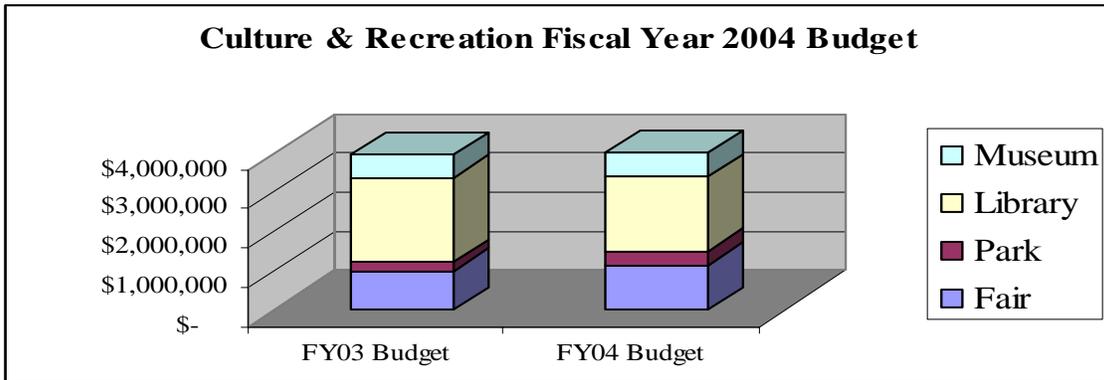
The Human Services function includes all those programs that address the social and economic needs of the citizens of Missoula County. It includes Poor, Aging, Child Daycare, and Mental Health. It also includes programs for the assistance of victims of crime, battered women, families at risk of developing serious family problems, recovering alcoholics needing housing, those who have little or no health care coverage, and those who need assistance qualifying for SSI. Many of these programs are administered by the Office of Planning and Grants, and consequently, are accounted for in the Planning fund.



Significant changes include a \$2.9 million reduction in OPG Grants Division expenditures, due to the substantial completion of the East Missoula Sewer Project. Additionally, the Board of County Commissioners increased the Poor Fund mill levy by \$72,210 to provide long-term sustainability for the fund (one-time enhancements had been used in the past in order to maintain the level of service).

Culture & Recreation

The Culture & Recreation function includes the Western Montana Fair, Museum, the Library (including the Library Shared Catalog Project) and the Park funds.



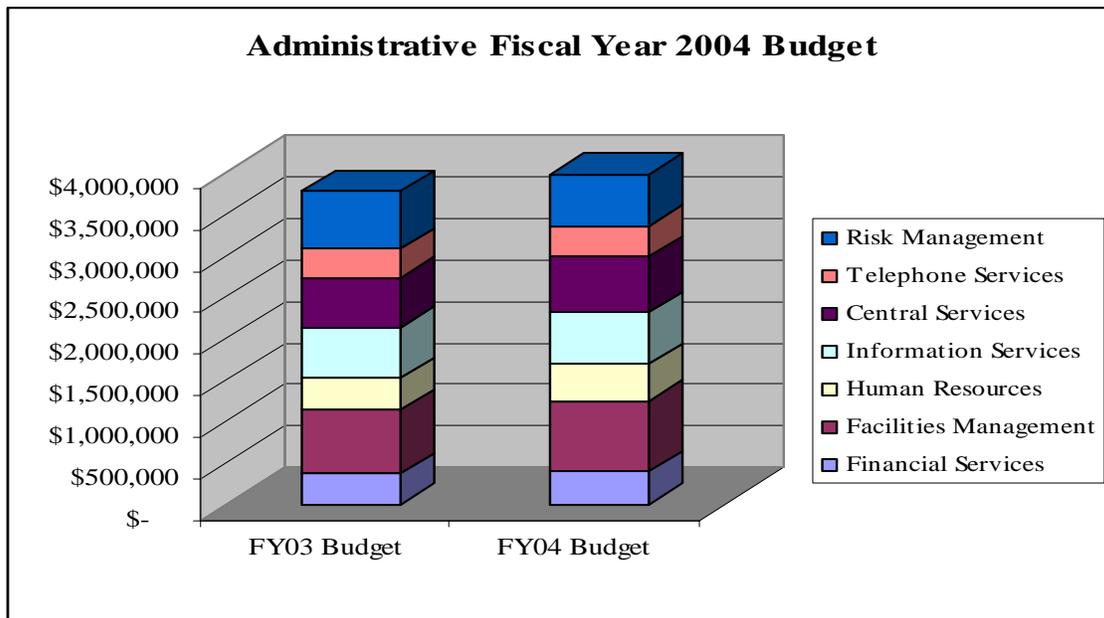
The Library budget has decreased by \$263,000 due to the completion of a large phase of the Library’s remodel project in fiscal year 2003. Additionally, expenditures in the Shared Catalog Project (a joint project between libraries statewide to share card catalog information) decreased by \$119,000 as the project moves into its second phase. The Fair budget has increased \$141,000 due to equipment purchases and facilities repairs. Also, the Board of County Commissioners approved a one-time \$250,000 transfer to the Art Museum to help with the cost of its renovation project.

Community Development

Community Development includes the land use planning aspects of the Office of Planning and Grants, as well as some specific, as well as the administration of federal and state community development dollars and the Open Space fund. Significant changes include the addition of 1.5 FTE planners (\$64,671).

Administration

Administration includes those offices that support the functional categories listed above. These costs are allocated based on total expenditures in the summary analysis above, but are listed separately here in order to reflect changes in these administrative offices. These offices include Financial Services, Facilities Management, Human Resources, Information Services, Central Services and Risk Management.



Human Resources added a full-time secretary position at a cost of \$40,124, which includes office remodeling requirements. Facilities Management added a full-time apprentice position at a cost of \$28,000. For fiscal year 2004, the Telephone Services function was transferred out of the General Fund and placed in its own fund where it will be accounted for as an internal service fund. Other significant changes include an increase \$71,535 for expected rise in utility costs.

ACKNOWLEDGMENTS

The budget team should be commended for the great deal of work that went into the 2004 budget. This year's budget team was comprised of Ann Mary Dussault, Chief Administrative Officer; Dale Bickell, Chief Financial Officer, Jim Dolezal, Director of Information Services; Steve Johnson, Human Resource Director; Barbara Berens, County Auditor; Jane Ellis, Director of Emergency Services; and Hal Luttschwager, Risk Manager. Carol Routh, Senior Accountant, once again provided excellent work with the mechanics of keeping the data in balance and providing the desktop publishing.

Missoula County, Montana

Board of County Commissioners

William Carey
Barbara Evans
Jean Curtiss

Auditor

Barbara Berens

Clerk & Recorder/Treasurer

Vickie Zeier

Justice of the Peace

John E Odlin
Karen Orzech

Superintendent of Schools

Rachel Viellux

Clerk of Court

Shirley Faust

County Attorney

Fred VanValkenberg

Sheriff

Michael McMeekin

RESOLUTION NO. 2003-121
 FIXING CORRECTED MILL LEVIES FOR MISSOULA COUNTY
 FOR FISCAL YEAR 2003-2004

WHEREAS, on August 27, 2003, the Board of County Commissioners adopted Resolution No. 2003-087 which set the Fiscal Year 2003-2004 budget and set mill levies based on certified mill values. Subsequent to that date, it was noted that the value for the countywide mill levies was not updated from the preliminary Department of Revenues figure to the certified Department of Revenue figure.

WHEREAS the final certified value of the countywide mill is now appropriately included in the Budget Summary;

NOW, THEREFORE, BE IT RESOLVED that budgeted expenditures will not be increased from Resolution No. 2003-087.

BE IT FURTHER RESOLVED that the mill levies necessary to fund that budget will be as follows:

<u>MISSOULA COUNTY-WIDE FUNDS</u>	<u>MILLS</u>	<u>ATTACHMENT</u>
General Fund	36.73	A, B and C
Poor Fund	4.58	
Bridge Fund	4.25	
Weed Fund	2.11	
Child Daycare	0.29	
Fair Fund	0.31	
District Court Fund	3.89	
Park Fund	1.06	
Library	9.28	
Planning & Grants	2.94	
Aging Fund	1.16	
Extension Fund	1.52	
Mental Health Fund	0.50	
Public Safety	37.26	
Permissive Medical Levy	1.69	
Museum Fund	2.66	
Judgment Levy	0.81	
Technology Fund	2.29	
Risk Management	2.35	
 <u>SUB-TOTAL</u>	 <u>115.68</u>	
 <u>MISSOULA COUNTY-WIDE DEBT SERVICE</u>		
Jail Bond	6.49	
Risk Management Bond	0.62	
 <u>SUB-TOTAL</u>	 <u>7.11</u>	
 <u>TOTAL COUNTY-WIDE & DEBT SERVICE LEVIES</u>	 <u>122.79</u>	
Road Fund	16.26	
Health Fund	7.33	
Animal Control	0.98	
Permissive Medical Levy (County Only)	0.76	
 <u>TOTAL COUNTY-ONLY LEVY</u>	 <u>25.33</u>	

DATED THIS 10th DAY OF November, 2003.
BOARD OF COUNTY COMMISSIONERS

Bill Carey
Bill Carey, Chair

Jean Curris
JEAN CURRIS COMMISSIONER

Barbara Stone

APPROVED AS TO FORM & CONTENT:

Michael W. Sehestedt
Michael W. Sehestedt
Deputy County Attorney

ATTEST:

Vickie M. Zeier
Vickie M. Zeier
Clerk and Recorder

FY 2004 Budget Summary

Fund	2004 Total Expenditures					2004 Total Revenue				Revenues Over (Under) Expenditures	Beginning Cash Reserve	Ending Cash Reserve	
	Personnel	Operations	Capital	Transfers Out	2004 Total Expenditures	Non-tax Revenue	Transfers In	Entitlement	Property Taxes				
General	\$ 7,459,962	\$ 3,036,835	\$ 798,865	\$ 2,401,475	\$ 13,697,137	\$ 5,617,661	\$ 206,971	\$ 176,192	\$ 5,714,285	\$ 11,715,109	\$ (1,982,028)	\$ 3,389,409	\$ 1,407,381
Poor	-	696,068	-	239,959	936,027	73,579	8,000	91,763	712,188	885,530	(50,497)	71,851	21,354
Bridge	677,654	36,450	606,390	-	1,320,494	473,481	7,512	105,553	661,887	1,248,433	(72,061)	131,803	59,742
Weed	275,397	494,145	10,500	50,500	830,542	254,152	2,294	31,179	328,042	615,667	(214,875)	245,658	30,783
Child Daycare	-	54,620	-	-	54,620	936	-	7,826	45,858	54,620	-	18	18
Fair	377,940	546,420	184,509	23,926	1,132,795	1,036,949	42,743	8,258	48,097	1,136,047	3,252	136,203	139,455
District Court	1,435,165	402,626	13,415	57,337	1,908,543	1,186,800	104,510	28,791	605,190	1,925,291	16,748	133,394	150,142
Telephone Services	115,023	247,461	-	-	362,484	356,022	35,757	-	-	391,779	29,295	-	29,295
Open Space	-	46,494	-	-	46,494	-	-	-	-	-	(46,494)	46,494	-
Park	27,338	167,800	170,000	1,115	366,253	4,728	25,142	7,161	164,215	201,246	(165,007)	276,137	111,130
Lolo Mosquito District	9,010	7,200	7,537	-	23,747	13,867	-	-	-	13,867	(9,880)	10,573	693
Library	968,350	300,300	446,498	-	1,715,148	88,183	13,438	147,788	1,444,159	1,693,568	(21,580)	150,913	129,333
Library Shared Catalog	-	183,907	-	-	183,907	141,338	-	-	-	141,338	(42,569)	58,283	15,714
Planning & Grants	2,440,247	2,486,879	495,954	-	5,423,080	3,900,425	544,987	61,557	457,907	4,964,876	(458,204)	552,588	94,384
Aging	-	212,186	-	-	212,186	3,813	-	26,226	180,472	210,511	(1,675)	14,960	13,285
Partnership HealthCenter	1,774,837	836,314	29,000	54,760	2,694,911	2,527,163	236,705	-	-	2,763,868	68,957	(563,034)	(494,077)
Water Quality District	206,549	144,511	376,000	-	727,060	453,164	265,000	-	-	718,164	(8,896)	262,446	253,550
Extension	189,027	186,555	6,500	12,500	394,582	35,000	20,709	34,229	237,093	327,031	(67,551)	83,903	16,352
Mental Health	-	165,000	-	-	165,000	1,639	76,000	13,010	77,843	168,492	3,492	1,781	5,273
Drug Grant	157,350	17,050	-	32,810	207,210	166,934	41,000	-	-	207,934	724	12,712	13,436
Public Safety	8,585,701	2,908,910	577,363	3,754,480	15,826,454	5,636,713	3,765,378	165,680	5,796,866	15,364,637	(461,817)	1,496,685	1,034,868
Permissive Medical Levy	-	-	-	262,886	262,886	-	-	-	262,886	262,886	-	-	-
Museum	214,331	346,534	36,670	-	597,535	32,915	63,045	43,981	414,179	554,120	(43,415)	73,374	29,959
RSID Administration	-	-	-	9,500	9,500	-	-	-	-	-	(9,500)	232,891	223,391
Judgements	-	-	-	-	-	-	-	-	125,713	125,713	125,713	(125,713)	-
Capital Improvement	-	526,224	1,913,359	66,083	2,505,666	306,933	1,920,012	-	-	2,226,945	(278,721)	374,856	96,135
Technology	-	499,136	1,461,887	-	1,961,023	1,177,874	290,050	28,057	356,377	1,852,358	(108,665)	218,084	109,419
County Tax Increment	67,482	312,247	701,583	268,741	1,350,053	765,518	-	-	550,000	1,315,518	(34,535)	1,931,846	1,897,311
Goodan-Keil Capital Proj	-	-	592,000	-	592,000	592,000	-	-	-	592,000	-	-	-
PHC Capital	-	-	67,663	-	67,663	-	-	-	-	-	(67,663)	67,663	-
Junk Vehicle	83,563	16,532	7,225	4,023	111,343	117,204	-	-	-	117,204	5,861	31,897	37,758
Clean Up Missoula	-	-	-	25,000	25,000	25,000	-	-	-	25,000	-	8,525	8,525
	25,064,926	14,878,404	8,502,918	7,265,095	55,711,343	24,989,991	7,669,253	977,251	18,183,257	51,819,752	(3,891,591)	9,326,200	5,434,609
RSID Revolving	-	161,382	-	-	161,382	-	-	-	-	-	(161,382)	161,382	-
PHC Notes	-	41,197	-	-	41,197	-	41,197	-	-	41,197	-	(4,941)	(4,941)
Risk Management Bond	-	120,974	-	-	120,974	3,228	-	8,659	96,293	108,180	(12,794)	79,624	66,830
Jail Bond	-	1,364,080	-	-	1,364,080	38,227	-	212,573	1,010,260	1,261,060	(103,020)	796,744	693,724
Total Debt Service	-	1,687,633	-	-	1,687,633	41,455	41,197	221,232	1,106,553	1,410,437	(277,196)	1,032,809	755,613
Health Insurance	212,197	5,807,850	1,519	-	6,021,566	6,025,650	-	-	-	6,025,650	4,084	1,438,427	1,442,511
Workers Compensation	95,907	660,850	-	155,000	911,757	915,748	-	-	-	915,748	3,991	1,495,760	1,499,751
Excess Loss	-	-	-	-	-	45,133	-	-	-	45,133	45,133	356,654	401,787
Risk Management	52,986	452,935	-	-	505,921	7,793	86,042	48,664	366,227	508,726	2,805	1,640,515	1,643,320
Total Insurance Trust	361,090	6,921,635	1,519	155,000	7,439,244	6,994,324	86,042	48,664	366,227	7,495,257	56,013	4,931,356	4,987,369
County-Wide	25,426,016	23,487,672	8,504,437	7,420,095	64,838,220	32,025,770	7,796,492	1,247,147	19,656,037	60,725,446	(4,112,774)	15,290,365	11,177,591
Road	2,027,911	1,058,350	1,501,220	-	4,587,481	2,113,704	179,047	1,028,828	1,272,467	4,594,046	6,565	290,255	296,820
Health	2,975,002	569,679	18,000	-	3,562,681	2,795,079	43,665	110,760	573,214	3,522,718	(39,963)	824,397	784,434
Animal Control	332,267	76,485	179,000	-	587,752	340,814	34,449	14,551	76,564	466,378	(121,374)	145,498	24,124
Permissive Medical Levy	-	-	-	59,746	59,746	-	-	-	59,746	59,746	-	-	-
County Only	5,335,180	1,704,514	1,698,220	59,746	8,797,660	5,249,597	257,161	1,154,139	1,981,991	8,642,888	(154,772)	1,260,150	1,105,378
Totals	\$ 30,761,196	\$ 25,192,186	\$ 10,202,657	\$ 7,479,841	\$ 73,635,880	\$ 37,275,367	\$ 8,053,653	\$ 2,401,286	\$ 21,638,028	\$ 69,368,334	\$ (4,267,546)	\$ 16,550,515	\$ 12,282,969

County of Missoula

Comparison FY 2003 to FY 2004 General Fund Budget Summarized

Department	Personnel	Operations	Capital	Transfers Out	FY 2004 Requested	FY 2003 Amended	Transfers In	Non-tax Revenue	To Be Funded
Commissioners	436,193	28,218	4,858	-	469,269	447,345	102,502	-	366,767
J P Department 1	245,286	29,150	-	2,400	276,836	249,186	-	395,000	(118,164)
J P Department 2	234,291	29,566	2,352	2,000	268,209	233,138	-	300,000	(31,791)
Attorney	1,365,904	100,359	4,900	11,928	1,483,091	1,417,485	42,512	272,061	1,168,518
Financial Services	302,710	96,736	1,000	-	400,446	368,539	-	8,500	391,946
Recording	232,330	95,300	13,250	400	341,280	281,494	-	1,070,000	(728,720)
Elections	234,568	151,605	4,500	-	390,673	333,810	-	108,956	281,717
Records Management	157,467	19,990	-	-	177,457	170,705	-	13,000	164,457
Treasurer - Tax/MV	900,932	87,443	11,800	-	1,000,175	886,597	-	149,100	851,075
Auditor	160,217	44,161	-	400	204,778	204,143	-	-	204,778
Facilities Management	248,937	572,620	19,250	-	840,807	755,143	-	26,200	814,607
Office of Emergency Mgmt	74,493	39,912	-	-	114,405	171,673	-	59,000	55,405
9-1-1 Communications	1,147,075	243,713	679,905	1,600	2,072,293	1,798,805	25,000	890,437	1,156,856
Human Resources	311,894	128,225	5,750	-	445,869	382,214	-	-	445,869
Information Services	585,885	28,501	-	6,800	621,186	602,562	-	-	621,186
Central Stores	159,399	465,702	6,700	42,010	673,811	600,094	-	514,148	159,663
Supt of Schools	173,882	18,986	-	-	192,868	186,711	5,000	3,300	184,568
Surveyor	488,499	30,950	44,600	-	564,049	634,929	15,400	51,500	497,149
Financial Admin	-	825,698	-	2,333,937	3,159,635	2,764,039	16,557	425,941	2,717,137
	7,459,962	3,036,835	798,865	2,401,475	13,697,137	12,488,612	206,971	4,287,143	9,203,023
						Local Option Motor Vehicle Tax		1,198,521	
						State Personal Property Reimbursement		131,997	
								5,617,661	

ATTACHMENT C

**County of Missoula
FY 2004 Property Tax Levies**

Fund	Amount to be Levied	FY 2004	FY 2003
		Mills @ 155,594	Mills
General	\$ 5,714,285	36.73	37.81
Poor	712,188	4.58	4.06
Bridge	661,887	4.25	4.24
Weed	328,042	2.11	2.09
Child Daycare	45,858	0.29	0.28
Fair	48,097	0.31	0.32
District Court	605,190	3.89	6.51
Park	164,215	1.06	1.04
Library	1,444,159	9.28	9.24
Planning	457,907	2.94	2.80
Aging	180,472	1.16	1.14
Extension	237,093	1.52	1.51
Mental Health	77,843	0.50	0.49
Public Safety	5,796,866	37.26	38.19
Permissive Medical Levy	262,886	1.69	-
Museum	414,179	2.66	2.64
Judgement Levy	125,713	0.81	-
Technology	356,377	2.29	2.26
County Tax Increment (1)	550,000	-	-
	<u>18,183,257</u>	<u>113.33</u>	<u>114.62</u>
Risk Management Bond	96,293	0.62	0.61
Jail Bond	1,010,260	6.49	6.41
Total Debt Service	<u>1,106,553</u>	<u>7.11</u>	<u>7.02</u>
Risk Management	366,227	2.35	2.33
Total Insurance Trust	<u>366,227</u>	<u>2.35</u>	<u>2.33</u>
County-Wide	<u>19,656,037</u>	<u>122.79</u>	<u>123.97</u>
Road	1,272,467	16.26	17.84
Health	573,214	7.33	8.37
Animal Control	76,564	0.98	1.11
Permissive Medical Levy (Co Only)	59,746	0.76	-
County Only	<u>1,981,991</u>	<u>25.33</u>	<u>27.32</u>
Totals	<u>\$ 21,638,028</u>	<u>148.12</u>	<u>151.29</u>

(1) County Tax Increment Amount to be levied is the result of all levies on any new value within that increment district.

ATTACHMENT D

County of Missoula

FY 2004 Proposed Budget with Comparison to FY2003 Amended Budget

Fund	Personnel	Operations	Capital	Transfers Out	2004 Total Expenditures	Amended 2003 Total Expenditures
General	\$ 7,459,962	\$ 3,036,835	\$ 798,865	\$ 2,401,475	\$ 13,697,137	\$ 12,488,612
Poor	-	696,068	-	239,959	936,027	911,922
Bridge	677,654	36,450	606,390	-	1,320,494	864,201
Weed	275,397	494,145	10,500	50,500	830,542	861,148
Child Daycare	-	54,620	-	-	54,620	53,000
Fair	377,940	546,420	184,509	23,926	1,132,795	991,666
District Court	1,435,165	402,626	13,415	57,337	1,908,543	1,859,600
Telephone Services	115,023	247,461	-	-	362,484	349,669
Open Space	-	46,494	-	-	46,494	46,488
Park	27,338	167,800	170,000	1,115	366,253	222,106
Lolo Mosquito District	9,010	7,200	7,537	-	23,747	26,740
Library	968,350	300,300	446,498	-	1,715,148	1,797,583
Library Shared Catalog	-	183,907	-	-	183,907	303,203
Planning & Grants	2,440,247	2,486,879	495,954	-	5,423,080	8,432,344
Aging	-	212,186	-	-	212,186	195,113
Partnership HealthCenter	1,774,837	836,314	29,000	54,760	2,694,911	2,732,987
Water Quality District	206,549	144,511	376,000	-	727,060	559,892
Extension	189,027	186,555	6,500	12,500	394,582	407,664
Mental Health	-	165,000	-	-	165,000	165,000
Drug Grant	157,350	17,050	-	32,810	207,210	155,689
Public Safety	8,585,701	2,908,910	577,363	3,754,480	15,826,454	15,959,545
Museum	214,331	346,534	36,670	-	597,535	568,262
RSID Administration	-	-	-	9,500	9,500	56,076
Judgements	-	-	-	-	-	-
Capital Improvement	-	526,224	1,913,359	66,083	2,505,666	1,856,408
Technology	-	499,136	1,461,887	-	1,961,023	887,767
Airport Tax Increment	67,482	312,247	701,583	268,741	1,350,053	2,201,362
Goodan-Keil Capital Proj	-	-	592,000	-	592,000	-
PHC Capital	-	-	67,663	-	67,663	-
Junk Vehicle	83,563	16,532	7,225	4,023	111,343	88,949
Clean Up Missoula	-	-	-	25,000	25,000	25,000
	25,064,926	14,878,404	8,502,918	7,002,209	55,448,457	55,067,996
RSID Revolving	-	161,382	-	-	161,382	140,402
PHC Notes	-	41,197	-	-	41,197	36,978
Risk Management Bond	-	120,974	-	-	120,974	123,865
Jail Bond	-	1,364,080	-	-	1,364,080	1,363,768
Total Debt Service	-	1,687,633	-	-	1,687,633	1,665,013
Health Insurance	212,197	5,807,850	1,519	-	6,021,566	5,916,416
Workers Compensation	95,907	660,850	-	155,000	911,757	749,396
Excess Loss	-	-	-	-	-	-
Risk Management	52,986	452,935	-	-	505,921	569,026
Total Insurance Trust	361,090	6,921,635	1,519	155,000	7,439,244	7,234,838
County-Wide	25,426,016	23,487,672	8,504,437	7,157,209	64,575,334	63,967,847
Road	2,027,911	1,058,350	1,501,220	-	4,587,481	4,652,142
Health	2,975,002	569,679	18,000	-	3,562,681	3,563,325
Animal Control	332,267	76,485	179,000	-	587,752	1,003,215
County Only	5,335,180	1,704,514	1,698,220	-	8,737,914	9,218,682
Totals	\$ 30,761,196	\$ 25,192,186	\$ 10,202,657	\$ 7,157,209	\$ 73,313,248	\$ 73,186,529

BUDGET DETAIL

NARRATIVE

FUND 1000

Commissioners

Missoula County is governed by a Board of County Commissioners consisting of three elected members serving six-year, staggered terms. All legislative, executive and administrative powers and duties of the local government not specifically reserved by law or ordinance to other elected officials reside in the Commission (MCA-7-3-401).

Under such limitations and restrictions as are prescribed by law, the Board of County Commissioners has jurisdiction and power to represent the County and has care of the County property and the management of the business and concerns of the County and to perform all other acts and functions which may be necessary to the full discharge of the duties of the chief executive authority of the County government (MCA 7-5-2101).

The Commissioners Office staff consists of an Administrative Officer, three Administrative Assistants and one Secretary. Its principal functions include providing management and administrative direction to County Offices, providing support to the Board of County Commissioners as requested, implementing Board policies and decisions, and assisting in the preparation of the County budget. This function also includes the administration and implementation of the following programs:

1. The Rural Special Improvement District is a program to assist neighborhoods with the construction and maintenance of infrastructure improvements such as roads, curbs, sidewalks, and sewer and water facilities.
2. The Capital Improvement Program involves the annual development and implementation of a five-year planning process relative to all capital acquisitions by the County which exceed \$5,000 in value.
3. Special Projects involves the planning of appropriate resolution of specific problems as identified and assigned by the Board of County Commissioners.

PERSONNEL

COMMISSIONERS

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Commissioner	1	25.76	2080	53,581
Commissioner	1	31.04	2080	64,563
Commissioner	1	26.24	2080	54,579
Chief Admin Officer	1	37.77	2080	78,562
Admin Assistant	1	17.85	2080	37,128
Admin Secretary	1	12.73	2080	26,478
Senior Secretary	0.25	11.35	520	5,902
Senior Secretary	0.8	9.54	1664	15,875
Annual Merit Reserve				6,773
<u>Fringe Benefits</u>				<u>92,752</u>
TOTALS		7.05		436,193

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Commissioners</u>								
1000	- 010	410200	- 111		Permanent Salaries	320,496	336,668	5.05%
		410200	- 141		Fringe Benefits	83,746	92,752	10.75%
		410200	- 192		Annual Merit reserve	11,135	6,773	-39.17%
					Personnel	415,377	436,193	5.01%
1000	- 010	410200	- 210		Office Supplies	5,100	4,700	-7.84%
		410200	- 311		Postage	-	668	100.00%
		410200	- 321		Printing/Litho Costs	2,000	1,900	-5.00%
		410200	- 324		Copy Costs	3,200	3,000	-6.25%
		410200	- 334		Books, Research Material	300	500	66.67%
		410200	- 335		Dues & Memberships	400	400	
		410200	- 345		Phone Basic Charge	4,000	4,000	
		410200	- 346		LD Phone Charge	1,000	1,000	
		410200	- 357		Contracted Services	1,000	1,000	
		410200	- 362		Office Equipment Mtc	350	350	
		410200	- 372		Mileage-Private Vehicle	2,000	2,000	
		410200	- 381		Tuition/Registration Fees	1,200	1,200	
		410201	- 373		Meals, Lodging, Incidentals	2,000	2,000	
		410202	- 373		Meals, Lodging, Incidentals	2,000	2,000	
		410203	- 373		Meals, Lodging, Incidentals	2,000	2,500	25.00%
		410400	- 373		Meals, Lodging, Incidentals	1,000	1,000	
					Operations	27,550	28,218	2.42%
1000	- 010	410200	- 946		Capital-Room 201	4,418	4,858	9.96%
					Capital	4,418	4,858	9.96%
					Personnel	415,377	436,193	5.01%
					Operations	27,550	28,218	2.42%
					Capital	4,418	4,858	9.96%
						447,345	469,269	4.90%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
Non-Tax Revenue					
<u>Commissioners</u>					
1000-010	383002	Transfer from Permissive Medical Levy	-	90,502	100.00%
	383019	Transfer from Development Park	12,000	12,000	
		Transfers In	12,000	102,502	754.18%

NARRATIVE

FUND 1000

Justices of the Peace

The office of Justice of the Peace is set up by the Constitutional and Statutory Authority for purpose of administering justice to the citizens of Missoula County and the State of Montana. The Courts must enforce its judgments, orders and process; control the conduct of its employees; administer oaths, perform weddings, and comply with Constitutional Law and Statutory Authority.

PERFORMANCE MEASURES

Calendar Year	Total Caseload	Civil Caseload	Total Caseload/ Budgeted FTE	Civil Caseload/ Budgeted FTE	Budgeted FTE
1998	17,495	2,122	1,627	197	10.75
1999	20,208	2,634	1,880	245	10.75
2000	20,859	3,866	1,896	351	11.00
2001	19,832	4,389	1,803	399	11.00
2002	21,813	4,613	1,983	419	11.00
4-year Growth Rate	24.7%	117.4%	21.8%	112.4%	2.3%
Annualized Growth Rate	5.9%	22.4%	5.4%	21.5%	0.6%

PERSONNEL

JUSTICE OF THE PEACE - DEPT 1

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Justice of Peace	1	26.46	2080	55,037
Office Manager	1	17.85	2080	37,128
Justice Court Clerk I	1	10.54	2080	21,923
Justice Court Clerk I	1	10.29	2080	21,403
Justice Court Clerk I	1	10.04	2080	20,883
Justice Court Clerk I	1	10.29	2080	21,403
Overtime				125
Annual Merit Reserve				4,931
<u>Fringe Benefits</u>				<u>62,453</u>
TOTALS	6			245,286

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>J P Department 1</u>								
1000	- 081	410340	- 111		Permanent Salaries	161,575	177,777	10.03%
		410340	- 121		OT Full-Time	125	125	
		410340	- 141		Fringe Benefits	53,239	62,453	17.31%
		410340	- 192		Annual Merit Reseve	7,586	4,931	-35.00%
					Personnel	222,525	245,286	10.23%
1000	- 081	410340	- 210		Office Supplies	1,453	1,500	3.23%
		410340	- 311		Postage	-	4,889	100.00%
		410340	- 321		Printing/Litho Costs	1,500	1,500	
		410340	- 324		Copy Costs	750	1,000	33.33%
		410340	- 334		Books Resources Subscriptions	900	900	
		410340	- 335		Dues & Memberships	325	325	
		410340	- 345		Phone Basic	3,084	3,084	
		410340	- 346		Phone LD	225	275	22.22%
		410340	- 352		Legal Services	3,424	3,424	
		410340	- 357		Contracted Services	7,350	7,003	-4.72%
		410340	- 362		Office Equipment Mtc	250	250	
		410340	- 394		Jury/Witness Fees	5,000	5,000	
					Operations	24,261	29,150	20.15%
1000	- 081	521000	- 821		Transfer to Technology Fund	2,400	2,400	
					Transfers Out	2,400	2,400	
					Personnel	222,525	245,286	10.23%
					Operations	24,261	29,150	20.15%
					Transfers Out	2,400	2,400	
						249,186	276,836	11.10%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Non-Tax Revenue</u>					
<u>J P Department 1</u>					
1000-081	351010	J P Fees	335,328	395,000	17.80%
			<u>335,328</u>	<u>395,000</u>	<u>17.80%</u>

PERSONNEL

JUSTICE OF THE PEACE - DEPT 2

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Justice of Peace	1	25.50	2080	53,040
Office manager	1	17.85	2080	37,128
Justice Court Clerk II	1	14.19	2080	29,515
Justice Court Clerk I	1	10.79	2080	22,443
Justice Court Clerk I	1	10.29	2080	21,403
Work Study				1,670
Temporary				1,092
Annual Merit Reserve				4,583
<u>Fringe Benefits</u>				<u>63,417</u>
TOTALS	5			234,291

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>J P Department 2</u>								
1000	- 082	410340	- 111		Permanent Salaries	145,080	163,529	12.72%
		410340	- 112		Temporary Salaries	2,387	1,092	-54.25%
		410340	- 114		Work Study	1,000	1,670	67.00%
		410340	- 141		Fringe Benefits	51,097	63,417	24.11%
		410340	- 192		Annual Merit Reserve	6,772	4,583	-32.32%
					Personnel	206,336	234,291	13.55%
1000	- 082	410340	- 210		Office Supplies	2,500	2,500	
		410340	- 311		Postage	-	5,164	100.00%
		410340	- 321		Printing/Litho Costs	2,063	1,550	-24.87%
		410340	- 324		Copy Costs	1,200	1,200	
		410340	- 334		Books Resources Subscriptions	727	700	-3.71%
		410340	- 335		Dues & Memberships	200	325	62.50%
		410340	- 345		Phone Basic	2,454	3,000	22.25%
		410340	- 346		Phone LD	100	500	400.00%
		410340	- 352		Legal Services	3,223	2,500	-22.43%
		410340	- 357		Contracted Services	7,000	7,000	
		410340	- 394		Jury/Witness Fees	5,335	5,127	-3.90%
					Operations	24,802	29,566	19.21%
1000	- 082	410340	- 946		Capital-Equipment	-	2,352	100.00%
					Capital	-	2,352	100.00%
1000	- 082	521000	- 821		Transfer to Technology Fund	2,000	2,000	
					Transfers Out	2,000	2,000	
					Personnel	206,336	234,291	13.55%
					Operations	24,802	29,566	19.21%
					Capital	-	2,352	100.00%
					Transfers Out	2,000	2,000	
						233,138	268,209	15.04%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
<u>Non-Tax Revenue</u>					
<u>JP Department 2</u>					
1000-082	351010	J P Fees	252,000	300,000	19.05%
			252,000	300,000	19.05%

NARRATIVE

FUND 1000

County Attorney

The County Attorney is an elected official who is the legal arm of the Executive Branch of Government at the County level. As such, he is both a State Officer and a County Officer, although all office expenses except one-half of the County Attorney's personal salary is paid by the County. The Attorney General has supervisory power over the County Attorney.

The County Attorney and his Deputies are the Public Prosecutors, who represent the State of Montana in all criminal cases and civil matters occurring within the County, and is Counsel for the County, its officers and all other political subdivisions and their officers within the County, except for municipalities. Finally, State law imposes over 150 additional duties on County Attorneys, including such important activities as child support collections; sanity and alcoholism commitments; abused, dependent and neglected child protection; subdivision regulations; gambling regulations; inquests; inspection and regulation of various trades and professions, and the monitoring of other public officers to name a few.

In Missoula County, the County Attorney's Office has been consolidated with the Office of the Public Administrator. The Public Administrator is an elected official who is responsible for probating estates where there are no heirs.

The County Attorney's Office is open Monday through Friday from 8:00 a.m., to 5:00 p.m. or later. For emergencies or after-hours business, Attorneys are on call through 9-1-1 twenty-four hours a day, seven days a week.

PERSONNEL

COUNTY ATTORNEY

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
County Attorney	1	21.99	2080	45,740
Chief Deputy Civil Attorney	1	38.96	2080	81,037
Chief Deputy Crim Attorney	1	38.96	2080	81,037
Senior Attorney	1	29.88	2080	62,150
Senior Attorney	1	27.59	2080	57,387
Senior Attorney	1	26.44	2080	54,995
Senior Attorney	1	27.20	2080	56,576
Senior Attorney	1	25.33	2080	52,686
Senior Attorney	1	25.14	2080	52,291
Senior Attorney	1	23.16	2080	48,173
Senior Attorney	1	23.16	2080	48,173
Attorney	1	19.15	2080	39,832
Attorney	1	18.79	2080	39,083
Attorney	0.25	21.06	520	10,951
Para-legal	1	13.23	2080	27,518
Para-legal	1	12.60	2080	26,208
Para-legal	1	12.60	2080	26,208
Senior Legal Secretary	0.75	12.30	1560	19,188
Admin Secretary	1	10.04	2080	20,883
Admin Secretary	1	10.04	2080	20,884
Office Manager	1	15.39	2080	32,012
Senior Legal Secretary	1	11.85	2080	24,648
Admin Secretary	1	9.83	2080	20,447
Admin Secretary	1	9.83	2080	20,446
Senior Secretary	1	11.12	2080	23,130
Legal Intern	0.575	9.18	1196	10,979
Legal Intern	0.575	9.18	1196	10,979
Legal Intern	0.575	9.18	1196	10,979
Legal Intern	0.575	9.18	1196	10,979
Secretary-Youth Council	0.25	9.83	520	5,112
Overtime				6,498
Annual Merit Reserve				35,513
<u>Fringe Benefits</u>				<u>283,182</u>
TOTALS	26.55			1,365,904

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>County Attorney - Criminal</u>								
1000	- 090	410324	- 111		Permanent Salaries	369,373	486,743	31.78%
		410324	- 112		Temporary Salaries	47,491	43,916	-7.53%
		410324	- 141		Fringe Benefits	106,406	140,215	31.77%
		410324	- 192		Annual Merit Reserve	-	18,381	100.00%
					Personnel	523,270	689,255	31.72%
1000	- 090	410324	- 345		Phone Basic	1,099	1,099	
					Operations	1,099	1,099	
1000	- 090	410324	- 945		Capital-Office Equipment	2,500	-	-100.00%
					Capital	2,500	-	-100.00%
<u>County Attorney - Criminal - JAIBG Grant</u>								
1000	- 090	410324	- 111	10010	Permanent Salaries	21,858	24,318	11.25%
		410324	- 141	10010	Fringe Benefits	5,849	6,816	16.53%
		410324	- 192	10010	Annual Merit Reserve	-	866	100.00%
					Personnel	27,707	32,000	15.49%
1000	- 090	410324	- 345	10010	Phone Basic	-	1,099	100.00%
					Operations	-	1,099	100.00%
<u>County Attorney - Civil Law</u>								
1000	- 090	411100	- 111		Permanent Salaries	403,631	414,809	2.77%
		411100	- 141		Fringe Benefits	110,837	116,271	4.90%
		411100	- 192		Annual Merit Reserve	-	14,427	100.00%
					Personnel	514,468	545,507	6.03%
1000	- 090	411100	- 945		Capital-Office Equipment	2,500	-	-100.00%
					Capital	2,500	-	-100.00%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>County Attorney - General Admin</u>								
1000	- 090	411110	- 111		Permanent Salaries	128,787	70,925	-44.93%
		411110	- 114		Work Study	9,417	-	-100.00%
		411110	- 121		OT Full-Time	-	6,498	100.00%
		411110	- 141		Fringe Benefits	35,365	19,880	-43.79%
		411110	- 192		Annual Merit Reserve	53,833	1,839	-96.58%
					Personnel	<u>227,402</u>	<u>99,142</u>	<u>-56.40%</u>
1000	- 090	411110	- 210		Office Supplies	9,650	9,650	
		411110	- 311		Postage	-	7,889	100.00%
		411110	- 321		Printing/Litho Costs	1,500	1,500	
		411110	- 324		Copy Costs	5,116	5,116	
		411110	- 334		Books Resources Subscriptions	13,000	13,000	
		411110	- 335		Dues & Memberships	4,615	4,615	
		411110	- 338		Transcripts	2,000	2,000	
		411110	- 345		Phone Basic	11,930	11,930	
		411110	- 346		Phone LD	5,000	5,000	
		411110	- 357		Contracted Services	30,900	30,900	
		411110	- 358		Consultants	750	750	
		411110	- 362		Office Equipment Mtc	500	500	
		411110	- 371		Mileage-County Vehicle	700	700	
		411110	- 372		Mileage-Private Vehicle	1,348	1,348	
		411110	- 373		Meals, Lodging, Incidentals	1,963	1,963	
		411110	- 374		Common Carrier	1,300	1,300	
					Operations	<u>90,272</u>	<u>98,161</u>	<u>8.74%</u>
1000	- 090	411110	- 946		Capital-Technical Equipment	4,600	4,900	6.52%
					Capital	<u>4,600</u>	<u>4,900</u>	<u>6.52%</u>
		521000	- 820		Transfer	5,539	-	-100.00%
		521000	- 821		Transfer to Technology Fund	9,200	3,000	-67.39%
		521000	- 823		Transfer to Planning	8,928	8,928	
					Transfers Out	<u>23,667</u>	<u>11,928</u>	<u>-49.60%</u>
					Personnel	1,292,847	1,365,904	5.65%
					Operations	91,371	100,359	9.84%
					Capital	9,600	4,900	-48.96%
					Transfers Out	<u>23,667</u>	<u>11,928</u>	<u>-49.60%</u>
						<u>1,417,485</u>	<u>1,483,091</u>	<u>4.63%</u>

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
Non-Tax Revenue					
<u>County Attorney</u>					
1000-090	331018	Early Intervention	30,150	30,150	
	331230	IV-D Reimbursement	17,000	15,000	-11.76%
	331233	Title IV-E Reimbursement	20,000	20,000	
	334011	MBCC Drug Grant	-	32,811	100.00%
	341006	Cost of Prosecution-Check Cases	15,000	20,000	33.33%
	341007	Notary Fees	100	100	
	341012	Public Admin Fee	2,000	2,000	
	341021	Atty Charge Back-Road	1,000	1,000	
	341022	Atty Charge Back-RSID	1,000	1,000	
	341023	Atty Charge Back-Junk Vehicle	500	500	
	341024	Atty Charge Back-Bridge	1,000	1,000	
	341025	Atty Charge Back-Planning	6,000	6,000	
	341026	Atty Charge Back-Weed	1,500	1,500	
	341027	Atty Charge Back-Soil Cons	2,500	2,500	
	341028	Atty Charge Back-Poor	31,000	31,000	
	341029	Atty Charge Back-Health	10,000	10,000	
	341030	Cost of Prosecution	53,000	53,000	
	341031	County Atty Drug Fund-JP Cases	6,500	10,000	53.85%
	341032	DNRC Contract	5,000	5,000	
	351021	County Atty Drug Fund-DC Cases	23,000	18,000	-21.74%
	351022	Surcharge (District Court)	7,500	7,500	
	364905	Community Support Systems Grant	55,646	-	-100.00%
	392200	Copier Reimbursement	4,000	4,000	
Non-Tax Revenue			293,396	272,061	-7.27%
1000-090	383012	10010 Transfer from District Court	24,909	32,512	30.52%
	383019	Transfer from Development Park	10,000	10,000	
Transfers In			34,909	42,512	21.78%
Total Attorney Revenue			328,305	314,573	-4.18%

NARRATIVE

FUND 1000

Financial Services

The Office of Financial Services has the responsibility of maintaining the County's financial records. This responsibility includes items such as:

- County-wide payroll and accounts payable processing and management
- Internal financial reporting to department heads and the Commissioners
- Technical and clerical support for the budget process
- Maintenance of the County's Rural Special Improvement District (RSID) records
- External financial reporting including the final budget document and the comprehensive annual financial report.

PERFORMANCE MEASURES

Payroll Transactions

Payroll Warrants	5,099	
Payroll Direct Deposit	14,147	
Total Payroll Payments Processed		<u>19,246</u>

Claims Transactions

Accounting / Payroll		10,866	
Partnership Health Center	1,450		
Public Works	2,420		
Central Services	425		
Sheriff - Detention	1,610		
Fair	880		
Sheriff - Law Enforcement	1,464	8,249	
Total Claims Processed			<u>19,115</u>
Total Claims Warrants Processed			<u>16,494</u>

Journal Vouchers

Total JVs posted		<u>796</u>
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Budget

Budget Transfers	46	
Amendments/Corrections	69	
Total Budget Transactions		<u>115</u>
Total Transactions		<u>55,766</u>
Budgeted FTE's		6
Total Transactions per Budgeted FTE		<u>9,294</u>

PERSONNEL

FINANCIAL SERVICES

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Chief Financial Officer	1	32.30	2080	67,184
Senior Accountant	1	17.31	2080	36,005
Accounting Tech	1	17.44	2080	36,275
Rotation Clerk	1	14.45	2080	30,056
Rotation Clerk	1	10.73	2080	22,318
Accounting Clerk III	1	13.20	2080	27,456
Budget Intern	0.34	7.28	707	5,147
Annual Merit Reserve				8,136
<u>Fringe Benefits</u>				<u>70,133</u>
TOTALS		6.34		302,710

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Financial Services</u>								
1000	- 142	410500	- 111		Permanent Salaries	208,832	219,294	5.01%
		410500	- 112		Temporary Salaries	-	5,147	100.00%
		410500	- 141		Fringe Benefits	64,905	70,133	8.05%
		410500	- 192		Annual Merit Reserve	13,038	8,136	-37.60%
					Personnel	<u>286,775</u>	<u>302,710</u>	<u>5.56%</u>
1000	- 142	410500	- 210		Office Supplies	2,500	3,475	39.00%
		410500	- 311		Postage	-	7,647	100.00%
		410500	- 321		Printing/Litho Costs	3,200	2,800	-12.50%
		410500	- 324		Copy Costs	900	900	
		410500	- 331		Ad/Legal Publications	150	100	-33.33%
		410500	- 334		Books Resource Suscriptions	250	250	
		410500	- 335		Dues & Memberships	1,700	1,700	
		410500	- 345		Phone Basic	2,689	2,364	-12.09%
		410500	- 346		Phone LD	150	100	-33.33%
		410500	- 354		Audit Fees	63,325	72,150	13.94%
		410500	- 356		Microfilm Service	5,000	5,000	
		410500	- 362		Office Equipment Mtc	150	-	-100.00%
		410500	- 373		Meals, Lodging, Incidentals	250	250	
					Operations	<u>80,264</u>	<u>96,736</u>	<u>20.52%</u>
1000	- 142	410500	- 945		Capital- Office Equipment	1,500	1,000	-33.33%
					Capital	<u>1,500</u>	<u>1,000</u>	<u>-33.33%</u>
					Personnel	286,775	302,710	5.56%
					Operations	80,264	96,736	20.52%
					Capital	1,500	1,000	-33.33%
						<u>368,539</u>	<u>400,446</u>	<u>8.66%</u>

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Non-Tax Revenue</u>					
<u>Financial Services</u>					
1000-142	341001	RSID Admin Fees	8,500	8,500	
			<hr/>	<hr/>	
			8,500	8,500	

NARRATIVE

FUND 1000

C & R-Recording

The Recording Division of the County Clerk and Recorder's office is, by statute, the official records center for Missoula County. Our records go back as far as 1865. It is the responsibility of this office, according to law, to maintain records at a maximum level of efficiency for the benefit of public accessibility.

The indexes to recorded and filed documents are the primary directories to all the permanent records on file, and it is important that they be accurate and current. At present, all office indexes are maintained on our CRISplus Recording Software. All documents are scanned daily. The real estate documents recorded include: deeds, mortgages, easements, contracts, and covenants. Direct access to the indexes and images are possible by use of personal computer in the office. You may also access some of our recording information by visiting the Missoula County website at www.co.missoula.mt.us. The Recording office in calendar year 2002 recorded 52,842 documents; this was an increase of 6,277 documents over calendar year 2001. The Recording Division has legal responsibility with regards to transfer documents, certificates of survey and subdivision plats to enforce statutory requirements and subdivision regulations.

The vital statistics records (birth and death certificates) for Missoula County are another important resource in Recording. Missoula County accesses the Montana State Department of Health & Environmental Sciences database and can issue a certified birth certificate for anyone born in Montana. Currently, the Recording office can issue certified copies of death certificates for those deaths that occurred in Missoula. The State hopes to have all the death certificates available soon on their database.

The importance of records is seen clearly on a daily basis as the office is used as a research center by private individuals and companies, government agencies and lending institutions and genealogists. In addition, the staff assists the public in attaining necessary information from the records and makes copies of all materials available at a cost set by law.

The Recording Office Division is responsible for maintaining all documents pertaining to actions of the Board of County Commissioners and miscellaneous matters. These records are frequently accessed by the County Attorney, Surveyor, and the general public.

PERFORMANCE MEASURES

	Calendar Year			2-year Growth Rate	Annualized Growth Rate
	2001	2002	2003*		
Total Documents Recorded	46,565	52,842	55,880	20.0%	9.6%
Finance Documents Recorded	8,434	10,375	14,360	70.3%	30.7%
Deeds Recorded	4,850	5,734	6,131	26.4%	12.6%
Subdivision Plats Filed	78	110	128	63.5%	28.5%
Certificates of Survey Filed	97	125	159	63.9%	28.0%
Birth Certificates Filed	1,507	1,741	1,346	-10.7%	-3.6%
Death Certificates Filed	882	902	929	5.3%	2.6%
Walk-in Customers	14,146	13,190	14,859	5.0%	2.9%
Walk-in Customers per Day	59	53	60	1.6%	1.4%
Birth Certificates Sold	4,129	4,465	4,521	9.5%	4.7%
Death Certificates Sold	1,441	1,402	1,319	-8.5%	-4.3%
Total Documents Recorded per Budgeted FTE	6,950	7,714	7,353	5.8%	3.2%
Budgeted FTE	6.70	6.85	7.60	13.4%	6.6%

* - 2003 figures are based on actual results through August annualized to December 31.

PERSONNEL

CLERK & RECORDER - RECORDING

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Clerk & Recorder	0.1	31.30	208	6,510
Chief Deputy Clerk & Recorder	1	18.70	2080	38,896
Assistant Chief Deputy	1	14.01	2080	29,141
RE Recording Clerk III	1	10.79	2080	22,443
Recording File Clerk	1	9.38	2080	19,510
Recording File Clerk	1	8.98	2080	18,678
Recording Data Entry Clerk	1	8.34	2080	17,347
Temporary Clerk	0.75	8.34	1560	13,010
Merit Reserve				5,845
Office Restructuring				7,234
<u>Fringe Benefits</u>				<u>53,716</u>
TOTALS	6.85			232,330

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>C & R - Recording</u>								
1000	- 143	410940	- 111		Permanent Salaries	158,809	165,535	4.24%
		410940	- 141		Fringe Benefits	47,910	53,716	12.12%
		410940	- 192		Annual Merit Reserve	9,556	13,079	36.87%
					Personnel	216,275	232,330	7.42%
1000	- 143	410940	- 210		Office Supplies	8,000	8,000	
		410940	- 311		Postage	-	16,481	100.00%
		410940	- 321		Printing/Litho Costs	1,000	1,000	
		410940	- 324		Copy Costs	500	450	-10.00%
		410940	- 331		Ad/Legal Publications	2,700	2,700	
		410940	- 334		Books Resources Subscriptions	500	500	
		410940	- 335		Dues & Memberships	600	650	8.33%
		410940	- 345		Phone Basic	3,360	3,360	
		410940	- 346		Phone LD	350	350	
		410940	- 356		Microfilm Service	7,000	10,000	42.86%
		410940	- 357		Contracted Services	26,500	40,500	52.83%
		410940	- 362		Office Equipment Mtc	295	295	
		410940	- 369		Other Repair & Maintenance	3,200	3,200	
		410940	- 373		Meals, Lodging, Incidentals	814	814	
		410940	- 535		Technical Equipment Rent/Lease	10,000	7,000	-30.00%
					Operations	64,819	95,300	47.02%
1000	- 143	410940	- 945		Capital-Office Equip	-	500	100.00%
		410940	- 946		Capital-Tech Equip			
					<i>Duplexing Scanner</i>		9,000	
					<i>Credit Card Terminal</i>		1,000	
					<i>CRIS License</i>		2,750	
					Capital	-	13,250	100.00%
1000	- 143	521000	- 821		Transfer to Technology Fund	400	400	
					Transfers Out	400	400	
					Personnel	216,275	232,330	7.42%
					Operations	64,819	95,300	47.02%
					Capital	-	13,250	100.00%
					Transfers Out	400	400	
						281,494	341,280	21.24%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
Non-Tax Revenue					
<u>C & R - Recording</u>					
1000-143	341040	Recording Fees	595,000	850,000	42.86%
	341043	Birth & Death Certificates	45,000	45,000	
	341044	Records Preservation	100,000	142,000	42.00%
	341045	Fee for Tax Research	15,000	15,000	
	392200	Copier Reimbursement	15,000	18,000	20.00%
			<u>770,000</u>	<u>1,070,000</u>	<u>38.96%</u>

NARRATIVE

FUND 1000

C & R-Elections

The staff in the Elections Office annually prepares for and conducts three major elections.

The first each year is the May School and Special District Election. The school board trustees, school levies and tech fund levies are ballot issues that you would find on the ballot. Special Districts include: fire districts, hospital districts, irrigation districts and community councils.

The second election each year is the Primary. The City Primary Election may be held in September in odd-numbered years. The County Primary Election is held in June in even-numbered years.

The third election each year is General Election. The City General Election is held in November in odd-numbered years. The County/Federal General Election is held in November in even-numbered years.

The preparations include certifying the ballot, preparing ballot layouts, overseeing the printing of the ballots, assembling and distributing supplies and training and scheduling the 375-400 election judges. They process absentee ballots for any elector requesting to vote by absentee. Currently, Missoula County uses optical scanners to tabulate all our ballots.

In addition to preparing for the election, the staff processes 4,500–12,000 new voter registration cards per year. The voter registration information is entered into our Election software PowerProfile by Election Systems and Software. The new software allows us to provide voter history, voter activity and several other searching engines to our customers requesting the information.

The election staff verifies signatures on several different types of petitions. Every other year we must send our NVRA (National Voter Registration Act) confirmation mailings to anyone who did not vote in the Federal General election. The number of mailings varies from 8,000-30,000 depending on the election year.

PERFORMANCE MEASURES

	Fiscal Year		Growth Rate
	2002	2003	
Signatures Verified on Petitions	4,943	14,865	200.7%
New Voter Registrations	4,386	5,392	22.9%
Voter Registration Changes	20,195	47,572	135.6%
Active Registered Voters	52,338	61,557	17.6%
Inactive Registered Voters	n/a	6,268	*. *%
Absentee Ballots - School Election	217	189	-12.9%
Votes cast - School Election	4,538	7,202	58.7%
NVRA First Mailing Notice	8,000	24,000	200.0%
Total New and Changed Voter Registrations per Budgeted FTE	5,743	12,520	118.0%
Total Active Registered Voters per Budgeted FTE	12,228	14,551	19.0%
Total Budgeted FTE's (excludes election judges)	4.28	4.23	-1.2%

PERSONNEL

CLERK & RECORDER - ELECTIONS

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Clerk & Recorder	0.2	31.30	416	13,021
Elections Supervisor	1	16.92	2080	35,194
Elections Clerk	1	10.87	2080	22,610
Elections Clerk	1	10.35	2080	21,528
Elections Clerk	1	9.60	2080	19,968
Delivery Person	0.03	8.63	63	544
Election Judges				77,047
Overtime				1,500
Annual Merit Reserve				6,049
<u>Fringe Benefits</u>	<u> </u>			<u>37,107</u>
TOTALS	4.23			234,568

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>C & R - Elections</u>								
1000	- 144	410610	- 111		Permanent Salaries	106,754	112,321	5.21%
		410610	- 112		Temporary Salaries	82,892	77,591	-6.40%
		410610	- 121		OT Full-Time	5,000	1,500	-70.00%
		410610	- 141		Fringe Benefits	35,842	37,107	3.53%
		410610	- 192		Annual Merit Reserve	10,298	6,049	-41.26%
					Personnel	240,786	234,568	-2.58%
1000	- 144	410610	- 210		Office Supplies	4,500	4,500	
		410610	- 311		Postage	-	29,975	100.00%
		410610	- 321		Printing/Litho Costs	51,000	78,000	52.94%
		410610	- 331		Ad/Legal Publications	4,000	4,000	
		410610	- 334		Books Resource Suscriptions	300	300	
		410610	- 345		Phone Basic	1,590	1,590	
		410610	- 346		Phone LD	740	740	
		410610	- 357		Contracted Services	25,000	25,000	
		410610	- 362		Office Equipment Mtc	150	150	
		410610	- 369		Other Repair & Maintenance	3,000	3,000	
		410610	- 371		Mileage-County Vehicle	600	600	
		410610	- 372		Mileage-Private Vehicle	1,894	3,500	84.79%
		410610	- 373		Meals, Lodging, Incidentals	200	200	
		410610	- 530		Rent	50	50	
					Operations	93,024	151,605	62.97%
1000	- 144	410610	- 946		Capital-Tech Equipment	-	4,500	100.00%
					Capital	-	4,500	100.00%
					Personnel	240,786	234,568	-2.58%
					Operations	93,024	151,605	62.97%
					Capital	-	4,500	100.00%
						333,810	390,673	17.03%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
Non-Tax Revenue					
<u>C & R - Elections</u>					
1000-144	341042	Election Reimbursement	33,000	108,956	230.17%
			<u>33,000</u>	<u>108,956</u>	<u>230.17%</u>

NARRATIVE

FUND 1000

C & R - Records Management

The Records Management division provides a coordinated approach to processing the multitude of County Records. This involves the development of systems, storage, retrieval, microfilm, and destruction. The program involves the research of statutory requirements, historical significance, as well as financial requirements. The program includes both County and City records.

This office polices the records retention schedules for all county offices, assisting County Departments with retrieval, storage and destruction of their records.

This involves in-depth involvement with the statewide records management program.

This office retrieves records that are stored at the Records Center for customers requesting the record.

PERSONNEL

CLERK & RECORDER - RECORDS MANAGEMENT

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Clerk & Recorder	0.3	31.30	624	19,531
Records Mngmt Supervisor	1	17.85	2080	37,128
Records Mngmt Tech	1	16.04	2080	33,363
Records Mngmt Tech	1	12.44	2080	25,875
Annual Merit Reserve				3,649
<u>Fringe Benefits</u>				<u>37,921</u>
TOTALS	3.3			157,467

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>C & R - Records Management</u>								
1000	- 145	410910	- 111		Permanent Salaries	110,273	115,897	5.10%
		410910	- 141		Fringe Benefits	34,538	37,921	9.80%
		410910	- 192		Annual Merit Reserve	5,968	3,649	-38.86%
					Personnel	150,779	157,467	4.44%
1000	- 145	410910	- 210		Office Supplies	760	760	
		410910	- 212		Printing, Duplication, & Supplies	1,100	800	-27.27%
		410910	- 220		Operating Supplies	-	5,950	100.00%
		410910	- 311		Postage	-	64	100.00%
		410910	- 321		Printing/Litho Costs	300	300	
		410910	- 325		Film Purchase & Development	11,950	6,000	-49.79%
		410910	- 334		Books Resource Suscriptions	250	250	
		410910	- 335		Dues & Memberships	350	350	
		410910	- 345		Phone Basic	1,216	1,216	
		410910	- 346		Phone LD	350	350	
		410910	- 357		Contracted Services	2,500	2,500	
		410910	- 362		Office Equipment Mtc	150	150	
		410910	- 371		Mileage-County Vehicle	1,000	1,300	30.00%
					Operations	19,926	19,990	0.32%
					Personnel	150,779	157,467	4.44%
					Operations	19,926	19,990	0.32%
						170,705	177,457	3.96%

Statement of Revenue

		2002-2003	2003-2004	% Change
		Amended	Proposed	
		<hr/>		
		Non-Tax Revenue		
		<u>Records Management</u>		
1000-145	341046	Mircofilm Reimbursement		
		13,000	13,000	
		<hr/>	<hr/>	<hr/>
		13,000	13,000	

NARRATIVE

FUND 1000

C & R-Treasurer

The Treasurer's Office is the collection and distribution center for all taxes in Missoula County. Also, the office is responsible for the annual re-registration and titling of motorized vehicles (cars, trucks, boats, motor homes, snowmobiles, trailers, motorcycles, special mobile equipment and gross vehicle weight charges).

The office prints and mails out real estate, mobile home and personal property tax bills. The office handles collection of miscellaneous business, liquor and gambling licenses. It also receipts all the non-tax revenue received by the County.

Disbursements of cash to cover County obligations are also the responsibility of this office. These disbursements may be to cover bills paid by County warrant, or to cover bond payments or remittances to other government agencies for which the County collects taxes.

Motor Vehicle directives for procedures come from the Title and Registration Bureau, State of Montana, Department of Justice. Assurances must be made that laws, applications and procedures are being adhered to. Records must be accurate because the information is accessed by law enforcement agencies.

The office has a commitment to make a substantial effort in collecting delinquent taxes. Each year the office proceeds with the tax deed process.

It is in the public's best interest to have any cash on hand invested. That investment responsibility rests in the Treasurer's office.

Record keeping and reporting are also important functions of the office. Taxes and license payment records are maintained as well as disbursement records. Additionally, the office is required to keep detailed records of school budgets. Reports from this office go to the State, the City of Missoula, all School Districts, fire and irrigation districts and to the County Commissioners.

The office averages over 85,000 walk-in customers per year. The majority of our tax payments are received through the mail. Currently, we staff two employees to answer the two multi-line phone calls coming into this office.

PERFORMANCE MEASURES

	Calendar Year		Growth Rate
	2002	2003*	
Walk-in Customers (includes motor vehicle and property tax customers)	87,725	81,345	-7.3%
Appointments made for Title Work	5,512	5,392	-2.2%
Title Transfers	34,695	47,572	37.1%
Motor Vehicle Registrations	117,433	61,557	-47.6%
Motor Vehicle Registrations per Budgeted	5,605	2,497	-55.4%
Title Transfers per Budgeted FTE	1,656	1,930	16.5%
Walk-in Customers per Budgeted FTE	4,187	3,300	-21.2%
Total Budgeted FTE's	20.95	24.65	17.7%

PERSONNEL

CLERK & RECORDER - TAX/MV

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Clerk & Recorder	0.4	31.30	832	26,042
Chief Deputy Treasurer	1	19.87	2080	41,330
Assistant Chief Deputy	1	11.77	2080	24,482
Assistant Chief Deputy	1	17.23	2080	35,838
Assistant Chief Deputy	1	12.68	2080	26,374
Assistant Chief Deputy	1	14.34	2080	29,827
Finance Specialist	1	13.56	2080	28,205
Senior Finance Clerk	1	13.65	2080	28,392
Finance Clerk	1	11.93	2080	24,814
Delinquent Collections Clerk	1	11.56	2080	24,045
Treasurer Clerk	1	11.56	2080	24,045
Treasurer Clerk	1	11.28	2080	23,462
Treasurer Clerk	0.8	11.56	1664	19,236
Treasurer Clerk	1	12.79	2080	26,603
Treasurer Clerk	1	11.01	2080	22,901
Treasurer Clerk	0.875	11.01	1820	20,038
Treasurer Clerk	1	10.52	2080	21,882
Treasurer Clerk	1	11.28	2080	23,462
Treasurer Clerk	0.875	11.28	1820	20,530
Treasurer Clerk	1	11.01	2080	22,901
Treasurer Clerk	1	10.52	2080	21,882
Treasurer Clerk	1	11.28	2080	23,462
Treasurer Clerk	1	11.01	2080	22,901
Treasurer Clerk	1	10.52	2080	21,882
Treasurer Clerk	1	11.56	2080	24,045
Treasurer Clerk	0.5	9.21	1040	9,578
Temporary Salaries				2,000
Overtime				850
Annual Merit Reserve				23,100
<u>Fringe Benefits</u>				<u>236,823</u>
TOTALS	24.45			900,932

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>C & R - Treasurer-Motor Vehicle</u>								
1000	- 150	410540	- 111		Permanent Salaries	576,915	638,159	10.62%
		410540	- 112		Temporary Salaries	-	2,000	100.00%
		410540	- 121		OT Full-Time	850	850	
		410540	- 132		Retirement Incentive	2,592	-	-100.00%
		410540	- 141		Fringe Benefits	229,629	236,823	
		410540	- 192		Annual Merit Reserve	36,394	23,100	-36.53%
					Personnel	846,380	900,932	6.45%
1000	- 150	410540	- 210		Office Supplies	12,658	12,658	
		410540	- 212		Printing, Duplication, & Supplies	800	800	
		410540	- 311		Postage	-	51,226	100.00%
		410540	- 321		Printing/Litho Costs	6,300	6,300	
		410540	- 331		Ad/Legal Publications	1,800	1,800	
		410540	- 334		Books Resource Suscriptions	400	400	
		410540	- 335		Dues & Memberships	650	650	
		410540	- 345		Phone Basic	8,350	8,350	
		410540	- 346		Phone LD	1,200	1,200	
		410540	- 356		Microfilm Service	1,150	1,150	
		410540	- 362		Office Equipment Mtc	2,509	2,509	
		410540	- 372		Mileage-Private Vehicle	300	300	
		410540	- 373		Meals, Lodging, Incidentals	100	100	
					Operations	36,217	87,443	141.44%
		410540	- 945		Capital-Office Equipment	2,500	-	-100.00%
		410540	- 946		Capital-Tech Equipment	1,500	11,800	686.67%
					Operations	4,000	11,800	195.00%
					Personnel	846,380	900,932	6.45%
					Operations	36,217	87,443	141.44%
					Capital	4,000	11,800	195.00%
						886,597	1,000,175	12.81%
<u>Clerk & Recorder - Total:</u>								
					Personnel	1,454,220	1,525,297	4.89%
					Operations	213,986	354,338	65.59%
					Capital	4,000	29,550	638.75%
					Transfers Out	400	400	
						1,672,606	1,909,585	14.17%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
Non-Tax Revenue					
<u>C & R - Treasurer-Motor Vehicle</u>					
1000-150	322000	Business License	100	100	
	322011	Liquor License	26,000	26,000	
	335005	Wine Tax	3,000	3,000	
	335120	Gambling License Revenue	-	55,000	100.00%
	341064	Assignment/Redemption Fees	8,000	8,000	
	341068	Fees for Delinquent Collections	15,000	15,000	
	362000	Miscellaneous Revenue	1,000	1,000	
	392200	Copier Reimbursement	41,000	41,000	
			<u>94,100</u>	<u>149,100</u>	<u>58.45%</u>

NARRATIVE

FUND 1000

Auditor

As an independent office, the County Auditor has the responsibility to monitor and review the operations of the County to assure compliance with reasonable standards, including state and federal law and adopted county policy.

Specifically, State law states the County Auditor shall investigate and examine all claims against the County and report those findings to the Board of County Commissioners. It is also the Auditor's responsibility to keep a complete record of all such claims and investigations.

The County Auditor has the statutory duty to examine the books and accounts of various County departments and report findings of the examinations to the Board of County Commissioners.

The Auditor's Office performs financial compliance and performance audits of various county departments.

Additional responsibilities include analyzing organizational structure, work operations, work methods and procedures and work flow of county departments; recommending management and accounting changes based on the results of analyses; helping to identify cost components of departmental operations; and providing research assistance in cost benefit analysis.

Finally, the County Auditor is required to perform such other duties as directed by the County Commissioners.

PERSONNEL

AUDITOR

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Auditor	1	24.32	2080	50,586
Chief Deputy Auditor	1	21.04	2080	43,763
Audit Clerk	1	15.31	2080	31,845
Annual Merit Reserve				2,891
<u>Fringe Benefits</u>				<u>31,132</u>
TOTALS	3			160,217

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Auditor</u>								
1000	- 160	410531	- 111		Permanent Salaries	120,358	126,194	4.85%
		410531	- 141		Fringe Benefits	35,602	31,132	-12.56%
		410531	- 192		Annual Merit Reserve	4,433	2,891	-34.78%
					Personnel	160,393	160,217	-0.11%
1000	- 160	410531	- 210		Office Supplies	800	800	
		410531	- 311		Postage	-	1,211	100.00%
		410531	- 324		Copy Costs	200	200	
		410531	- 334		Books Resource Subscriptions	1,000	355	-64.50%
		410531	- 335		Dues & Memberships	-	845	100.00%
		410531	- 345		Phone Basic	1,150	1,150	
		410531	- 346		Phone LD	200	200	
		410531	- 358		Consultants	200	200	
		410531	- 372		Mileage-Private Vehicle	400	200	-50.00%
		410531	- 396		Veteran Burial	39,000	39,000	
					Operations	42,950	44,161	2.82%
1000	- 160	521000	- 821		Transfer to Technology Fund	800	400	-50.00%
					Transfers Out	800	400	-50.00%
					Personnel	160,393	160,217	-0.11%
					Operations	42,950	44,161	2.82%
					Transfers Out	800	400	-50.00%
						204,143	204,778	0.31%

NARRATIVE

FUND 1000

Facilities Management

The Facilities Management Department is involved in the maintenance of County facilities to ensure they are kept in good repair as well as meeting standards relative to public buildings. This includes the following structures; Courthouse, Annex, Health and Welfare, 311 and 317 Woody and warehouses.

PERSONNEL

FACILITIES MANAGEMENT

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Facilities Manager	1	24.53	2080	51,022
Senior Building Operator	1	15.73	2080	32,718
Building Tech Asst	1	17.33	2080	36,046
Building Tech Asst	1	17.13	2080	35,630
Apprentice	1	10.43	2080	21,694
Overtime				5,832
Temporary				5,000
On-Call				7,810
Annual Merit Reserve				6,252
<u>Fringe Benefits</u>		<u> </u>		<u>46,933</u>
TOTALS		5		248,937

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Facilities Management</u>								
1000	- 190	411200	- 111		Permanent Salaries	152,592	177,110	16.07%
		411200	- 112		Temporary Salaries	5,000	5,000	
		411200	- 113		On-Call Weekday @ 6.50	2,438	3,500	
		411200	- 121		OT Full-Time	1,832	5,832	218.34%
		411200	- 125		On-Call @ 25.00	4,310	4,310	
		411200	- 141		Fringe Benefits	43,678	46,933	
		411200	- 192		Annual Merit Reserve	9,047	6,252	-30.89%
					Personnel	218,897	248,937	13.72%
1000	- 190	411200	- 210		Office Supplies	600	600	
		411200	- 225		Safety Supplies & Equip	3,500	5,600	60.00%
		411200	- 241		Tools & Materials	2,000	2,000	
		411200	- 311		Postage	-	20	100.00%
		411200	- 321		Printing/Litho Costs	400	400	
		411200	- 334		Books Resource Suscriptions	300	900	200.00%
		411200	- 340		Heat, Light, Water	200,582	272,116	35.66%
		411200	- 341		Garbage Collection	8,504	8,504	
		411200	- 343		Sewer	12,500	12,500	
		411200	- 345		Phone Basic	3,067	3,367	9.78%
		411200	- 346		Phone LD	600	300	-50.00%
		411200	- 357		Contracted Services	147,162	177,662	20.73%
		411200	- 365		Ground Maintenance & Repair	27,080	2,580	-90.47%
		411200	- 366		Building Maintenance & Repair	68,701	68,701	
		411200	- 366	00058	Building Maintenance & Repair - PHC	-	10,000	100.00%
		411200	- 369		Other Repair & Maintenance	200	200	
		411200	- 373		Meals, Lodging, Incidentals	250	250	
					Operations	475,446	565,700	18.98%
1000	- 190	411200	- 920		Capital-Building & Construction			
					Public Defender Fire Alarm	-	7,000	100.00%
					Radio Site Monitoring Equip	-	4,000	100.00%
					New for 2003	16,150	-	-100.00%
		411200	- 921		Capital-Remodel	21,550	-	-100.00%
		411200	- 946		Capital-Tech (PC-Health Dept Office)	7,500	750	-90.00%
		411200	- 966		Capital-Construction/Engineering	4,080	-	-100.00%
					Miscellaneous	-	7,500	100.00%
					Capital	49,280	19,250	-60.94%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Facilities Plant</u>								
1000	- 190	411230	- 231		Gas & Diesel Fuel	4,300	5,900	37.21%
		411230	- 233		Vehicle Repairs	1,600	350	-78.13%
		411230	- 239		Tires	700	350	-50.00%
		411230	- 357		Contracted Services	4,320	320	-92.59%
		411230	- 367		Water System Mtc/Repair	600	-	-100.00%
					Operations	11,520	6,920	-39.93%
					Personnel	218,897	248,937	13.72%
					Operations	486,966	572,620	17.59%
					Capital	49,280	19,250	-60.94%
						755,143	840,807	11.34%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
Non-Tax Revenue					
<u>Facilities Management</u>					
1000-190	343054	Mtc Reimbursement-Custodial	1,200	1,200	
1000-190	343054	00058 Mtc Reimbursement-Custodial - PHC	-	25,000	100.00%
			<u>1,200</u>	<u>26,200</u>	<u>2083.33%</u>

NARRATIVE

FUND 1000

Office of Emergency Services

The Office of Emergency Services prepares and manages plans and programs directed at disaster preparedness and coordination of response and recovery. This service is mandated by state Law (10-3-401 MCA) and is provided to the City and County by mutual aid agreement.

Oversight of plan development is accomplished by the Disaster Planning Committee, which has the following membership:

1. Sheriff
2. County Attorney
3. County Surveyor
4. MRFD Fire Chief
5. City Police Chief
6. City Fire Chief
7. City Attorney
8. City Public Works Director
9. City-County Health Department

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Emergency Services - Emergency Management</u>								
1000	- 191	420710	- 111		Permanent Salaries	55,397	58,412	5.44%
		420710	- 121		OT Full-Time	1,000	1,000	
		420710	- 141		Fringe Benefits	15,976	13,067	-18.21%
		420710	- 192		Annual Merit Reserve	3,409	2,014	-40.92%
					Personnel	75,782	74,493	-1.70%
1000	- 191	420710	- 210		Office Supplies	1,990	1,000	-49.75%
		420710	- 225		Safety Supplies & Equip	750	500	-33.33%
		420710	- 317		Radio/Pager/Cellular Service	450	750	66.67%
		420710	- 311		Postage	-	43	100.00%
		420710	- 321		Printing/Litho Costs	1,500	1,000	-33.33%
		420710	- 335		Dues & Memberships	150	350	133.33%
		420710	- 345		Phone Basic	3,201	3,201	
		420710	- 346		Phone LD	400	400	
		420710	- 357		Contracted Services	6,600	12,000	81.82%
		420710	- 369		Other Repair & Maintenance	1,000	1,000	
		420710	- 371		Mileage-County Vehicle	1,000	500	-50.00%
		420710	- 373		Meals, Lodging, Incidentals	700	500	-28.57%
		420710	- 380		General Training (Staff)	2,000	8,540	327.00%
					Operations	19,741	29,784	50.87%
<u>Right-to-Know Administration</u>								
1000	- 191	420713	- 210		Office Supplies	150	150	
		420713	- 311		Postage	-	478	100.00%
		420713	- 321		Printing/Litho Costs	500	500	
		420713	- 357		Contracted Services	9,000	9,000	
					Operations	9,650	10,128	4.95%
<u>WEMB Grant</u>								
1000	- 191	420650	- 357		Contracted Services	66,500	-	-100.00%
					Operations	66,500	-	-100.00%
					Personnel	75,782	74,493	-1.70%
					Operations	95,891	39,912	-58.38%
						171,673	114,405	-33.36%

Statement of Revenue

			2002-2003	2003-2004	
			Amended	Proposed	% Change
Non-Tax Revenue					
<u>Emergency Services - Emergency Management</u>					
1000-191	331110	Emergency Match-FEMA	38,568	50,000	29.64%
	331112	DOJ-Domestic Preparedness	66,500	-	-100.00%
	365021	Right-To-Know	9,000	9,000	
			<u>114,068</u>	<u>59,000</u>	<u>-48.28%</u>

NARRATIVE

FUND 1000

Office of Emergency Services/ 9-1-1

The primary function of the Communications Department is to provide support services to the various county departments and other outside governmental units and non-profit agencies. The types and levels of services are determined by the Board of County Commissioners. The primary programs of the department are as follows:

1. The communications Program involves the planning, development and maintenance of Missoula County's emergency and administrative communications system. This includes the 9-1-1 Center, remote microwave sites, paging system and frequency coordination.
2. The 9-1-1 Emergency Center involves the provision of dispatch services to 23 first responders located in and around Missoula County, including law enforcement, emergency medical, and fire.

PERSONNEL

EMERGENCY SERVICES - 9-1-1

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Director	1	32.30	2080	67,184
Center Manager	1	23.70	2080	49,296
9-1-1 Shift Supervisor I	1	21.62	2080	44,970
9-1-1 Shift Supervisor I	1	19.24	2080	40,019
9-1-1 Shift Supervisor I	1	16.18	2080	33,654
9-1-1 Shift Supervisor I	1	21.28	2080	44,262
Shift Leader	1	14.50	2080	30,160
Shift Leader	1	13.19	2080	27,435
Shift Leader	1	12.26	2080	25,501
Shift Leader	1	12.26	2080	25,501
9-1-1 Training Coordinator	1	16.05	2080	33,384
Dispatcher	1	13.17	2080	27,394
Dispatcher	1	12.30	2080	25,584
Dispatcher	1	12.30	2080	25,584
Dispatcher	1	12.01	2080	24,981
Dispatcher	1	12.30	2080	25,584
Dispatcher	1	12.01	2080	24,981
Dispatcher	1	12.01	2080	24,981
Dispatcher	1	12.01	2080	24,981
Dispatcher	1	12.01	2080	24,981
Dispatcher	1	12.30	2080	25,584
Dispatcher	1	12.01	2080	24,981
Dispatcher	1	11.49	2080	23,899
Dispatcher	1	12.88	2080	26,790
Dispatcher	1	11.49	2080	23,899
Dispatcher	1	11.49	2080	23,899
Dispatcher	1	11.49	2080	23,900
Communications System Coordinator	1	21.87	2080	45,531
Training	0.15	15.87	312	4,951
Technical Systems Manager	0.05	26.20	104	2,727
Annual Merit Reserve				31,546
Overtime				51,000
<u>Fringe Benefits</u>				<u>262,444</u>
TOTALS	28.20			1,221,568

Statement of Budget

Fund Dept BSEL Obj Proj Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change	
<u>Emergency Services - 9-1-1 Center</u>				
1000 - 192 420755 - 111	Permanent Salaries	706,130	775,499	9.82%
420755 - 119	On-Call	545	-	-100.00%
420755 - 121	OT Full-Time	10,000	40,000	300.00%
420755 - 141	Fringe Benefits	203,648	236,372	
420755 - 192	Annual Merit Reserve	43,457	27,992	-35.59%
	Personnel	963,780	1,079,863	12.04%
1000 - 192 420755 - 209	Tech Supplies	1,250	1,400	12.00%
420755 - 210	Office Supplies	7,000	6,150	-12.14%
420755 - 311	Postage	-	463	100.00%
420755 - 321	Printing/Litho Costs	1,500	1,000	-33.33%
420755 - 334	Books Resource Suscriptions	500	1,000	100.00%
420755 - 335	Dues & Memberships	600	900	50.00%
420755 - 336	Public Relations Material	350	350	
420755 - 371	Mileage-County Vehicle	750	250	-66.67%
420755 - 373	Meals, Lodging, Incidentals	500	1,000	100.00%
420755 - 385	Testing	300	300	
420755 - 535	Site Leases	800	3,800	375.00%
	Operations	13,550	16,613	22.61%
1000 - 192 420755 - 920	Capital-Building & Construction	30,000	-	-100.00%
420755 - 947	Capital-Vehicle (Snowmobiles)	-	15,650	100.00%
420755 - 946	Capital-Technical	88,000	68,130	-22.58%
	Capital	118,000	83,780	-29.00%

Emergency Services - 9-1-1 Center - Quarter Expenditures

1000 - 192 420756 - 111	Permanent Salaries	40,587	42,667	5.12%
420756 - 121	OT Full-Time	10,000	10,000	
420756 - 141	Fringe Benefits	11,705	13,005	11.11%
420756 - 192	Annual Merit Reserve	2,498	1,540	-38.35%
	Personnel	64,790	67,212	3.74%
1000 - 192 420756 - 345	Phone Basic	40,000	30,000	-25.00%
420756 - 346	Phone LD	4,000	2,000	-50.00%
420756 - 357	Contracted Services	40,360	72,600	79.88%
	<i>E 9-1-1 Consulting</i>			
	<i>Recorder Mtc</i>			
	<i>CJIN</i>			
	<i>LOGISYS</i>			

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
		420756	- 369		Other Repair & Maintenance	7,500	5,000	
		420756	- 380		General Training (Staff)	10,000	15,000	50.00%
		420756	- 535		Technical Equipment Rent/Lease	1,000	-	-100.00%
					Operations	102,860	124,600	21.14%
1000	- 192	420756	- 946		Capital-Technical	407,000	-	-100.00%
					<i>Update CAD Servers</i>		36,000	
					<i>Install Combiner</i>		30,000	
					<i>E911 Equipment</i>		360,000	
					<i>Generator</i>		9,000	
					<i>Upgrade Radio</i>		136,000	
					Capital	407,000	571,000	40.29%
<u>Emergency Services - Equipment</u>								
1000	- 192	420758	- 946		Capital-Technical Equipment	25,125	25,125	
					Capital	25,125	25,125	
<u>Emergency Services - Equipment - Quarter Expenditures</u>								
1000	- 192	420759	- 357		Contracted Services	82,500	82,500	
					<i>Radio Mtc</i>			
					<i>Microwave Tuning</i>			
					<i>Internal Support Contracts- Sheriff</i>			
		420759	- 369		Other Repair & Maintenance	20,000	20,000	
					Operations	102,500	102,500	
1000	- 192	521000	- 821		Transfer to Technology Fund	1,200	1,600	33.33%
					Transfers Out	1,200	1,600	33.33%
					Personnel	1,028,570	1,147,075	11.52%
					Operations	218,910	243,713	11.33%
					Capital	550,125	679,905	23.59%
					Transfers Out	1,200	1,600	33.33%
						1,798,805	2,072,293	15.20%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
Non-Tax Revenue					
<u>Emergency Services - 9-1-1</u>					
1000-192	335080	9-1-1 Participation	695,769	865,312	24.37%
	382010	Sale of Fixed Assets	25,125	25,125	
			<u>720,894</u>	<u>890,437</u>	23.52%
	383016	Transfer from CIP	-	25,000	
		Total Transfers In	<u>-</u>	<u>25,000</u>	100.00%
		Total Emergency Services - 9-1-1 Revenue	<u>720,894</u>	<u>915,437</u>	<u>26.99%</u>

NARRATIVE

FUND 1000

Human Resources

The Department Human Resources provides human resource management services for Missoula County, including:

- Recruitment and selection;
- Employee orientation;
- Compliance with state and federal employment laws;
- Training and development;
- Compensation;
- Return to work and accommodation of injured workers;
- Employee benefits;
- Labor/employee relations and collective bargaining;
- Job analysis and job evaluation;
- Accommodating employees with disabilities
- Creating and maintaining employee records; and
- Policies and procedures.

The department works with managers, supervisors, elected officials and other county employees on a wide variety of employment-related issues. The department has responsibility for developing, revising and administering personnel policies and procedures, which are adopted by the Board of County Commissioners.

PERSONNEL

HUMAN RESOURCES

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Personnel & Labor Relations Director	1	32.30	2080	67,184
Senior Personnel Analyst	1	22.67	2080	47,154
Personnel Analyst I	1	20.60	2080	42,848
Personnel Assistant	1	13.75	2080	28,600
Admin Secretary	1	13.25	2080	27,560
Admin Secretary	1	9.77	2080	20,322
Annual Merit Reserve				8,406
<u>Fringe Benefits</u>				<u>69,820</u>
TOTALS		6		311,894

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Human Resources</u>								
1000	- 220	410810	- 111		Permanent Salaries	197,828	233,668	18.12%
		410810	- 141		Fringe Benefits	56,519	69,820	23.53%
		410810	- 192		Annual Merit Reserve	12,153	8,406	-30.83%
					Personnel	266,500	311,894	17.03%
1000	- 220	410810	- 210		Office Supplies	2,500	2,500	
		410810	- 311		Postage	-	2,127	100.00%
		410810	- 321		Printing/Litho Costs	1,650	1,650	
		410810	- 324		Copy Costs	300	300	
		410810	- 334		Books Resource Suscriptions	800	800	
		410810	- 335		Dues & Memberships	550	550	
		410810	- 339		Recruitment	13,000	13,000	
		410810	- 345		Phone Basic	2,614	2,998	14.69%
		410810	- 346		Phone LD	1,000	1,000	
		410810	- 357		Contracted Services	5,000	5,000	
		410810	- 362		Office Equipment Mtc	800	800	
		410810	- 371		Mileage-County Vehicle	150	150	
		410810	- 373		Meals, Lodging, Incidentals	100	100	
		410810	- 380		General Training (Staff)	27,000	27,000	
		410810	- 381		Tuition/Registration Fees	5,000	5,000	
		410810	- 382		Training Pool	55,250	65,250	18.10%
					Operations	115,714	128,225	10.81%
1000	- 220	410810	- 945		Capital-Office Equipment	-	5,750	100.00%
					Capital	-	5,750	100.00%
					Personnel	266,500	311,894	17.03%
					Operations	115,714	128,225	10.81%
					Capital	-	5,750	100.00%
						382,214	445,869	16.65%

NARRATIVE

FUND 1000

Information Services

Information Services performs the function of providing service-oriented County departments with needed automated systems. The principal value of this department is the efficient manipulation of large quantities of specific data. The primary functions of the Department are defined below:

Purpose of Data Processing

- To Provide Support Services to Functional Departments
- To Provide Technical Information and Recommendations
- To Coordinate the Overall Training Program on Automation
- To Provide Assistance in Purchasing Hardware and Software
- To Provide Recommendations on Automation Standards

Purpose of the Local Area Network

- To Enhance Communications and the Flow of Information
- To Ensure Back-up is Provided
- To Provide Efficient Use of Software Licenses
- To Provide Ease of Management of Large Number of PC Users
- To Provide Efficient Use of Peripheral Hardware
- To Enhance Productivity
- To Provide Access to New Technology

Purpose of Mainframe\Data Base Server

- To Provide Efficient Storage of Data
- To Provide Efficient Access to Large Volumes of Data
- To Provide Ease of Manipulating Data
- To Enhance Productivity
- To Provide a High Level of Data Security
- To Provide Efficient Access of Data to Outside Agencies and Businesses
- To Provide Guaranteed Back-up
- To Provide High Reliability
- To Provide for High Volume Transaction Processing

PERSONNEL

INFORMATION SERVICES

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Director - Information Systems	1	32.30	2080	67,184
Technical Services Supervisor	1	23.46	2080	48,797
Senior Programmer Analyst	1	23.75	2080	49,400
Computer Specialist - Network	1	19.41	2080	40,373
I S Network Specialist	1	21.63	2080	44,990
Computer Ops Specialist	1	18.02	2080	37,482
Computer Specialist	1	19.29	2080	40,123
Computer Apps Support Specialist	1	18.02	2080	37,482
Computer Specialist	1	17.58	2080	36,566
PC Maintenance Specialist	1	12.29	2080	25,563
On-Call				5,000
Over-Time				10,000
Annual Merit Reserve				15,390
<u>Fringe Benefits</u>				<u>127,535</u>
TOTALS	10			585,885

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Information Services</u>								
1000	- 230	411300	- 111		Permanent Salaries	404,517	427,960	5.80%
		411300	- 113		On-Call (Weekday)	2,000	2,000	
		411300	- 121		OT Full-Time	10,000	10,000	
		411300	- 125		On-Call (\$25)	3,000	3,000	
		411300	- 141		Fringe Benefits	118,873	127,535	7.29%
		411300	- 192		Annual Merit Reserve	24,980	15,390	-38.39%
					Personnel	563,370	585,885	4.00%
1000	- 230	411300	- 200		LAN Supplies			100.00%
		411300	- 210		Office Supplies	1,500	1,500	
		411300	- 214		Computer Supplies	14,740	14,000	-5.02%
		411300	- 321		Printing/Litho Costs	200	250	25.00%
		411300	- 324		Copy Costs	500	200	-60.00%
		411300	- 334		Books Resource Suscriptions	2,000	2,000	
		411300	- 345		Phone Basic	7,051	7,051	
		411300	- 346		Phone LD	1,000	1,000	
		411300	- 371		Mileage-County Vehicle	1,000	1,000	
		411300	- 372		Mileage-Private Vehicle	1,000	1,000	
		411300	- 373		Meals, Lodging, Incidentals	500	500	
					Operations	29,491	28,501	-3.36%
1000	- 230	411300	- 945		Capital-Office Equipment	2,901	-	-100.00%
					Capital	2,901	-	-100.00%
1000	- 230	521000	- 821		Transfer to Technology Fund	6,800	6,800	
					Transfers Out	6,800	6,800	
					Personnel	563,370	585,885	4.00%
					Operations	29,491	28,501	-3.36%
					Capital	2,901	-	-100.00%
					Transfers Out	6,800	6,800	
						602,562	621,186	3.09%

PERSONNEL

INFORMATION SYSTEMS - TELEPHONE SERVICES

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Telephone Services Supervisor	1	14.64	2080	30,451
Telephone Services Clerk	1	11.56	2080	24,045
Telephone Services Clerk	1	9.66	2080	20,093
Technical Support	0.025	26.19	52	1,363
Temporary Salaries				4,850
Overtime				500
Annual Merit Reserve				2,895
<u>Fringe Benefits</u>				<u>30,826</u>
TOTALS	3.025			115,023

Statement of Budget

Fund Dept BSEL Obj Proj Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change	
<u>Telephone Services - PBX</u>				
6031 - 000 500310 - 111	Permanent Salaries	73,412	75,952	3.46%
500310 - 112	Temporary Salaries	-	4,850	100.00%
500310 - 121	OT Full-Time	500	500	
500310 - 141	Fringe Benefits	28,197	30,826	9.32%
500310 - 192	Annual Merit Reserve	4,799	2,895	-39.67%
	Personnel	<u>106,908</u>	<u>115,023</u>	7.59%
6031 - 000 500310 - 209	Tech Supplies	39,800	39,800	
500310 - 210	Office Supplies	1,000	1,200	20.00%
500310 - 321	Printing/Litho Costs	200	200	
500310 - 324	Copy Costs	1,000	1,000	
500310 - 335	Dues & Memberships	300	300	
500310 - 345	Phone Basic	1,536	1,536	
500310 - 346	Phone LD	200	200	
500310 - 347	Long Distance Provider	20,000	24,500	22.50%
500310 - 357	Contracted Services	75,000	75,000	
500310 - 535	Technical Equipment Rent/Lease	103,725	103,725	
	Operations	<u>242,761</u>	<u>247,461</u>	1.94%
	Personnel	106,908	115,023	7.59%
	Operations	242,761	247,461	1.94%
	Capital	-	-	
		<u>349,669</u>	<u>362,484</u>	3.66%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
Non-Tax Revenue					
<u>Telephone Services - PBX</u>					
6031-000	341008	Revenue from City	93,970	110,000	17.06%
	393001	Department Reimbursements	3,000	5,000	66.67%
	393002	PBX Reimbursement-Phone Base	237,854	241,022	1.33%
		Telephone Services Non-Tax revenue	334,824	356,022	6.33%
6031-000	383006	Transfer from General	-	35,757	100.00%
		Transfers In	-	35,757	100.00%
		Telephone Services Total Revenue	334,824	391,779	17.01%

NARRATIVE

FUND 1000

Central Services

The primary function of the Central Services Department is to provide support services to various County Departments and other outside governmental units and non-profit agencies on a contractual basis. The Board of County Commissioners determines the types and levels of service. The primary programs include:

1. The Fixed Asset Program involves the tracking of all County property from initial purchase to final disposition. This includes all equipment with an acquisition price greater than \$500 and real property whether purchased, donated, or acquired through tax deed.
2. The purchasing function of the department involves the centralized purchase of small supplies and materials, and the coordination of the competitive bid purchase function.
3. The printing function involves the in-house printing of material as well as the coordination of outside printing services. This also includes management of the County's copier pool.
4. The postage function involves the centralized coordination of mailings with the United States Post Office, bulk mailings and priority mail.
5. The County Motor Pool provides a fleet of cars, trucks, and four-wheel drives for use by County personnel.

PERSONNEL

CENTRAL SERVICES

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
CS Bidding Position	1	14.00	2080	29,120
Purchasing & Supply Tech	1	15.51	2080	32,261
Purchasing & Supply Tech	0.75	11.77	1560	18,361
Printing Tech	1	13.99	2080	29,099
Annual Merit Reserve				4,192
<u>Fringe Benefits</u>				<u>46,366</u>
TOTALS		3.75		159,399

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Central Stores - Motor Pool</u>								
1000	- 240	500100	- 111		Permanent Salaries	9,278	9,744	5.02%
		500100	- 141		Fringe Benefits	3,743	4,151	10.90%
		500100	- 192		Annual Merit Reserve	651	375	-42.40%
					Personnel	13,672	14,270	4.37%
1000	- 240	500100	- 231		Gas & Diesel Fuel	13,000	13,000	
		500100	- 233		Vehicle Repairs	7,500	10,700	42.67%
		500100	- 239		Tires	3,000	-	-100.00%
		500100	- 318		Towing & Storage	200	-	-100.00%
					Operations	23,700	23,700	
<u>Central Stores - Repurchase</u>								
1000	- 240	500200	- 311		Postage	284,088	305,000	7.36%
		500200	- 362		Office Equipment Mtc	2,750	-	-100.00%
		500200	- 369		Other Repair & Maintenance	2,500	2,028	-18.88%
					<i>Typewriters</i>			
		500200	- 565		Purchases-Resale	35,000	35,000	
					Operations	324,338	342,028	5.45%
<u>Central Stores - Materials Management</u>								
1000	- 240	500210	- 111		Permanent Salaries	66,700	69,998	4.94%
		500210	- 141		Fringe Benefits	26,907	29,819	10.82%
		500210	- 192		Annual Merit Reserve	4,679	2,696	-42.38%
					Personnel	98,286	102,513	4.30%
1000	- 240	500210	- 210		Office Supplies	2,000	2,000	
		500210	- 311		Postage	-	538	100.00%
		500210	- 321		Printing/Litho Costs	1,500	500	-66.67%
		500210	- 331		Ad/Legal Publications	200	200	
		500210	- 334		Books Resource Suscriptions	100	100	
		500210	- 345		Phone Basic	1,536	1,536	
		500210	- 346		Phone LD	100	100	
		500210	- 362		Office Equipment Mtc	6,000	6,000	
					Operations	11,436	10,974	-4.04%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Central Stores - Copier Pool</u>								
1000	- 240	500211	- 369		Equipment Repair & Maintenance	-	10,000	100.00%
					Operations	-	10,000	100.00%
<u>Central Stores - Printing</u>								
1000	- 240	500300	- 111		Permanent Salaries	27,747	29,099	4.87%
		500300	- 141		Fringe Benefits	11,193	12,396	10.75%
		500300	- 192		Annual Merit Reserve	1,947	1,121	-42.42%
					Personnel	40,887	42,616	4.23%
1000	- 240	500300	- 212		Printing, Duplication, & Supplies	60,000	60,000	
		500300	- 369		Other Repair & Maintenance	20,000	19,000	-5.00%
					Operations	80,000	79,000	-1.25%
1000	- 240	500300	- 934		Capital-Water Supply	2,075	-	-100.00%
		500300	- 946		Capital-Technical	5,700	6,700	17.54%
					Capital	7,775	6,700	-13.83%
1000	- 240	521000	- 828		Transfer to CIP	-	42,010	100.00%
					<i>FY02 Intercap \$12,433-Copiers</i>			
					<i>FY03 Intercap \$6,799-Copiers</i>			
					<i>FY02 Intercap \$16,257-Motor Pool</i>			
					<i>FY03 Intercap \$6,521-Motor Pool</i>			
					Transfers Out	-	42,010	100.00%
					Personnel	152,845	159,399	4.29%
					Operations	439,474	465,702	5.97%
					Capital	7,775	6,700	-13.83%
					Transfer Out	-	42,010	100.00%
						600,094	673,811	12.28%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
Non-Tax Revenue					
<u>Central Stores</u>					
1000-240	391100	Motor Pool-Charge Back	60,000	71,275	18.79%
	392100	Printing/Litho Reimbursement	72,000	72,000	
	392200	Copier Reimbursement	22,000	29,232	32.87%
	392300	Postage Reimbursement	155,000	305,000	96.77%
	392400	Supplies	30,000	36,641	22.14%
			<u>339,000</u>	<u>514,148</u>	<u>51.67%</u>

NARRATIVE

FUND 1000

Superintendent of Schools

The position of the County Superintendent of Schools is elected by the public for a four-year term. The officeholder is required to be a certified teacher with at least three years of teaching experience.

The County Superintendent has general supervision of the public schools of the County. This supervision includes financial concerns, transportation and tuition as well as other centralized clerical and administrative functions prescribed by law. The Superintendent also provides general supervision of the home schools in the County.

The Superintendent has direct supervision over four Class III schools in the County, assisting the trustees with budgeting and finance; recruitment; placement and supervision of teachers; curriculum development; teacher in-service training and other school matters.

The County Superintendent is the prime fiscal agent for the Special Education Cooperative. The office provides a framework for other such cooperative ventures within the County.

This office contracts with Mineral County to provide some of the services required by law.

In general, this office functions as the central source for information on education as well as a clearinghouse and distribution center for such information for all County residents.

PERSONNEL

SUPERINTENDENT OF SCHOOLS

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
County Superintendent of Schools	1	29.36	2080	61,069
School Finance Officer	1	18.75	2080	39,000
Administrative Aide	0.9	15.45	1872	28,922
Overtime				5,000
Annual Merit Reserve				2,780
<u>Fringe Benefits</u>				<u>37,111</u>
TOTALS		2.9		173,882

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Superintendent of Schools</u>								
1000	- 270	411601	- 111		Permanent Salaries	122,968	128,991	4.90%
		411601	- 121		OT Full-Time	5,000	5,000	
		411601	- 141		Fringe Benefits	36,214	37,111	2.48%
		411601	- 192		Annual Merit Reserve	4,683	2,780	-40.64%
					Personnel	168,865	173,882	2.97%
1000	- 270	411601	- 210		Office Supplies	1,000	1,000	
		411601	- 228		Curriculum Materials	50	300	500.00%
		411601	- 311		Postage	-	1,140	100.00%
		411601	- 321		Printing/Litho Costs	1,300	1,300	
		411601	- 324		Copy Costs	300	300	
		411601	- 334		Books Resource Suscriptions	700	921	31.57%
		411601	- 335		Dues & Memberships	900	900	
		411601	- 338		Transcripts	1,000	1,100	10.00%
		411601	- 345		Phone Basic	1,921	1,200	-37.53%
		411601	- 346		Phone LD	600	450	-25.00%
		411601	- 357		Contracted Services	2,775	2,775	
		411601	- 362		Office Equipment Mtc	150	150	
		411601	- 372		Mileage-Private Vehicle	1,400	1,500	7.14%
		411601	- 373		Meals, Lodging, Incidentals	450	650	44.44%
		411601	- 380		General Training (Staff)	300	300	
		411601	- 530		Rent	5,000	5,000	
					Operations	17,846	18,986	6.39%
					Personnel	168,865	173,882	2.97%
					Operations	17,846	18,986	6.39%
						186,711	192,868	3.30%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
Non-Tax Revenue					
<u>Superintendent Of Schools</u>					
1000-270	341008	Mineral County	3,300	3,300	
		Non-Tax Revenue	3,300	3,300	
1000-270	383034	Transfer from Risk Management	5,000	5,000	
		Total Transfers In	5,000	5,000	
Total Superintendent of Schools Revenue			8,300	8,300	

NARRATIVE

FUND 1000

Financial Administration

The Financial Administration Department was established to account for those expenditures and revenues within the General Fund, which cannot be allocated to a specific department, such as audit cost, SID assessments, etc. This department is under the direct administrative jurisdiction of the Board of County Commissioners.

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
Financial Admin								
		410510	- 191		Term Reserve	12,620	-	-100.00%
					Personnel	12,620	-	-100.00%
1000	- 891	410510	- 335		Dues & Memberships	21,500	19,000	-11.63%
		410510	- 352		Legal Services (ACLU Lawsuit)	2,500	40,000	1500.00%
		410510	- 357		Contracted Services			100.00%
					<i>Legislative Initiative</i>	15,000	8,250	
					<i>Blackfoot Corridor</i>	12,750	5,000	
					<i>Building Code Program</i>	-	19,500	
					<i>Missoula Area Economic Forum</i>	-	500	
					<i>Community Councils</i>	-	2,000	
					<i>Impact Fee Study</i>	12,880	6,440	
					<i>Co-op Housing</i>	7,500	5,000	
					<i>MRTMA (Rideshare)</i>	5,000	5,000	
					<i>SB 242</i>	40,000	-	
					<i>Spay/Neuter Clinic</i>		500	
					<i>Special Session</i>	5,000	-	
					<i>GIS & RMS</i>	30,000	18,310	
				00059	<i>County Match Grant Creek PMP</i>	147,911	147,911	
		410510	- 373		Meals (City-County Picnic)	-	1,500	100.00%
		410510	- 395		Psych Exams Other	160,000	160,000	
		410510	- 540		Spec Tax/Assessments	25,000	25,000	
		410510	- 591		NWE Contingency	-	300,000	
		410510	- 700		Grants & Contributions			100.00%
					<i>CASA</i>		10,000	
					<i>Specialized Transportation</i>		25,750	
					<i>Seeley-Swan Hospital District</i>		13,499	
		410510	- 791		Special Projects	12,538	12,538	
		410510	- 816		Health Incentive Program	4,312	-	-100.00%
					Operations	501,891	825,698	64.52%
		521000	- 820		Transfers	467,190	-	-100.00%
					<i>CASA</i>	40,000		
					<i>District Court (Youth Court)</i>	50,000	-	
					<i>District Court (Grants)</i>	39,393		
					<i>District Court (Public Defenders)</i>	16,830	90,000	
					<i>Child Daycare</i>	1,000		
					<i>Telephone Services</i>		35,757	
					<i>Park (Ft Msla Restroom)</i>	-	10,000	
					<i>Detention-Msla Correctional Services</i>	-	280,213	
					<i>Detention-State Contract Contingency</i>	319,967	324,123	

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
1000	- 891	521000	- 821		Transfer-Technology	85,743	138,790	61.87%
		521000	- 822		Transfer-Animal Control	20,100	23,806	18.44%
		521000	- 822		Transfer-Animal Control (Sidewalks)	-	6,500	100.00%
		521000	- 823		Transfer-Planning	288,822	249,923	-13.47%
		521000	- 823		Transfer-Planning (MIM Match)	-	6,700	100.00%
		521000	- 824		Transfer-Museum	13,527	9,379	-30.66%
		521000	- 824		Transfer-Art Mus (Capital Campaign)	50,000	25,000	-50.00%
		521000	- 825		Transfer-Mental Health	75,756	75,756	
		521000	- 828		Transfer-Capital	450,000	207,990	
		521000	- 829		Transfer-Extension	12,600	-	
		521000	- 871		Transfer-Trust	750,000	-	-100.00%
					<i>911 Trust</i>	<i>150,000</i>	<i>350,000</i>	
					<i>Courthouse Building Reserve</i>	<i>500,000</i>	<i>500,000</i>	
					<i>Detention Medical Reserve</i>	<i>100,000</i>		
		521000	- 875		Transfer-Poor	22,990	-	-100.00%
		521000	- 891		Transfer to Public Safety	12,800	-	-100.00%
					Transfers Out	<u>2,249,528</u>	<u>2,333,937</u>	<u>3.75%</u>
					Personnel	12,620	-	-100.00%
					Operations	501,891	825,698	64.52%
					Transfers Out	<u>2,249,528</u>	<u>2,333,937</u>	<u>3.75%</u>
						<u>2,764,039</u>	<u>3,159,635</u>	<u>14.31%</u>

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
Non-Tax Revenue					
<u>Financial Administration</u>					
1000-891	333040	PILT	342,578	342,578	
	338005	MRA Tax Return	20,000	20,000	
	361000	Rent- CVA	3,000	3,000	
	371010	Investment Earnings	50,000	60,363	20.73%
	396179	Employer - Co Health	6,512	-	-100.00%
Non-Tax Revenue			422,090	425,941	0.91%
1000-891	383042	Transfer from Larchmont	20,000	16,557	-17.22%
Total Transfers In			20,000	16,557	-17.22%
Total Financial Admin Revenue			442,090	442,498	0.09%

NARRATIVE

FUND 1000

Public Works-Surveyors

The Surveyor Department is administered by the County Surveyor and performs duties as assigned by the County Commissioners. The duties consist of review of all surveys filed in Missoula County for errors, omissions, and standards. They also include recovery and perpetuation of original land survey monuments in both the City and County and interdepartmental public service projects. The department also maintains survey records and maps and makes this information available to the public. The mapping will be updated and computerized in order to provide more accurate maps to the public and for department use.

The Public Works function is administered by the County Surveyor and performs duties as assigned by the County Commissioners. These duties consist of miscellaneous public works activities not assigned to other departments. These include non-building structures, dikes, and drainage facilities. The department also provides equipment, mechanics and engineers to support other County departments.

PERSONNEL

SURVEYOR

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>
Assistant PW Director/Public Surveyor	1	28.81	59,925
Administrative Secretary	1	14.19	29,515
Administrative Secretary	1	13.53	28,142
Cartographic Supervisor	1	20.60	42,848
Cartographer II	1	13.56	28,205
Cartographer I	0.5	11.56	12,022
GIS Analyst	1	17.15	35,672
Land Surveyor Supervisor	1	21.60	44,928
Survey Party Chief	1	19.64	40,851
Survey Tech III	1	15.73	32,718
Overtime			7,000
Annual Merit Reserve			12,920
<u>Fringe Benefits</u>			<u>113,753</u>
TOTALS	9.500		488,499

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Surveyor</u>								
1000	- 530	430100	- 111		Permanent Salaries	218,212	236,079	8.19%
		430100	- 121		OT Full-Time	5,000	5,000	
		430100	- 141		Fringe Benefits	70,468	75,769	7.52%
		430100	- 192		Annual Merit Reserve	14,605	8,598	-41.13%
					Personnel	308,285	325,446	5.57%
1000	- 530	430100	- 209		Tech Supplies	1,800	2,800	55.56%
		430100	- 210		Office Supplies	1,625	3,000	84.62%
		430100	- 242		Sign Materials	750	-	-100.00%
		430100	- 340		Heat, Light & Water	-	850	100.00%
		430100	- 345		Phone Basic	3,606	3,300	-8.49%
		430100	- 357		Contracted Services	85,880	-	-100.00%
		430100	- 362		Office Equipment Mtc	3,600	7,000	94.44%
		430100	- 373		Meals, Lodging, Incidentals	5,500	1,000	-81.82%
		430100	- 481		Flood Control Material	1,000	-	-100.00%
					Operations	103,761	17,950	-82.70%
1000	- 530	430100	- 945		Capital-Office Equip (File Cabinet)	-	5,100	100.00%
		430100	- 946		Capital-Tech Equip (GPS Radio)	35,200	35,000	-0.57%
					Capital	35,200	40,100	13.92%
<u>Surveyor - GIS</u>								
1000	- 530	430104	- 111		Permanent Salaries	124,530	118,747	-4.64%
		430104	- 121		OT Full-Time	-	2,000	100.00%
		430104	- 141		Fringe Benefits	39,501	37,984	-3.84%
		430104	- 192		Annual Merit Reserve	8,335	4,322	-48.15%
					Personnel	172,366	163,053	-5.40%
1000	- 530	430104	- 210		Office Supplies	875	1,900	117.14%
		430104	- 327		Map Preparation	3,500	1,700	-51.43%
		430104	- 335		Dues & Memberships	1,500	500	-66.67%
		430104	- 345		Phone Basic	1,942	1,400	-27.91%
		430104	- 362		Office Equipment Mtc	1,000	7,500	650.00%
		430104	- 373		Meals, Lodging, Incidentals	3,500	-	-100.00%
					Operations	12,317	13,000	5.55%
1000	- 530	430104	- 946		Capital-Tech Equip (Software Upgrade)	3,000	4,500	50.00%
					Capital	3,000	4,500	50.00%
					Personnel	480,651	488,499	1.63%
					Operations	116,078	30,950	-73.34%
					Capital	38,200	44,600	16.75%
						634,929	564,049	-11.16%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
Non-Tax Revenue					
<u>Surveyors</u>					
1000-530	334000	State Grant Revenue	44,289	-	-100.00%
	341010	Map Sales	3,500	6,500	85.71%
	343371	COS Fees	20,000	25,000	25.00%
	343372	GIS Services	27,500	10,000	-63.64%
	343373	GIS Services - 9-1-1	10,000	10,000	
			<u>105,289</u>	<u>51,500</u>	<u>-51.09%</u>
1000-530	383087	Transfer from Road	25,000	15,000	-40.00%
	383018	Transfer from Park	-	400	100.00%
Total Transfers in			<u>25,000</u>	<u>15,400</u>	<u>-38.40%</u>
Total Surveyor Revenue			<u><u>130,289</u></u>	<u><u>66,900</u></u>	<u><u>-48.65%</u></u>

NARRATIVE

FUND 2110

Public Works-Road

The Road Department is under the executive authority of the County Surveyor, an independent elected official, with specific duties and responsibilities assigned by State Codes. The department is divided into five programs:

1. The Road Maintenance Program consists of all summer and winter maintenance on the 224 miles of paved roads and 298 miles of gravel roads within the County road system.
2. The Traffic Program consists of maintaining all painting, signs, and traffic control devices on County Roads. It also consists of studies and recommendations on the installation and removal of traffic control devices.
3. The Engineering and Survey Program consists of all design and construction monitoring required for the construction and repair of County roads. It also provides engineering for road maintenance activities, the acquisition of road right-of-way, and periodic inspection of paved roads.
4. The Capital Program consists of the acquisition of equipment necessary to support the Road Department.
5. The Acquisition and Projects Program consists of projects, land, and structures to improve, expand, or support the County Road System. Projects are selected by the County Commissioners during the budget process.

PERSONNEL

ROAD

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>
Public Works Director	0.5625	34.95	40,891
County Engineer	0.75	28.81	44,944
Engineering Tech III-Road	0.75	16.31	25,444
Engineering Tech III-Subd	0.75	17.83	27,814
Engineering Tech III-Bridge	0.75	20.34	31,730
Operations Analyst	0.3225	20.39	13,672
Admin Aide	0.75	17.85	27,846
Buyer	0.75	16.67	26,005
Office Manager	0.75	12.60	19,656
Inventory Clerk	0.75	12.44	19,406
Field Survey Supervisor	0.75	21.61	33,712
Transportation Engineer	0.75	17.45	27,222
Shop Foreman	0.75	19.94	31,106
Vehicle Service Tech	0.75	18.74	29,234
Master Mechanic	0.75	19.96	31,138
Master Welder	0.75	19.20	29,952
IAM Welder/Mechanic	0.75	18.74	29,234
IAM Machinist/Mechanic	0.75	19.39	30,248
IAM Machinist/Mechanic	0.75	19.57	30,529
IAM Machinist/Mechanic	0.75	19.48	30,388
Road Mtc Supervisor	0.75	22.94	35,786
Asst Road Mtc Supervisor	0.75	19.99	31,184
Asst Road Mtc Supervisor	0.75	20.47	31,933
Road Maintenance Worker	0.75	19.31	30,124
Road Maintenance Worker	0.75	19.17	29,905
Road Maintenance Worker	0.75	19.26	30,046
Road Maintenance Worker	0.75	19.13	29,842
Road Maintenance Worker	0.75	18.60	29,016
Road Maintenance Worker	0.75	18.57	28,969
Road Maintenance Worker	0.75	19.54	30,482
Road Maintenance Worker	0.75	18.71	29,188

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>
Road Maintenance Worker	0.75	18.74	29,234
Road Maintenance Worker	0.75	18.71	29,188
Road Maintenance Worker	0.75	19.77	30,841
Road Maintenance Worker	0.75	18.74	29,234
Road Maintenance Worker	0.75	18.65	29,094
Road Maintenance Worker	0.75	19.73	30,778
Road Maintenance Worker	0.75	18.62	29,047
Road Maintenance Worker	0.75	18.48	28,828
Road Maintenance Worker	0.75	19.77	30,841
Road Maintenance Worker	0.75	18.48	28,828
Road Maintenance Worker	0.75	19.03	29,686
Road Maintenance Worker	0.75	18.48	28,828
Road Maintenance Worker	0.75	18.57	28,969
Road Maintenance Worker	0.75	19.31	30,124
Road Maintenance Worker	0.75	19.40	30,264
Road Maintenance Worker	0.75	19.50	30,420
Seasonal Road Mtc Worker	0.1875	18.48	7,207
Seasonal Road Mtc Worker	0.1875	18.48	7,207
Seasonal Road Mtc Worker	0.1875	16.07	6,267
Overtime			45,000
Term Reserve			10,000
Merit Reserve			58,774
<u>Fringe Benefits</u>	_____		<u>502,606</u>
TOTALS	35.198		2,027,911

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Public Works - Road Admin</u>								
2110	- 501	430100	- 111		Permanent Salaries	1,319,923	1,377,178	4.34%
		430100	- 112		Temporary Salaries	33,409	34,353	2.83%
		430100	- 121		OT Full-Time	45,000	45,000	
		430100	- 141		Fringe Benefits	433,968	502,606	15.82%
		430100	- 191		Term Reserve	18,190	10,000	-45.02%
		430100	- 192		Annual Merit Reserve	69,917	58,774	-15.94%
					Personnel	1,920,407	2,027,911	5.60%
2110	- 501	430100	- 202		Range Expense	1,000	1,000	
		430100	- 209		Tech Supplies	1,500	500	-66.67%
		430100	- 210		Office Supplies	8,000	9,000	12.50%
		430100	- 232		Radio Maintenance	2,500	2,500	
		430100	- 241		Tools & Materials	7,600	12,600	65.79%
		430100	- 340		Heat, Light, Water	44,000	38,000	-13.64%
		430100	- 341		Garbage Collection	3,300	3,400	3.03%
		430100	- 345		Phone Basic	10,500	13,000	23.81%
		430100	- 357		Contracted Services	12,940	17,000	31.38%
		430100	- 366		Building Maintenance & Repair	20,000	27,700	38.50%
		430100	- 373		Meals, Lodging, Incidentals	27,100	17,000	-37.27%
		430100	- 399		Waste Disposal	500	500	
		430100	- 530		Rent	4,000	11,000	175.00%
		430100	- 532		Land Rent/Lease	21,000	21,000	
		430100	- 535		Technical	5,000	5,000	
					Operations	168,940	179,200	6.07%

Public Works - Road - Capital Projects

2110	- 501	430230	- 921		Upgrade Heating System (Seeley)	5,000	-	-100.00%
		430230	- 921	30034	Tiling (Msla Admin Office)	-	2,000	100.00%
		430230	- 921	30036	Storage Area (Bridge/Steam Shed)	-	1,800	100.00%
		430230	- 934	30004	Drainage, Water, Supply	25,000	-	-100.00%
		430230	- 937	30020	Sprinkler/Landscaping (Msla)	-	7,500	100.00%
		430230	- 937	30030	Overhead Bridge Crane (Msla Mtc)	-	45,000	100.00%
		430230	- 937	30037	Fume Capture Unit (Msla Welding)	-	5,000	100.00%
		430230	- 937		Mag Chloride System	79,000	-	-100.00%
		430230	- 942	30015	Fleet Repainting	-	10,000	100.00%
		430230	- 942		Wash Bay Recycler System	50,000	-	-100.00%
		430230	- 942		Repairs to D7 Bulldozer	7,000	-	-100.00%
		430230	- 945		Capital-Office Equip	1,000	1,800	80.00%
		430230	- 946		Capital-Tech Equip	35,000	80,700	130.57%
		430230	- 947		Capital-Vehicle	577,000	707,700	22.65%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
		430230	- 952	30002	CTEP - Trolley Phase II	-	197,720	100.00%
		430230	- 952	30002	CTEP - Frenchtown Walkway	-	250,000	100.00%
		430230	- 952	30002	CTEP - Cote Lane Walkway	-	92,000	100.00%
		430230	- 952		CTEP	920,255	-	-100.00%
		430230	- 952	30038	Beeler Road	-	100,000	100.00%
					Capital	1,699,255	1,501,220	-11.65%

Public Works - Engineering

2110 - 501	430231 - 353		County Attorney Chargeback	1,000	1,000	
	430231 - 357		Contracted Services	5,000	1,000	-80.00%
	430231 - 358		Consultants	5,000	1,000	-80.00%
				11,000	3,000	-72.73%

Public Works - Patching

2110 - 501	430242 - 241		Tools & Materials	1,000	1,000	
	430242 - 357		Contracted Services	500	500	
	430242 - 451		Chips	23,500	-	-100.00%
	430242 - 471		Asphalt	270,000	400,000	48.15%
	430242 - 472		Crack Sealant	1,000	5,000	400.00%
	430242 - 473		Tack Oil	5,000	5,000	
	430242 - 474		Chipping Oil	33,500	-	-100.00%
				334,500	411,500	23.02%

Public Works - Other Maintenance

2110 - 501	430247 - 241		Tools & Materials	500	500	
	430247 - 340		Heat, Light, Water	500	700	40.00%
	430247 - 452		Gravel	12,000	5,000	-58.33%
				13,000	6,200	-52.31%

Public Works - Fencing

2110 - 501	430248 - 209		Tech Supplies	750	800	6.67%
	430248 - 241		Tools & Materials	500	500	
	430248 - 357		Contracted Services	1,000	1,000	
	430248 - 417		Sumps	2,500	2,500	
				4,750	4,800	1.05%

Public Works - Road Operations

2110 - 501	430250 - 452		Gravel (Gravel Prod)	30,000	15,000	-50.00%
				30,000	15,000	-50.00%

Statement of Budget

Fund Dept BSEL Obj Proj Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change	
<u>Public Works - Snow Removal</u>				
2110 - 501 430251 - 340	Heat, Light, Water	2,730	1,300	-52.38%
430251 - 453	Salt	70,000	59,000	-15.71%
		<u>72,730</u>	<u>60,300</u>	-17.09%
<u>Public Works - Street Cleaning</u>				
2110 - 501 430252 - 340	Heat, Light, Water	1,500	1,100	-26.67%
		<u>1,500</u>	<u>1,100</u>	-26.67%
<u>Public Works - Traffic & Pedestrian Services</u>				
2110 - 501 430260 - 209	Tech Supplies	30,000	32,000	6.67%
430260 - 241	Tools & Materials	1,500	800	-46.67%
430260 - 242	Sign Materials	12,000	14,000	16.67%
430260 - 340	Heat, Light, Water	2,860	2,200	-23.08%
430260 - 357	Contracted Services	2,000	2,000	
430260 - 411	Barricades	500	750	50.00%
430260 - 423	Guard Rails	2,500	1,500	-40.00%
		<u>51,360</u>	<u>53,250</u>	3.68%
<u>Public Works - Road Equipment Maintenance</u>				
2110 - 501 430330 - 226	Clothing & Uniforms	4,000	5,000	25.00%
430330 - 233	Vehicle Repairs	168,500	171,500	1.78%
430330 - 234	Welding Supplies	3,500	3,500	
430330 - 239	Tires	20,000	25,000	25.00%
430330 - 241	Tools & Materials	6,200	9,000	45.16%
430340 - 231	Gas & Diesel Fuel	106,000	100,000	-5.66%
430340 - 235	Lubricants	11,500	10,000	-13.04%
	Operations	<u>319,700</u>	<u>324,000</u>	1.35%
521000 - 826	Transfer to General Fund	25,000	-	-100.00%
	Transfers	<u>25,000</u>	<u>-</u>	-100.00%
	Personnel	1,920,407	2,027,911	5.60%
	Operations	1,007,480	1,058,350	5.05%
	Capital	1,699,255	1,501,220	-11.65%
	Transfers	25,000	-	-100.00%
		<u>4,652,142</u>	<u>4,587,481</u>	-1.39%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Road Fund Revenue</u>					
2110-000	311010	Property Tax Revenue	1,232,547	1,272,467	3.24%
	335230	State Entitlement Share	1,002,851	1,028,828	2.59%
		Road Fund Tax Revenue	2,235,398	2,301,295	2.95%
<u>Non-Tax Revenue</u>					
<u>Road Fund</u>					
2110-000	321041	Single Move Permit	3,000	3,000	
	321042	Excavating Permit	4,000	5,000	25.00%
	321043	Inspection Fees (Drives, Parking Lots)	500	500	
	331052	30001 CMAQ Reimbursement	419,030	-	-100.00%
	331053	30002 CTEP Reimbursement	190,965	467,290	144.70%
	331084	McNamara Road (BLM Grant)	180,000	-	-100.00%
	333010	Forest Reserve Receipts	399,210	400,000	0.20%
	334040	Gas Tax Allocation	336,517	336,000	-0.15%
	335030	30038 Beeler Road Project	-	100,000	100.00%
	335210	Personal Property Reimbursement	68,942	48,753	-29.28%
	337314	CTEP State Reimbursement	23,000	284,000	1134.78%
	341010	Map Sales	48,000	-	-100.00%
	343016	Traffic Grant (Traffic Count Reimb-OPG)	2,000	2,000	
	362000	Miscellaneous Revenues	6,000	6,500	8.33%
	367000	Abandoned Vehicle Sales	5,000	5,000	
	381070	Proceeds from Notes/Loans	485,000	455,661	-6.05%
		Road Fund Non-Tax Revenue	2,171,164	2,113,704	-2.65%
2110-000	383002	Transfer from Permissive Medical Levy	-	21,938	100.00%
	383019	Transfer from Development Park	84,000	84,000	
	383083	Transfer from Friends of Historical Museum	8,840	26,533	200.15%
	383085	Transfer from RSID Admin	46,576	46,576	
		Transfers In	139,416	179,047	28.43%
		Road Fund Total Revenue	4,545,978	4,594,046	1.06%

NARRATIVE

FUND 2130

Public Works-Bridge

The Bridge Department is under the executive authority of the County Surveyor, an independent elected official, with specific duties and responsibilities assigned by State Codes. The department is divided into four programs:

1. The Bridge and Culvert Maintenance Program consists of the maintenance of one hundred and eleven (111) bridges and the maintenance of nine hundred (900) road culverts. These are all public bridges, not maintained by the Highway Department or Federal Government, within Missoula County; including the City.
2. The Engineering and Survey Program consists of all design and construction monitoring required for the construction and repair of County Bridges. It also provides periodic condition inspections of the County bridges, and the acquisition of bridge right-of-way.
3. The Capital Program consists of the acquisition of equipment necessary to support the Bridge Department.
4. The Acquisition and Projects Program consists of projects, land, and structures to improve, expand, or support the County Bridge system.

PERSONNEL

BRIDGE

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>
Public Works Director	0.1875	34.95	13,631
County Engineer	0.25	28.81	14,981
Engineering Tech III-Road	0.25	16.31	8,481
Engineering Tech III-Subd	0.25	17.83	9,272
Engineering Tech III-Bridge	0.25	20.34	10,577
Operations Analyst	0.1075	20.39	4,557
Admin Aide	0.25	17.85	9,282
Buyer	0.25	16.67	8,669
Office Manager	0.25	12.60	6,552
Inventory Clerk	0.25	12.44	6,469
Field Survey Supervisor	0.25	21.61	11,237
Transportation Engineer	0.25	17.45	9,074
Shop Foreman	0.25	19.94	10,369
Vehicle Service Tech	0.25	18.74	9,745
Master Mechanic	0.25	19.96	10,379
Master Welder	0.25	19.20	9,984
IAM Welder/Mechanic	0.25	18.74	9,745
IAM Machinist/Mechanic	0.25	19.39	10,083
IAM Machinist/Mechanic	0.25	19.48	10,130
IAM Machinist/Mechanic	0.25	19.57	10,177
Road Mtc Supervisor	0.25	22.94	11,929
Asst Road Mtc Supervisor	0.25	19.99	10,395
Asst Road Mtc Supervisor	0.25	20.47	10,645
Road Maintenance Worker	0.25	19.31	10,041
Road Maintenance Worker	0.25	19.17	9,969
Road Maintenance Worker	0.25	19.26	10,015
Road Maintenance Worker	0.25	19.13	9,948
Road Maintenance Worker	0.25	18.60	9,672
Road Maintenance Worker	0.25	18.57	9,657
Road Maintenance Worker	0.25	19.54	10,161
Road Maintenance Worker	0.25	18.71	9,729

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>
Road Maintenance Worker	0.25	18.74	9,745
Road Maintenance Worker	0.25	18.71	9,729
Road Maintenance Worker	0.25	19.77	10,281
Road Maintenance Worker	0.25	18.74	9,745
Road Maintenance Worker	0.25	18.65	9,698
Road Maintenance Worker	0.25	19.73	10,260
Road Maintenance Worker	0.25	18.62	9,683
Road Maintenance Worker	0.25	18.48	9,610
Road Maintenance Worker	0.25	19.77	10,281
Road Maintenance Worker	0.25	18.48	9,610
Road Maintenance Worker	0.25	19.03	9,896
Road Maintenance Worker	0.25	18.48	9,610
Road Maintenance Worker	0.25	18.57	9,657
Road Maintenance Worker	0.25	19.31	10,041
Road Maintenance Worker	0.25	19.40	10,088
Road Maintenance Worker	0.25	19.50	10,140
Seasonal Road Mtc Worker	0.0625	18.48	2,402
Seasonal Road Mtc Worker	0.0625	18.48	2,402
Seasonal Road Mtc Worker	0.0625	16.07	2,089
Overtime			15,000
Annual Merit Reserve			19,592
Term Reserve			5,000
<u>Fringe Benefits</u>			<u>167,540</u>
TOTALS	11.733		677,654

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Public Works - Bridge - Admin</u>								
2130	- 520	430100	- 111		Permanent Salaries	439,985	459,072	4.34%
		430100	- 112		Temporary Salaries	11,135	11,450	2.83%
		430100	- 121		OT Full-Time	15,000	15,000	
		430100	- 141		Fringe Benefits	144,659	167,540	15.82%
		430100	- 191		Term Reserve	6,051	5,000	-17.37%
		430100	- 192		Annual Merit Reserve	23,306	19,592	-15.94%
					Personnel	640,136	677,654	5.86%
<u>Public Works - Bridge - Engineering</u>								
2130	- 520	430231	- 353		County Attorney Chargeback	500	500	
		430231	- 357		Contracted Services	1,000	500	-50.00%
		430231	- 358		Consultants	5,000	2,500	-50.00%
					Engineering Operations	6,500	3,500	-46.15%
<u>Public Works - Bridge - Construction</u>								
2130	- 520	430236	- 945		Capital-Office Equip	500	1,200	140.00%
		430236	- 946		Capital-Tech Equip	7,300	5,300	-27.40%
		430236	- 947		Capital-Vehicle	60,200	53,600	-10.96%
		430236	- 953		Capital-Bridge Construction Projects	88,000	-	-100.00%
		430236	- 953	35004	MaClay Flats Bridge	-	73,500	100.00%
		430236	- 953	35019	10th Street Walkway	-	2,500	100.00%
		430236	- 953	35021	Van Buren Street Bridge	-	458,790	100.00%
		430236	- 953	35022	Mill Creek Bridge	-	1,500	100.00%
		430236	- 970		Capital-Contingency	20,000	10,000	-50.00%
					Capital	176,000	606,390	244.54%
		430243	- 209		Tech Supplies	-	500	100.00%
		430243	- 241		Tools & Materials	2,000	2,000	
		430243	- 340		Heat, Light, Water	10,350	10,000	-3.38%
		430243	- 357		Contracted Services	715	2,150	200.70%
		430243	- 362		Office Equipment Mtc	500	300	-40.00%
		430243	- 373		Meals, Lodging, Incidentals	1,000	1,000	
		430243	- 426		Culverts	7,500	9,500	26.67%
		430243	- 431		Timbers	14,500	2,500	-82.76%
		430243	- 535		Technical Equipment Rent/Lease	5,000	5,000	
					Bridge Operations	41,565	32,950	-20.73%
					Personnel	640,136	677,654	5.86%
					Operations	48,065	36,450	-24.17%
					Capital	176,000	606,390	244.54%
						864,201	1,320,494	52.80%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
<u>Bridge Fund Revenue</u>					
2130-000	311010	Property Tax Revenue	641,609	661,887	3.16%
	335230	State Entitlement Share	102,888	105,553	2.59%
		Bridge Fund Tax Revenue	744,497	767,440	3.08%
<u>Non-Tax Revenue</u>					
<u>Bridge Fund</u>					
2130-000	335210	Personal Property Reimbursement	23,073	14,181	-38.54%
	362000	Miscellaneous Revenue	3,000	500	-83.33%
	337047	35021 Van Buren St Bridge Reimb-City	-	65,000	100.00%
	331053	CTEP Reimbursement	-	393,800	100.00%
	381070	Intercap Proceeds	-	-	100.00%
		Bridge Fund Non-Tax Revenue	26,073	473,481	1715.98%
	383002	Transfer from Permissive Medical Levy	-	7,512	100.00%
		Transfers In	-	7,512	100.00%
		Bridge Fund Total Revenue	770,570	1,248,433	62.01%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>RSID Administration</u>								
2450	- 000	521000	- 826		Transfer to General	9,500	9,500	
		521000	- 827		Transfer to Road	46,576	-	-100.00%
					Transfers Out	56,076	9,500	-83.06%
					Transfers Out	56,076	9,500	-83.06%
						56,076	9,500	-83.06%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
<u>RSID Administration</u>					
2450-000	382010	Sale of Fixed Assets	91,532	-	-100.00%
			91,532	-	-100.00%
	383051	Transfer from RSID Revolving	68,050	-	-100.00%
	383086	Transfer from RSID	-	-	100.00%
			68,050	-	-100.00%
RSID Administration Fund Total Revenue			159,582	-	-100.00%

NARRATIVE

FUND 2310

County Tax Increment District - Special Projects

Special Projects involves the planning and implementation of projects as assigned by the Board of County Commissioners. Current projects include the Missoula Development Park, Grant Creek Conservation Easements, and other miscellaneous projects as needed.

PERSONNEL

**COUNTY TAX INCREMENT DISTRICT
Special Projects**

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Special Project Coordinator	1	25.92	2080	53,913
Projects Assistant - Parks	0.5	12.03	1040	12,511
Senior Secretary	0.25	11.35	520	5,902
Annual Merit Reserve				2,568
<u>Fringe Benefits</u>				<u>19,926</u>
TOTALS	1.75			94,820

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>County Tax Increment District</u>								
2310	- 000	431500	- 111		Permanent Salaries	49,031	51,473	4.98%
		431500	- 141		Fringe Benefits	12,812	14,181	10.69%
		431500	- 192		Annual Merit Reserve	2,452	1,828	-25.45%
					Personnel	64,295	67,482	4.96%
2310	- 000	431500	- 210		Office Supplies	830	830	
		431500	- 311		Postage	653	653	
		431500	- 321		Printing/Litho Costs	3,000	3,000	
		431500	- 325		Film Purchase & Development	100	100	
		431500	- 340		Heat, Light, Water	5,000	5,000	
		431500	- 345		Phone Basic	648	648	
		431500	- 346		Phone LD	100	100	
		431500	- 357		Contracted Services	63,500	63,500	
		431500	- 359		Architect/Engineering	25,000	25,000	
		431500	- 372		Mileage-Private Vehicle	100	100	
		431500	- 373		Meals, Lodging, Incidentals	200	200	
		431500	- 374		Common Carrier	526	526	
		431500	- 380		General Training (Staff)	1,000	1,000	
		431500	- 591		Contingency	7,500	7,500	
		431500	- 610		Principal	81,570	81,570	
		431500	- 620		Interest	122,520	122,520	
					Operations	312,247	312,247	
2310	- 000	431500	- 910		Capital Land Acquisition	603,320	-	-100.00%
		431500	- 952		Contingency	2,500	2,500	
					Goodan-Keil Infrastructure	50,000	105,000	110.00%
					Gravel Pit	75,000	75,000	
					Infrastructure Phase I	25,000	-	-100.00%
					Infrastructure Phase III	-	250,000	100.00%
					Infrastructure Phase IV	500,000	28,342	-94.33%
					Infrastructure Phase V	200,000	5,741	-97.13%
					LaLonde Ranch Improvement	10,000	10,000	
					Landscape/Pathway-Res B	15,000	-	-100.00%
					Landscaping	100,000	150,000	50.00%
					Lights & Hydrants	30,000	50,000	66.67%
					Sewer Extension-Res B	-	-	100.00%
					Utilities Phase II	25,000	25,000	
					Capital	1,635,820	701,583	-57.11%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
2310	- 000	521000	- 826		Transfer-Commissioners	12,000	12,000	
		521000	- 826		Transfer-Attorney	10,000	10,000	
		521000	- 826		Transfer-Repay General for FY98	-	79,741	100.00%
		521000	- 827		Transfer-Public Works	10,000	10,000	
		521000	- 828		Transfer-CIP	157,000	157,000	
					Transfers Out	189,000	268,741	42.19%
					Personnel	64,295	67,482	4.96%
					Operations	312,247	312,247	
					Capital	1,635,820	701,583	-57.11%
					Transfers Out	189,000	268,741	42.19%
						2,201,362	1,350,053	-38.67%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
<u>County Tax Increment District</u>					
2310-000	311010	Tax Increment Revenue	250,000	550,000	120.00%
 Non-Tax Revenue					
<u>County Tax Increment District</u>					
2310-000	335210	Personal Property Reimbursement	634	518	-18.30%
	371010	Investment Earnings	15,000	15,000	
	382010	Sale of Fixed Assets	1,000,000	-	
		New Land Sales	-	750,000	
		Carry forward Sales	-	-	
	383016	Transfer from CIP	-	-	
County Tax Increment District Non-Tax Revenue			1,015,634	765,518	-24.63%
County Tax Increment District Total Revenue			1,265,634	1,315,518	3.94%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change	
<u>Goodan Keil Road - Construction</u>									
4004	-	000	430230	-	965	Capital-Construction	-	586,080	100.00%
			430230	-	967	Capital-1% Gross Receipts Tax	-	5,920	100.00%
					Capital	-	592,000	100.00%	
					Capital	-	592,000	100.00%	
						-	592,000	100.00%	

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
Non-Tax Revenue					
<u>Goodan-Keil Capital Project</u>					
4004-000	381070	Loan Proceeds	-	592,000	100.00%
			-	592,000	100.00%

NARRATIVE

FUND 2160

Fair

The Missoula County Fair (Western Montana Fair, Rodeo and Race Meet) operates as a special fund of Missoula County. The creation of the Fair Commission is authorized by code (MCA 7-21-340).

Objective of the Western Montana Fair and the responsibility of the Fair Commission is to produce a fair which is social, educational and a financial venture which will provide to the residents of Missoula County and surrounding areas an opportunity to enjoy the pleasures of the above.

The following two codes basically outline the responsibility and authority of the Fair:

7-21-3407 MCA Duties of Fair Commission -- Said Commission shall do all things necessary to hold a successful county agricultural fair in their respective counties and shall have charge of all fairgrounds and fair property.

7-21-3406 MCA Powers of County Fair Commission -- Said County Fair Commissioners shall have control and operation of the fair and the supervision and management of the fairgrounds and also the leasing of buildings and fairgrounds and shall return to the fair fund of the county all revenue obtained from the leasing or renting of same.

PERSONNEL

FAIR

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Fairground Manager	1	24.04	2080	50,003
Senior Secretary	1	9.18	2080	19,094
Secretary	0.481	8.27	1000	8,270
Racing Coordinator	0.577	10.06	1200	12,072
Grounds Foreman	1	15.14	2080	31,491
Caretaker	0.75	8.13	1560	12,683
Trackman				5,000
Money Room				1,500
Supers-Judges				20,000
Restrooms				7,000
Front Office				5,000
Security				69,000
Ticket Sales				9,000
Demo Derby				1,500
Grounds				20,000
Race Workers				30,000
Track Officials				16,000
Track & Racing				2,500
Merit Increase				4,273
<u>Fringe Benefits</u>	_____			_____53,554
TOTALS	4.808			377,940

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Fair</u>								
2160	- 000	460240	- 111		Permanent Salaries	117,790	121,541	3.18%
		460240	- 112		Temporary Salaries	175,260	133,000	-24.11%
		460240	- 121		OT Full-Time	8,000	-	-100.00%
		460240	- 141		Fringe Benefits	55,061	46,216	-16.06%
		460240	- 191		Term Reserve	2,000	-	-100.00%
		460240	- 192		Annual Merit Reserve	5,890	4,273	-27.45%
					Personnel	364,001	305,030	-16.20%
2160	- 000	460240	- 210		Office Supplies	10,000	8,000	-20.00%
		460240	- 220		Excess/Surplus Equip Acq	6,000	10,000	66.67%
		460240	- 231		Gas & Diesel Fuel	5,000	5,500	10.00%
		460240	- 233		Vehicle Repairs	5,000	5,000	
		460240	- 241		Tools & Materials	23,000	25,000	8.70%
		460240	- 314		Bus Services	2,500	2,500	
		460240	- 321		Printing/Litho Costs	6,000	2,000	-66.67%
		460240	- 331		Ad/Legal Publications	25,000	30,000	20.00%
		460240	- 340		Heat, Light, Water	80,000	80,000	
		460240	- 346		Phone LD	6,000	5,000	-16.67%
		460240	- 355		Entertainment	115,249	150,000	30.15%
		460240	- 357		Contracted Services	30,000	20,000	-33.33%
		460240	- 366		Building Maintenance & Repair	20,000	21,000	5.00%
		460240	- 380		General Training (Staff)	12,000	12,000	
		460240	- 398		Service Contracts	18,000	16,000	-11.11%
		460240	- 516		Other Insurance	1,000	1,500	50.00%
		460240	- 552		Sponsor Sales %	4,000	-	-100.00%
		460240	- 741		Premiums & Awards	25,000	26,000	4.00%
		460240	- 792		"Special Events"	16,509	17,000	2.97%
		490000	- 610		Principal	15,720	15,720	
					Operations	425,978	452,220	6.16%
2160	- 000	460240	- 920		Building & Construction			
					<i>Mobile Home (Caretaker/Manager)</i>	-	49,999	100.00%
					<i>Bleachers</i>	-	41,830	100.00%
		460240	- 942		Equipment			
					<i>Mower</i>	-	14,835	100.00%
					<i>Tractor</i>	-	77,845	100.00%
					Capital	-	184,509	100.00%
2160	- 000	521000	- 828		Transfer to CIP	17,877	23,926	33.84%
					Transfers Out	17,877	23,926	33.84%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Fair - Race Meet</u>								
2160	- 440	460260	- 112		Temporary Salaries	75,250	65,572	-12.86%
		460260	- 121		OT Full-Time	1,500	-	
		460260	- 141		Fringe Benefits	8,235	7,338	-10.89%
					Personnel	84,985	72,910	-14.21%
2160	- 440	460260	- 210		Office Supplies	7,500	1,500	-80.00%
		460260	- 231		Gas & Diesel Fuel	2,500	1,200	-52.00%
		460260	- 233		Vehicle Repairs	2,500	2,500	
		460260	- 321		Printing/Litho Costs	20,000	12,000	-40.00%
		460260	- 331		Ad/Legal Publications	2,500	1,000	-60.00%
		460260	- 340		Heat, Light, Water	13,625	5,000	-63.30%
		460260	- 346		Phone LD	400	1,000	150.00%
		460260	- 357		Contracted Services	43,300	70,000	61.66%
		460260	- 552		Sponsor Sales %	6,500	-	-100.00%
					Operations	98,825	94,200	-4.68%
					Personnel	448,986	377,940	-15.82%
					Operations	524,803	546,420	4.12%
					Transfers Out	17,877	23,926	33.84%
					Capital	-	184,509	100.00%
						991,666	1,132,795	14.23%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
<u>Fair Fund Revenue</u>					
2160-000	311010	Property Tax Revenue	47,688	48,097	0.86%
	335230	State Entitlement Share	8,050	8,258	2.58%
		Fair Fund Tax Revenue	55,738	56,355	1.11%
<u>Non-Tax Revenue</u>					
<u>Fair Fund</u>					
2160-000	335210	Personal Property Reimbursement	1,724	1,070	-37.94%
	346101	Sponsorships	22,500	50,000	122.22%
	346102	Insurance Sales	1,000	1,000	
	346110	"Special Events"	40,000	45,000	12.50%
	346143	Ice Rental	37,750	17,000	-54.97%
	346148	Concessions	64,000	65,000	1.56%
	346149	Demolition Derby	33,200	25,600	-22.89%
	346150	Reserve Seats	40,000	67,600	69.00%
	346153	Carnival	92,000	96,000	4.35%
	346154	Comm/Concessions	50,000	55,000	10.00%
	346155	Gate Receipts	239,000	275,000	15.06%
	346157	Percentage Fees	43,000	46,000	6.98%
	346158	Other Rental Receipts	40,000	50,000	25.00%
	362004	Contract Revenue	1,666	2,000	20.05%
	381070	Loan Proceeds	-	142,679	100.00%
		Fair Fund Non-Tax Revenue	705,840	938,949	33.03%
	383002	Transfer from Permissive Medical Levy	-	1,660	100.00%
	383016	Transfer from CIP	-	41,083	100.00%
	383062	Transfer from Trust	14,810	-	-100.00%
		Transfers In	14,810	42,743	188.61%
<u>Fair Fund - Race Meet</u>					
2160-440	346301	Barn Rental	28,000	8,000	-71.43%
	346302	Parimutual Handle	100,000	55,000	-45.00%
	346303	Race-Program & Sponsors	24,000	20,000	-16.67%
	346304	Sponsorship Race	17,000	15,000	-11.76%
		Fair Race Meet Non-Tax Revenue	169,000	98,000	-42.01%
		Fair Fund Total Revenue	945,388	1,136,047	20.17%

NARRATIVE

FUND 2180

Clerk of District Court

The Clerk of District Court is the official keeper of all District Court records for Missoula County. These records include Adoption, Civil, Criminal, Dependent Neglect, Domestic Relations, Guardianship, Juvenile, Paternity, Probate and Sanity cases. The Clerk also issues, files and records all Missoula County marriage license applications and licenses. On an annual basis, the Clerk's office files approximately 4,000 new cases and issues 800 new marriage licenses. In December 2001 the total number of cases remaining open and active was 2,274; in December 2002 the total was 2,742. As of April 2003, there are now 3,065 open and active cases.

Clerk of District Court records date back into the 1860's and until 1989 were maintained in books. The books included an index of names to provide ease in accessing records and each case was assigned a register page into which all court documents were recorded. While these index and register books are still utilized, many have been microfilmed to provide easier access and to alleviate storage space issues. From 1989 - 1999, all records were stored and maintained electronically on the County mainframe (DSI). This system is still used but mostly on a read-only basis. All records from 1999 forward are maintained in the Judicial Case Management System (JCMS), a system now in use by all Clerks of District Court statewide. All DSI cases that are still active have been entered into the current JCMS system. However, all non-active cases prior to 1999 are still stored in DSI. Efforts are currently under way to convert all DSI records into JCMS thereby eliminating the need for maintaining two systems.

The majority of all Clerk of Court records are open to the public. Records are searched daily by title companies, credit agencies, investigative agencies and the general public. It is the Clerk of Court's responsibility to ensure accurate and up-to-date records. Searches, copies and certified copies are provided upon request. Fees for searches and copies are charged according to statute.

The Clerk of District Court also serves as Jury Commissioner for Missoula County. As required by statute, each June the Clerk and Recorder provides a list of registered voters to the Clerk of District Court. This list is stored and maintained electronically and it is from this list that jurors are pulled for the Municipal, Justice and District Court Judges. It is the Clerk's duty to maintain an accurate listing of all selected jurors and to pull individual jury panels for the District Court Judges upon request.

The Clerk of Court is the collection site for Court ordered child support payments, bonds, and criminal restitution, fines and fees. Monies that are collected for child support and criminal restitution on one business day are distributed to the appropriate parties the next business day. Monies collected for bonds are released only by Court Order. The Clerk's office collects and distributes in excess of \$3 million annually.

PERSONNEL

CLERK OF COURT

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Clerk of Court	1	24.32	2080	50,586
Chief Deputy Clerk of Court	1	18.70	2080	38,896
District Court Clerk II	1	17.33	2080	36,046
District Court Clerk II	1	12.08	2080	25,126
District Court Clerk II	1	13.66	2080	28,413
District Court Clerk II	1	12.99	2080	27,019
District Court Clerk II	1	12.99	2080	27,019
District Court Clerk II	1	11.48	2080	23,878
District Court Clerk I	1	10.54	2080	21,923
District Court Clerk I	1	10.04	2080	20,883
District Court Clerk I	1	9.83	2080	20,446
District Court Clerk I	1	10.29	2080	21,403
District Court Clerk I	0.5	9.83	1040	10,223
Court Collection Clerk	1	10.73	2080	22,318
Overtime				4,000
Annual Merit Reserve				12,320
Termination Reserve				7,000
<u>Fringe Benefits</u>				<u>130,626</u>
TOTALS		13.5		528,125

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>District Court - Clerk of Court</u>								
2180 - 040	410331	-	111		Permanent Salaries	368,379	374,179	1.57%
	410331	-	121		OT Full-Time	4,000	4,000	
	410331	-	141		Fringe Benefits	106,683	130,626	22.44%
	410331	-	191		Term Reserve	7,000	7,000	
	410331	-	192		Annual Merit Reserve	19,702	12,320	-37.47%
					Personnel	505,764	528,125	4.42%
2180 - 040	410331	-	210		Office Supplies	7,200	7,200	
	410331	-	311		Postage	14,300	14,300	
	410331	-	321		Printing/Litho Costs	8,000	8,000	
	410331	-	322		Books, Catalogs, Brochures	100	100	
	410331	-	324		Copy Costs	7,000	7,000	
	410331	-	334		Books Resource Suscriptions	500	500	
	410331	-	335		Dues & Memberships	800	800	
	410331	-	345		Phone Basic	7,500	7,884	5.12%
	410331	-	346		Phone LD	2,000	2,000	
	410331	-	356		Microfilm Service	5,600	5,600	
	410331	-	362		Office Equipment Mtc	3,000	3,000	
	410331	-	371		Mileage-County Vehicle	600	600	
	410331	-	372		Mileage-Private Vehicle	700	700	
	410331	-	373		Meals, Lodging, Incidentals	2,000	2,000	
	410331	-	374		Common Carrier	1,000	1,000	
	410331	-	381		Tuition/Registration Fees	600	600	
	410331	-	394		Jury/Witness Fees	75,000	75,000	
	410331	-	791		Special Projects			100.00%
					<i>Accrued leave for DC assumption</i>	-	59,837	100.00%
					Operations	135,900	196,121	44.31%
2180 - 040	410331	-	945		Capital-Office Equip	-	2,500	100.00%
	410331	-	946		Capital-Tech Equip (Scanners)	-	3,200	100.00%
					Capital	-	5,700	100.00%
2180 - 040	521000	-	821		Transfer to Technology Fund			
					<i>Mainframe Access</i>	9,200	9,600	4.35%
					<i>PC Maintenance</i>	-	15,225	100.00%
					Transfers Out	9,200	24,825	169.84%
					Personnel	505,764	528,125	4.42%
					Operations	135,900	196,121	44.31%
					Capital	-	5,700	100.00%
					Transfers Out	9,200	24,825	169.84%
						650,864	754,771	15.96%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>District Court Fund Revenue</u>					
2180-000	311010	Property Tax Revenue	984,760	605,190	-38.54%
	335230	State Entitlement Share	28,563	28,791	0.80%
			<u>1,013,323</u>	<u>633,981</u>	<u>-37.44%</u>
2180-000	310032	Local Option Tax	194,340	200,170	3.00%
	335210	Personal Property Reimbursement	28,279	21,773	-23.01%
			<u>222,619</u>	<u>221,943</u>	<u>-0.30%</u>
2180-000	383002	Transfer from Permissive Medical Levy	-	14,510	100.00%
	383006	Transfer from General	39,393	-	-100.00%
			<u>39,393</u>	<u>14,510</u>	<u>-63.17%</u>
<u>Non-Tax Revenue</u>					
<u>Clerk of Court</u>					
2180-040	335095	District Court Reimbursement	13,257	-	-100.00%
	341050	Filing Fees	11,052	25,000	126.20%
	351021	Miscellaneous Fines	-	-	100.00%
	351022	Surcharge	-	200	100.00%
	392200	Copier Reimbursement	4,130	5,000	21.07%
			<u>28,439</u>	<u>30,200</u>	<u>6.19%</u>

NARRATIVE

FUND 2180

Public Defenders

The Missoula County Public Defender Office was created by the Board of County Commissioners in November 1985, pursuant to the authority of Section 46-8-202 MCA, in order to satisfy constitutional and statutory requirements that legal counsel be provided, in certain cases, for criminal defendants unable to employ their own attorney. The office also provides legal counsel to indigent persons in Youth Court, dependent and neglect and sanity cases.

PERSONNEL

PUBLIC DEFENDERS

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Chief Public Defender	1	38.96	2080	81,037
Attorney III	1	24.66	2080	51,293
Investigator	1	18.99	2080	39,499
Attorney III	1	22.69	2080	47,195
Attorney III	1	22.69	2080	47,195
Attorney III	1	23.17	2080	48,194
Attorney II	1	20.22	2080	42,058
Attorney II	1	19.15	2080	39,832
Attorney II	1	18.42	2080	38,314
Attorney I	1	17.12	2080	35,610
Attorney I	1	17.12	2080	35,610
Research Asst/Law Clerk	1	14.22	2080	29,578
Case Manager	1	16.37	2080	34,050
Office Manager	1	13.34	2080	27,747
Para-Legal	1	12.40	2080	25,792
Senior Secretary	1	9.87	2080	20,530
Secretary	1	8.54	2080	17,763
Temporary Salaries				3,432
Overtime				3,221
Annual Merit Reserve				23,628
<u>Fringe Benefits</u>				<u>189,434</u>
TOTALS	17			881,012

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Public Defenders</u>								
2180	- 100	410326	- 111		Permanent Salaries	586,061	661,297	12.84%
		410326	- 112		Temporary Salaries	1,980	3,432	73.33%
		410326	- 121		OT Full-Time	-	3,221	100.00%
		410326	- 141		Fringe Benefits	139,014	189,434	
		410326	- 192		Annual Merit Reserve	20,361	23,628	16.05%
					Personnel	747,416	881,012	17.87%
2180	- 100	410326	- 210		Office Supplies	4,000	4,500	12.50%
		410326	- 221		Investigative Aids	150	200	33.33%
		410326	- 311		Postage	2,750	2,750	
		410326	- 324		Copy Costs	3,300	3,750	13.64%
		410326	- 334		Books Resources Subscriptions	20,000	20,000	
		410326	- 335		Dues & Memberships	4,500	4,500	
		410326	- 338		Transcripts	7,500	-	-100.00%
		410326	- 340		Heat, Light, Water	4,750	4,750	
		410326	- 345		Phone Basic	8,099	8,100	0.01%
		410326	- 346		Phone LD	2,500	2,500	
		410326	- 351		Fitness to Proceed Evaluation	-	40,000	100.00%
		410326	- 357		Contracted Services	75,000	-	-100.00%
		410326	- 358		Consultants	21,999	-	-100.00%
		410326	- 362		Office Equipment Mtc	550	550	
		410326	- 371		Mileage-County Vehicle	3,250	3,250	
		410326	- 372		Mileage-Private Vehicle	2,000	2,000	
		410326	- 373		Meals, Lodging, Incidentals	8,000	8,500	6.25%
		410326	- 374		Common Carrier	5,000	5,000	
		410326	- 380		General Training Staff	12,500	-	-100.00%
		410326	- 381		Tuition/Registration Fees	5,000	5,000	
		410326	- 392		Psych Exams Criminal	65,000	-	-100.00%
		410326	- 533		Office Equipment R/L	3,000	3,000	
		410326	- 791		Special Projects - CASA Advocate	8,000	8,000	
					Operations (Public Defenders)	266,848	126,350	-52.65%
2180	- 100	410326	- 945		Capital-OfficeEquipment	-	3,915	100.00%
2180	- 100	410326	- 946		Capital- Tech Equipment	2,350	3,800	61.70%
					Capital	2,350	7,715	228.30%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
2180	- 100	410336	- 221		Investigative Aids	50	-	-100.00%
		410336	- 338		Transcripts	1,000	2,500	150.00%
		410336	- 357		Contracted Services	10,250	30,000	192.68%
		410336	- 358		Consultants	2,000	2,500	25.00%
		410336	- 392		Psych Exams Criminal	2,500	10,000	300.00%
					Operations (Indigent Legal)	15,800	45,000	184.81%
					Personnel	747,416	881,012	17.87%
					Operations	282,648	171,350	-39.38%
					Capital	2,350	7,715	
						1,032,414	1,060,077	2.68%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
Non-Tax Revenue					
<u>Public Defenders</u>					
2180-100	334090	State Aid to District Court	72,800	-	-100.00%
	335095	District Court Reimbursement	199,827	843,607	322.17%
	335096	Youth in Need of Care	21,564	-	-100.00%
	341052	Defense Recoupment	23,000	23,000	
			<u>317,191</u>	<u>866,607</u>	<u>173.21%</u>
2180-100	383006	Transfer from General	66,830	90,000	34.67%
		Transfers In	66,830	90,000	34.67%
Total Public Defenders Revenue			<u>384,021</u>	<u>956,607</u>	<u>149.10%</u>

NARRATIVE

FUND 2180

Sheriff Court Support

This department includes those costs in the Sheriff's Department, which are directly related to the support of the District Court. These costs are associated with the operations of the court as well as the transport of prisoners to and from court.

PERSONNEL

SHERIFF COURT SUPPORT

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Bailiff	0.1667	10.26	347	3,560
Bailiff	0.1667	10.83	347	3,758
Bailiff	0.1667	10.83	347	3,758
Bailiff	0.1667	10.83	347	3,758
Bailiff	0.1667	10.83	347	3,758
Bailiff	0.1667	10.26	347	3,560
Annual Merit Reserve				728
<u>Fringe Benefits</u>				<u>3,148</u>
TOTALS		1.0002		26,028

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>District Court - Court Support</u>								
2180	- 314	410333	- 111		Permanent Salaries	21,092	22,152	5.03%
		410333	- 141		Fringe Benefits	3,083	3,148	
		410333	- 192		Annual Merit Reserve	1,055	728	-31.00%
					Personnel (Bailiff)	25,230	26,028	3.16%
					Personnel	25,230	26,028	3.16%
						25,230	26,028	3.16%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>District Court Grants - JAIBG</u>								
2180	- 342	420340	- 111		Permanent Salaries	17,017	-	-100.00%
		420340	- 141		Fringe Benefits	4,968	-	
		420340	- 192		Annual Merit Reserve	1,944	-	-100.00%
						<u>23,929</u>	-	-100.00%
2180	- 342	420340	- 210	10010	Office Supplies	4,533	-	-100.00%
		420340	- 357	10010	Contracted Services	122,630	35,155	-71.33%
					Operations	<u>127,163</u>	35,155	-72.35%
2180	- 342	521000	- 826	10010	Transfer to General (Attorney)	-	32,512	100.00%
					Transfer Out	<u>-</u>	32,512	100.00%
					Personnel	23,929	-	-100.00%
					Operations	127,163	35,155	-72.35%
					Transfers Out	<u>-</u>	32,512	100.00%
						<u>151,092</u>	67,667	-55.21%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
Non-Tax Revenue					
<u>District Court Grants</u>					
2180-342	334000	State Grant Revenue	91,581	67,667	-26.11%
	341008	Mineral County Match	-	383	100.00%
			<u>91,581</u>	<u>68,050</u>	<u>-25.69%</u>
2180-342	383006	Transfer from General (Youth Court)	5,539	-	-100.00%
			<u>5,539</u>	<u>-</u>	<u>-100.00%</u>
Total District Court Grants Revenue			<u>97,120</u>	<u>68,050</u>	<u>-29.93%</u>
District Court Tax Revenue			1,013,323	633,981	-37.44%
District Court Non-Tax Revenue			659,830	1,186,800	79.86%
District Court Total Transfers			<u>111,762</u>	<u>104,510</u>	<u>-6.49%</u>
District Court Total Revenue			<u>1,784,915</u>	<u>1,925,291</u>	<u>7.86%</u>

NARRATIVE

FUND 2210

Parks and Recreation

The Missoula Parks and Recreation Department acquires, designs and develops parks; maintains park grounds and facilities; and plans, organizes and supervises structured and unstructured recreation programs for citizens of the community.

Although the Parks and Recreation Department is a city agency, the Department provides specific services to Missoula County and the County shares in the expense of providing programs and facilities to City and County residents alike.

Aside from park design consultation and actual development, the Department maintains nearly 300 acres of developed parks and over 1000 acres of undeveloped parklands. Maintenance duties include irrigation repair, tree planting and trimming, turf cutting and trimming, weed cutting, flower and shrub care, leaf removal and snow removal. Facility maintenance is conducted on 22 baseball/softball fields, 14 soccer fields, 30 tennis courts, 2 outdoor ice rinks and 2 outdoor swimming pools.

In terms of recreation programs, the Department offers programs for youth, adults, senior citizens and special populations. Programs range from competitive sports such as softball, basketball, soccer and volleyball to non-competitive programs such as the summer playground program, youth and adult open gyms, and the Learning Exchange Program. Tennis lessons and swimming lessons are also offered.

The Department Director reports to the Missoula City Parks and Recreation Board and acts as a resource person and ex-officio member of the Missoula County Park Board.

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Park Department</u>								
2210	- 000	460431	- 111		Perm Salaries	19,911	20,853	4.73%
		460431	- 141		Fringe Benefits	5,203	5,745	10.42%
		460431	- 192		Annual Merit Reserve	996	740	-25.70%
					Capital	26,110	27,338	4.70%
2210	- 000	460431	- 209		Tech Supplies (Noxious Weeds)	5,000	5,000	
		460431	- 210		Office Supplies	500	500	
		460431	- 311		Postage	381	450	18.11%
		460431	- 321		Printing/Litho Costs	500	1,200	140.00%
		460431	- 325		Film Purchase & Development	200	200	
		460431	- 345		Phone Basic	650	450	-30.77%
		460431	- 346		Phone LD	100	100	
		460431	- 357		Contracted Services	77,000	82,700	7.40%
		460431	- 365		Ground Maintenance & Repair	15,000	15,000	
		460431	- 371		Mileage-County Vehicle	300	300	
		460431	- 372		Mileage-Private Vehicle	50	50	
		460431	- 373		Meals, Lodging, Incidentals	100	100	
		460431	- 380		General Training (Staff)	2,000	2,000	
		460431	- 791		Special Projects-Urban Area Parks	-	10,000	100.00%
		460432	- 357		Contracted Services	48,500	49,750	2.58%
					Operations	150,281	167,800	11.66%
2210	- 000	460432	- 931		Capital-Land Improvements	20,000	20,000	
		460432	- 934		Capital-Ft Msla Restroom	-	125,000	100.00%
		460432	- 936		Capital-Park Improvements	25,000	25,000	
					Capital	45,000	170,000	277.78%
2210	- 000	521000	- 821		Transfer to Technology Fund	715	715	
		521000	- 826		Transfer to General-Surveyor Services	-	400	100.00%
					Transfer Out	715	1,115	55.94%
					Personnel	26,110	27,338	4.70%
					Operations	150,281	167,800	11.66%
					Capital	45,000	170,000	277.78%
					Transfers	715	1,115	55.94%
						222,106	366,253	64.90%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Park Fund Revenue</u>					
2210-000	311010	Property Tax Revenue	157,534	164,215	4.24%
	335230	State Entitlement Share	6,980	7,161	2.59%
		Park Fund Tax Revenue	164,514	171,376	4.17%
Non-Tax Revenue					
<u>Park Fund</u>					
2210-000	335210	Personal Property Reimbursement	1,867	3,478	86.29%
	346081	Activity Fees - Fort Missoula	8,700	-	-100.00%
	361000	Rent/Leases Revenue	1,250	1,250	
		Park Fund Non-Tax Revenue	11,817	4,728	-59.99%
2210-000	383002	Transfer from Permissive Medical Levy	-	142	100.00%
	383006	Transfer from General	-	25,000	100.00%
		Transfers In	-	25,142	100.00%
		Park Fund Total Revenue	176,331	201,246	14.13%

NARRATIVE

FUND 2220

Library

The Missoula Public Library is a free public library established under Montana Law (MCA 22-1-303). Its purpose is to provide needed information to the people of Missoula County from a library materials collection that includes all aspects of the human record. Additionally, the Library will provide programs and services to meet the reading, viewing, and listening needs of the service area population. The Library is under the direction of a five-member Board of Trustees, an appointed policy-making body. The Library implements these programs:

1. Administration is responsible for overseeing the entire operation of the Library, including maintaining the building; formulating and monitoring the budget programs and services; acting as a liaison between the Library and government entities on all levels; and, presenting the Library to the public.
2. The Children's Department provides and makes accessible materials to meet the recreational and informational reading needs of children from birth through age 18.
3. The Circulation Department circulates library materials to patrons who wish to use them outside the building; re-shelves materials which have been used so others may have access to them; and reminds patrons of overdue materials. It also extends library service to outlying areas in Missoula County through the use of branch libraries.
4. The Reference Department assists patrons who are seeking information to use the library's collections and other information sources.
5. The Technical Services Department orders library books and materials selected by the staff; maintains records of all books and materials, and physically processes them for public use.

PERSONNEL

LIBRARY

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>
Library Director	1	25.76	2080 53,581
Info Services Coordinator	1	15.28	2080 31,782
Admin Aide	1	13.34	2080 27,747
Reference Librarian	1	18.55	2080 38,584
Reference Librarian	1	18.55	2080 38,584
Children's Librarian	1	15.81	2080 32,885
Circulation & Tech Supervisor	1	16.73	2080 34,798
TS/Ref Librarian	1	13.52	2080 28,122
Young Adult/Community Ser	1	13.77	2080 28,642
Library Tech	1	12.33	2080 25,646
Library Tech	0.5	13.34	1040 13,874
Library Tech	1	15.31	2080 31,845
Library Tech	0.25	11.17	520 5,808
Library Specialist	0.5	9.89	1040 10,286
Library Specialist	0.5	9.89	1040 10,286
Library Specialist	0.5	9.50	1040 9,880
Library Specialist	1	11.13	2080 23,150
Library Specialist	1	10.49	2080 21,819
Library Specialist	1	10.89	2080 22,651
Library Specialist	1	13.06	2080 27,165
Library Asst	0.5	9.36	1040 9,734
Library Asst	1	10.99	2080 22,859
Library Asst	0.5	9.20	1040 9,568
Library Asst	0.5	9.20	1040 9,568
Library Asst	0.5	9.77	1040 10,161
Library Asst	1	9.20	2080 19,136
Library Asst	1	9.20	2080 19,136
Library Asst	1	9.77	2080 20,322
Library Asst	0.5	9.01	1040 9,370
Library Asst	0.5	9.01	1040 9,370
Library Asst	0.125	8.71	260 2,265
Library Asst	0.125	9.01	260 2,343
Building Maintenance Asst	1	11.34	2080 23,587
Overtime			2,000
Pages	1.5		23,094
Merit Reserve			25,886
<u>Fringe Benefits</u>			<u>232,816</u>
TOTALS	27		968,350

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>City County Library - General Admin</u>								
2220	- 000	460110	- 111		Permanent Salaries	154,002	136,697	-11.24%
		460110	- 141		Fringe Benefits	48,104	44,973	-6.51%
		460110	- 192		Annual Merit Reserve	27,838	5,000	-82.04%
					Personnel	229,944	186,670	-18.82%
2220	- 000	460110	- 209		Tech Supplies	16,831	25,000	48.54%
		460110	- 210		Office Supplies	3,000	3,000	
		460110	- 212		Printing, Duplication, & Supplies	2,500	2,500	
		460110	- 220		Operating Supplies	1,000	1,000	
		460110	- 224		Janitorial Supplies	4,000	2,000	-50.00%
		460110	- 230		Repair & Maintenance Supplies	7,000	4,000	-42.86%
		460110	- 231		Gas & Diesel Fuel	200	200	
		460110	- 241		Tools & Materials	200	500	150.00%
		460110	- 311		Postage	3,000	3,000	
		460110	- 321		Printing/Litho Costs	1,500	1,650	10.00%
		460110	- 336		Public Relations Material	2,000	5,000	150.00%
		460110	- 340		Heat, Light, Water	40,000	40,000	
		460110	- 341		Garbage Collection	1,500	1,500	
		460110	- 345		Phone Basic	14,000	16,000	14.29%
		460110	- 346		Phone LD	250	300	20.00%
		460110	- 357		Contracted Services	143,422	95,000	-33.76%
		460110	- 362		Office Equipment Mtc	5,000	4,000	-20.00%
		460110	- 365		Ground Maintenance & Repair	5,000	5,000	
		460110	- 369		Other Repair & Maintenance	28,129	14,000	-50.23%
		460110	- 372		Mileage-Private Vehicle	2,000	3,000	50.00%
		460110	- 373		Meals, Lodging, Incidentals	3,000	4,000	33.33%
		460110	- 380		General Training (Staff)	7,000	8,000	14.29%
		460110	- 751		Book Refunds, Library	200	200	
					Operations	290,732	238,850	-17.85%
2220	- 000	460110	- 945		Capital-Office Equip	312,382	206,498	-33.90%
		460110	- 960		Capital-Library Books	210,000	240,000	14.29%
					Capital	522,382	446,498	-14.53%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>City County Library - Circulation</u>								
2220	- 000	460130	- 111		Permanent Salaries	181,602	187,964	3.50%
		460130	- 121		OT Full-Time	3,000	2,000	-33.33%
		460130	- 141		Fringe Benefits	56,587	61,840	9.28%
		460130	- 192		Merit Reserve	-	6,876	100.00%
					Personnel	241,189	258,680	7.25%
2220	- 000	460130	- 220		Operating Supplies	7,000	7,000	
		460130	- 311		Postage	9,000	9,000	
		460130	- 321		Printing/Litho Costs	500	500	
					Operations	16,500	16,500	
<u>City County Library - Reference</u>								
2220	- 000	460140	- 111		Permanent Salaries	87,682	91,229	4.05%
		460140	- 141		Fringe Benefits	27,322	30,014	9.85%
		460140	- 192		Merit Reserve	-	3,337	100.00%
					Personnel	115,004	124,580	8.33%
<u>City County Library - Tech Service</u>								
2220	- 000	460150	- 111		Permanent Salaries	129,750	146,245	12.71%
		460150	- 141		Fringe Benefits	40,430	48,115	19.01%
		460150	- 192		Merit Reserve	-	5,350	100.00%
					Personnel	170,180	199,710	17.35%
2220	- 000	460150	- 220		Operating Supplies	20,000	20,000	
		460150	- 321		Printing/Litho Costs	800	800	
		460150	- 357		Contracted Services	10,000	8,000	-20.00%
					Operations	30,800	28,800	-6.49%
<u>City County Library - Childrens Service</u>								
2220	- 000	460160	- 111		Permanent Salaries	81,307	94,058	15.68%
		460160	- 141		Fringe Benefits	25,335	30,945	22.14%
		460160	- 192		Merit Reserve	-	3,441	100.00%
					Personnel	106,642	128,444	20.44%
2220	- 000	460160	- 220		Operating Supplies	2,500	3,000	20.00%
		460160	- 321		Printing/Litho Costs	1,500	1,500	
					Operations	4,000	4,500	12.50%

Statement of Budget

Fund Dept BSEL Obj Proj Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>City County Library - Young Adult Services</u>			
2220 - 000 460170 - 220	800	800	
460170 - 321	300	300	
Operations	1,100	1,100	
 <u>City County Library - Extension</u>			
2220 - 000 460180 - 111	44,648	51,455	15.25%
460180 - 141	13,912	16,929	21.69%
460180 - 192	-	1,882	100.00%
Personnel	58,560	70,266	19.99%
2220 - 000 460180 - 220	1,800	1,800	
460180 - 311	7,000	7,000	
460180 - 321	250	250	
460180 - 372	1,500	1,500	
Operations	10,550	10,550	
Personnel	921,519	968,350	5.08%
Operations	353,682	300,300	-15.09%
Capital	522,382	446,498	-14.53%
	1,797,583	1,715,148	-4.59%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Library - Shared Catalog Project</u>								
2222	- 000	460150	- 214		Computer Supplies	24,000	7,500	-68.75%
		460150	- 321		Printing/Litho Costs	10,000	-	-100.00%
		460150	- 357		Contracted Services	-	119,985	100.00%
		460150	- 380		General Training (Staff)	15,000	15,000	
		460150	- 591		Contingency	26,244	41,422	57.83%
					Operations	<u>75,244</u>	<u>183,907</u>	<u>144.41%</u>
2220	- 000	460150	- 945		Capital-Office Equip	8,000	-	-100.00%
		460150	- 946		Capital-Technical Equip	<u>219,959</u>	<u>-</u>	<u>-100.00%</u>
					Capital	227,959	-	-100.00%
					Operations	75,244	183,907	144.41%
					Capital	<u>227,959</u>	<u>-</u>	<u>-100.00%</u>
						<u>303,203</u>	<u>183,907</u>	<u>-39.35%</u>

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Library Fund Revenue</u>					
2220-000	311010	Property Tax Revenue	1,397,079	1,444,159	3.37%
	335230	State Entitlement Share	125,108	147,788	18.13%
Library Fund Tax Revenue			1,522,187	1,591,947	4.58%
Non-Tax Revenue					
<u>Library Fund</u>					
2220-000	334100	State Aid	11,000	9,726	-11.58%
	334101	Coal Tax	2,000	1,577	-21.15%
	334102	Friend's Trust	-	-	100.00%
	335210	Personal Property Reimbursement	29,821	30,903	3.63%
	341046	Microfilm Fees	1,000	700	-30.00%
	346070	Library Fees	11,341	6,527	-42.45%
	346073	Ill-Borrowing Library	600	600	
	346074	Telefax Fee	180	150	-16.67%
	353010	Library Fines & Forfeitures	27,000	33,000	22.22%
	362000	Miscellaneous Revenues	19,600	5,000	-74.49%
Library Fund Non-Tax Revenue			102,542	88,183	-14.00%
2220-000	383002	Transfer from Permissive Medical Levy	-	13,438	100.00%
	383030	Transfer from FAP	38,422	-	-100.00%
	383062	Transfer from Trust	46,000	-	-100.00%
Transfers In			84,422	13,438	-84.08%
Library Fund Total Revenue			1,709,151	1,693,568	-0.91%
Non-Tax Revenue					
<u>Library - Shared Catalog Project</u>					
2222-000	337000	Local Grant Revenue	62,012	59,536	-3.99%
		Libraries-Contributions	-	81,402	100.00%
	371010	Investment Earnings-Pool	400	400	
Total Revenue			62,412	141,338	126.46%

NARRATIVE

FUND 2250

Office of Planning & Grants

Departmental Purpose

Consistent with the Montana Code Annotated, it is the mission of the Office of Community Development to provide for services that maintain and enhance the health, safety, convenience and welfare of the residents of Missoula County. In keeping with this goal, the office must consider itself to be a people-oriented service agency dedicated to the creative application of modern techniques of:

- Citizen participation in planning.
- Recognition of differing values and needs.
- Fostering open communications.

In addition to the communicative aspects of the problems, issues and opportunities that the Missoula community must deal with, there are the technical areas that the department must provide leadership in:

- Carefully planned transportation systems.
- Centers for community activity that recognize and mitigate the impacts created.
- Creation of adequate utility, health, educational, cultural, historical and recreational facilities.
- Resolution of conflicts between agricultural, residential, industrial and commercial desires.
- Effective use of public lands.

To meet its mission, the department engages in action programs in urban area comprehensive and transportation planning, zoning, subdivision, floodplain management and mapping/graphics services.

PERSONNEL

OFFICE OF PLANNING & GRANTS

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Director	1	32.10	2080	66,768
Office Manager	1	13.62	2080	28,330
Accountant	1	14.06	2080	29,241
Administrative Secretary	1	11.34	2080	23,588
Administrative Secretary	0.32	10.51	668	7,020
Senior Secretary	1	11.22	2080	23,338
Administrative Secretary	1	10.54	2080	21,924
Senior Secretary	1	9.38	2080	19,511
Senior Secretary	0.75	9.38	1560	14,634
Principal Grant Administrator	1	23.56	2080	49,004
Senior Grant Administrator	1	21.42	2080	44,554
Grants Administrator	1	17.33	2080	36,046
Grants Administrator	0.5	18.22	1040	18,939
Grants Administrator	1	17.33	2080	36,046
Grants Administrator	1	17.33	2080	36,046
Grants Administrator	1	18.21	2080	37,877
Grants Administrator	1	16.09	2080	33,468
Grants Administrator	0.5	16.09	1040	16,734
Grants Technician	1	12.90	2080	26,832
Senior Planner	1	21.42	2080	44,554
Senior Planner	1	21.42	2080	44,553
Senior Planner	1	21.42	2080	44,553
Planner	1	18.21	2080	37,877
Planner	1	18.21	2080	37,877
Planner	1	18.67	2080	38,834
Planner	0.5	18.67	1040	19,417
Planner	1	18.21	2080	37,878
Planner	1	17.33	2080	36,046
Planner -Floodplain	1	16.91	2080	35,173
Assistant Planner	0.5	14.26	1040	14,830
Assistant Planner	1	12.60	2080	26,208
Assistant Planner	1	12.29	2080	25,563
Assistant Planner	1	12.29	2080	25,564

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Associate Planner	1	18.68	2080	38,854
Associate Planner	1	15.05	2080	31,304
Associate Planner	1	15.44	2080	32,115
Associate Planner/Data Specialist	1.00	15.05	2080	31,304
Associate Planner	1	15.05	2080	31,304
Associate Planner	1	15.05	2080	31,304
Associate Planner	1	15.05	2080	31,304
Associate Planner	1	15.05	2080	31,304
Associate Planner	0.5	15.05	1040	15,652
Associate Planner	1	15.05	2080	31,304
Senior Crime Victim Advocate	1	12.89	2080	26,811
Crime Victim Advocate	0.5	12.29	1040	12,782
Crime Victim Advocate	1	12.29	2080	25,563
Crime Victim Advocate	1	12.29	2080	25,563
Crime Victim Advocate	0.500	12.29	1040	12,782
Crime Victim Advocate	1	12.29	2080	25,564
Crime Victim Advocate	0.886	12.29	1843	22,650
Program Coord - Youth Forum	1	13.78	2080	28,662
MIM Program Coordinator	1	14.06	2080	29,245
MIM Transit Dvt Specialist	1	13.16	2080	27,373
MIM Secretary	0.8	9.19	1664	15,292
Principal Cartographer	0.5	14.06	1040	14,623
Principal Cartographer	1	16.31	2080	33,924
Historic Preservationist	0.5	16.31	1040	16,962
Historic Preservationist Planner	0.5	20.10	1040	20,904
Education/Outreach	0.80	16.78	1660	27,855
Student Intern	0.60	8.00	1245	9,960
Overtime				65,060
Termination Reserve				34,146
Info Reserve				10,766
Merit Reserve				58,976
<u>Fringe Benefits</u>				<u>550,208</u>
TOTALS	53.15			2,440,247

Statement of Budget

Fund Dept BSEL Obj Proj Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change	
<u>OPG - Planning - Comprehensive--Urban</u>				
2250 - 260 411031 - 111	Permanent Salaries	102,258	99,460	-2.74%
411031 - 121	OT Full-Time	2,680	2,624	-2.09%
411031 - 141	Fringe Benefits	31,732	31,792	0.19%
411031 - 191	Term Reserve	41,500	34,146	-17.72%
411031 - 192	Annual Merit Reserve	5,113	3,363	-34.23%
	Personnel	183,283	171,385	-6.49%
2250 - 260 411031 - 201	Aerial Photographs	150	-	-100.00%
411031 - 210	Office Supplies	27,180	27,180	
411031 - 214	Computer Supplies	10,580	10,076	-4.76%
411031 - 311	Postage	750	750	
411031 - 321	Printing/Litho Costs	1,000	1,000	
411031 - 324	Copy Costs	13,000	13,000	
411031 - 325	Film Purchase & Development	155	-	-100.00%
411031 - 331	Ad/Legal Publications	500	500	
411031 - 334	Books Resource Suscriptions	1,900	1,900	
411031 - 335	Dues & Memberships	250	405	62.00%
411031 - 345	Phone Basic	3,240	3,240	
411031 - 346	Phone LD	275	275	
411031 - 357	Contracted Services	18,630	16,960	-8.96%
411031 - 362	Office Equipment Mtc	750	900	20.00%
411031 - 371	Mileage-County Vehicle	250	250	
411031 - 373	Meals, Lodging, Incidentals	1,500	1,500	
411031 - 374	Common Carrier	2,500	2,500	
411031 - 380	General Training (Staff)	6,000	6,000	
411031 - 381	Tuition/Registration Fees	2,000	2,000	
411031 - 530	Rent	1,620	3,764	132.35%
	Operations	92,230	92,200	-0.03%
2250 - 260 411031 - 945	Capital-Office Equip	18,125	19,625	8.28%
411031 - 946	Capital-Computer Equip	35,570	16,306	-54.16%
	Capital	53,695	35,931	-33.08%

OPG - Planning - Comprehensive--Rural

2250 - 260 411032 - 111	Permanent Salaries	149,979	156,933	4.64%
411032 - 121	OT Full-Time	3,930	4,142	5.39%
411032 - 141	Fringe Benefits	46,540	50,170	7.80%
411032 - 192	Annual Merit Reserve	7,499	5,388	-28.15%
	Personnel	207,948	216,633	4.18%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
2250	- 260	411032	- 201		Aerial Photographs	400	-	-100.00%
		411032	- 210		Office Supples	3,000	3,000	
		411032	- 241		Computer Supplies	3,551	4,170	17.43%
		411032	- 311		Postage	200	900	350.00%
		411032	- 321		Printing/Litho Costs	2,700	2,700	
		411032	- 324		Copy Costs	6,500	6,500	
		411032	- 325		Film Purchase & Development	300	-	-100.00%
		411032	- 331		Ad/Legal Publications	300	500	66.67%
		411032	- 334		Books Resource Suscriptions	1,200	1,200	
		411032	- 335		Dues & Memberships	200	400	100.00%
		411032	- 345		Phone Basic	1,615	1,800	11.46%
		411032	- 346		Phone LD	1,500	1,300	-13.33%
		411032	- 357		Contracted Services	18,962	18,299	-3.50%
		411032	- 362		Office Equipment Mtc	750	750	
		411032	- 371		Mileage-County Vehicle	4,050	3,615	-10.74%
		411032	- 373		Meals, Lodging, Incidentals	1,500	1,500	
		411032	- 374		Common Carrier	2,800	2,600	-7.14%
		411032	- 380		General Training (Staff)	2,250	2,250	
		411032	- 381		Tuition/Registration Fees	750	1,000	33.33%
					Operations	52,528	52,484	-0.08%

OPG - Planning - Transportation

2250	- 260	411033	- 111		Permanent Salaries	201,539	152,447	-24.36%
		411033	- 121		OT Full-Time	5,282	4,024	-23.82%
		411033	- 141		Fringe Benefits	62,540	48,736	-22.07%
		411033	- 192		Annual Merit Reserve	10,077	5,231	-48.09%
					Personnel	279,438	210,438	-24.69%
2250	- 260	411033	- 201		Aerial Photographs	100	-	-100.00%
		411033	- 210		Office Supplies	1,500	1,500	
		411033	- 214		Computer Supplies	7,897	4,283	-45.76%
		411033	- 311		Postage	1,000	1,000	
		411033	- 321		Printing/Litho Costs	6,000	6,000	
		411033	- 324		Copy Costs	1,600	1,600	
		411033	- 325		Film Purchase & Development	100	100	
		411033	- 331		Ad/Legal Publications	3,500	3,500	
		411033	- 334		Books Resource Suscriptions	750	750	
		411033	- 335		Dues & Memberships	400	400	
		411033	- 345		Phone Basic	3,225	3,225	
		411033	- 346		Phone LD	500	500	
		411033	- 357		Contracted Services	369,883	125,000	-66.21%
		411033	- 362		Office Equipment Mtc	250	350	40.00%
		411033	- 371		Mileage-County Vehicle	1,000	1,000	

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
			411033	- 373	Meals, Lodging, Incidentals	1,250	1,250	
			411033	- 374	Common Carrier	2,250	2,250	
			411033	- 380	General Training (Staff)	6,000	6,000	
			411033	- 381	Tuition/Registration Fees	1,000	1,000	
					Operations	408,205	159,708	-60.88%
2250	- 260		411033	- 945	Capital-Office Equip	5,000	-	-100.00%
			411033	- 946	Capital-Tech Equip	4,200	1,344	-68.00%
					Capital	9,200	1,344	-85.39%

OPG - Planning - Transportation Demand Management

2250	- 260		411033	- 111	90001	Permanent Salaries	3,235	71,910	2122.87%
			411033	- 141	90001	Fringe Benefits	496	22,995	4539.92%
			411033	- 192	90001	Annual Merit Reserve	-	2,535	100.00%
						Personnel	3,731	97,440	2511.92%
			411033	- 357	90001	Contracted Services	-	137,561	100.00%
						Operations	-	137,561	100.00%

OPG - Planning - Subdivision/Floodplain

2250	- 261		411034	- 111		Permanent Salaries	162,055	181,082	11.74%
			411034	- 121		OT Full-Time	4,247	4,779	12.53%
			411034	- 141		Fringe Benefits	50,287	57,876	15.09%
			411034	- 191		Term Reserve	-	-	100.00%
			411034	- 192		Annual Merit Reserve	8,103	6,052	-25.31%
						Personnel	224,692	249,789	11.17%
2250	- 261		411034	- 201		Aerial Photographs	150	-	-100.00%
			411034	- 210		Office Supplies	950	950	
			411034	- 214		Computer Supplies	4,070	4,866	19.56%
			411034	- 311		Postage	1,500	1,650	10.00%
			411034	- 321		Printing/Litho Costs	1,000	1,000	
			411034	- 324		Copy Costs	500	500	
			411034	- 325		Film Purchase & Development	300	300	
			411034	- 331		Ad/Legal Publications	1,600	1,600	
			411034	- 334		Books Resource Suscriptions	500	500	
			411034	- 335		Dues & Memberships	150	150	
			411034	- 345		Phone Basic	1,200	1,200	
			411034	- 346		Phone LD	300	300	
			411034	- 362		Office Equipment Mtc	300	300	
			411034	- 371		Mileage-County Vehicle	650	650	

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
			411034	- 373	Meals, Lodging, Incidentals	750	750	
			411034	- 374	Common Carrier	900	900	
			411034	- 380	General Training (Staff)	1,125	1,125	
			411034	- 381	Tuition/Registration Fees	375	375	
					Operations	16,320	17,116	4.88%

OPG - Planning - County Zoning

2250	- 261	411035	- 111		Permanent Salaries	85,001	88,848	4.53%
		411035	- 121		OT Full-Time	4,681	13,111	180.09%
		411035	- 141		Fringe Benefits	26,377	28,402	7.68%
		411035	- 192		Annual Merit Reserve	6,703	3,033	-54.75%
					Personnel	122,762	133,394	8.66%
2250	- 261	411035	- 201		Aerial Photographs	80	-	-100.00%
		411035	- 210		Office Supplies	540	540	
		411035	- 214		Computer Supplies	2,183	2,836	29.91%
		411035	- 311		Postage	500	580	16.00%
		411035	- 321		Printing/Litho Costs	940	940	
		411035	- 324		Copy Costs	170	170	
		411035	- 325		Film Purchase & Development	95	95	
		411035	- 331		Ad/Legal Publications	940	940	
		411035	- 334		Books Resource Suscriptions	200	200	
		411035	- 335		Dues & Memberships	90	90	
		411035	- 345		Phone Basic	480	480	
		411035	- 346		Phone LD	120	120	
		411035	- 353		County Attorney Chargeback	6,000	6,000	
		411035	- 362		Office Equipment Mtc	140	140	
		411035	- 371		Mileage-County Vehicle	148	148	
		411035	- 373		Meals, Lodging, Incidentals	300	300	
		411035	- 374		Common Carrier	360	360	
		411035	- 380		General Training (Staff)	525	525	
		411035	- 381		Tuition/Registration Fees	175	175	
					Operations	13,986	14,639	4.67%

OPG - Planning - City Zoning

2250	- 261	411036	- 111		Permanent Salaries	307,225	323,305	5.23%
		411036	- 121		OT Full-Time	17,864	30,066	68.30%
		411036	- 141		Fringe Benefits	95,335	103,367	8.43%
		411036	- 192		Annual Merit Reserve	25,174	11,212	-55.46%
					Personnel	445,598	467,950	5.02%
2250	- 261	411036	- 201		Aerial Photographs	320	-	-100.00%
		411036	- 210		Office Supplies	2,360	2,360	
		411036	- 214		Computer Supplies	9,762	9,557	-2.10%
		411036	- 311		Postage	2,000	2,620	31.00%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
			411036	- 312	Internet Services/Charges	600	-	-100.00%
			411036	- 321	Printing/Litho Costs	3,760	3,760	
			411036	- 324	Copy Costs	680	980	44.12%
			411036	- 325	Film Purchase & Development	380	380	
			411036	- 331	Ad/Legal Publications	3,760	3,760	
			411036	- 334	Books Resource Suscriptions	800	800	
			411036	- 335	Dues & Memberships	360	360	
			411036	- 345	Phone Basic	2,070	3,021	45.94%
			411036	- 346	Phone LD	480	480	
			411036	- 362	Office Equipment Mtc	560	560	
			411036	- 371	Mileage-County Vehicle	4,151	3,200	-22.91%
			411036	- 373	Meals, Lodging, Incidentals	1,200	1,200	
			411036	- 374	Common Carrier	1,440	1,440	
			411036	- 380	General Training (Staff)	2,100	2,100	
			411036	- 381	Tuition/Registration Fees	700	700	
					Operations	37,483	37,278	-0.55%
2250	- 261	411036	- 947		Capital-Tech Vehicle	6,000	-	-100.00%
					Capital	6,000	-	-100.00%

OPG - County Grants Administration

2250	- 262	411841	- 111		Permanent Salaries	190,506	202,262	6.17%
		411841	- 121		OT Full-Time	4,992	5,338	6.93%
		411841	- 141		Fringe Benefits	59,116	64,642	9.35%
		411841	- 192		Annual Merit Reserve	9,525	6,718	-29.47%
					Personnel	264,139	278,960	5.61%
2250	- 262	411841	- 210		Office Supplies	648	1,317	103.24%
		411841	- 214		Computer Supplies	10,101	15,010	48.60%
		411841	- 311		Postage	200	367	83.50%
		411841	- 321		Printing/Litho Costs	600	600	
		411841	- 324		Copy Costs	1,700	450	-73.53%
		411841	- 331		Ad/Legal Publications	400	962	140.50%
		411841	- 334		Books Resource Suscriptions	530	583	10.00%
		411841	- 345		Phone Basic	2,160	2,160	
		411841	- 346		Phone LD	300	300	
		411841	- 362		Office Equipment Mtc	100	152	52.00%
		411841	- 371		Mileage-County Vehicle	400	520	30.00%
		411841	- 373		Meals, Lodging, Incidentals	815	515	-36.81%
		411841	- 374		Common Carrier	1,350	675	-50.00%
		411841	- 380		General Training (Staff)	3,000	2,954	-1.53%
		411841	- 381		Tuition/Registration Fees	2,561	1,281	-49.98%
		411841	- 530		Rent	1,838	3,764	104.79%
		411841	- 591		Contingency	-	-	100.00%
					Operations	26,703	31,610	18.38%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>OPG - City Grants Administration</u>								
2250	- 262	411842	- 111		Permanent Salaries	62,179	64,665	4.00%
		411842	- 121		OT Full-Time	1,629	1,707	4.79%
		411842	- 141		Fringe Benefits	19,295	20,668	7.12%
		411842	- 192		Annual Merit Reserve	3,109	2,164	-30.40%
					Personnel	86,212	89,204	3.47%
2250	- 262	411842	- 210		Office Supplies	1,000	500	-50.00%
		411842	- 214		Computer Supplies	1,519	1,813	19.35%
		411842	- 311		Postage	300	390	30.00%
		411842	- 321		Printing/Litho Costs	500	500	
		411842	- 324		Copy Costs	600	600	
		411842	- 331		Ad/Legal Publications	1,000	1,000	
		411842	- 334		Books Resource Suscriptions	600	600	
		411842	- 335		Dues & Memberships	100	100	
		411842	- 345		Phone Basic	800	800	
		411842	- 346		Phone LD	300	300	
		411842	- 362		Office Equipment Mtc	200	750	275.00%
		411842	- 371		Mileage-County Vehicle	200	285	42.50%
		411842	- 373		Meals, Lodging, Incidentals	635	653	2.83%
		411842	- 374		Common Carrier	1,450	1,200	-17.24%
		411842	- 380		General Training (Staff)	750	900	20.00%
		411842	- 381		Tuition/Registration Fees	954	900	-5.66%
					Operations	10,908	11,291	3.51%
<u>OPG - Juvenile Justice Program</u>								
2250	- 262	420343	- 111		Permanent Salaries	13,031	14,331	9.98%
		420343	- 121		OT Full-Time	-	378	100.00%
		420343	- 141		Fringe Benefits	4,044	4,583	13.33%
		420343	- 192		Annual Merit Reserve	652	505	-22.55%
					Personnel	17,727	19,797	11.68%
2250	- 262	420343	- 210		Office Supplies	150	515	243.33%
		420343	- 311		Postage	317	910	187.07%
		420343	- 312		Internet Services/Charges	140	380	171.43%
		420343	- 321		Printing/Litho Costs	400	1,000	150.00%
		420343	- 335		Dues & Memberships	-	200	100.00%
		420343	- 345		Phone Basic	140	428	205.71%
		420343	- 346		Phone LD	121	34	-71.90%
		420343	- 357		Contracted Services	79,537	91,428	14.95%
		420343	- 373		Meals, Lodging, Incidentals	1,500	4,857	223.80%
		420343	- 381		Tuition/Registration Fees	498	1,534	208.03%
		420343	- 591		Contingency	16,353	6,994	-57.23%
					Operations	99,156	108,280	9.20%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>OPG - Chemical Dependency Program</u>								
2250	- 262	440531	- 357	90003	Contracted Services Operations	- -	4,813 4,813	 100.00%
<u>OPG - MUSAP</u>								
2250	- 262	440531	- 111	90020	Permanent Salaries	5,325	6,063	13.86%
		440531	- 121	90020	OT Full-Time	140	160	14.29%
		440531	- 141	90020	Fringe Benefits	1,652	1,939	17.37%
		440531	- 192	90020	Annual Merit Reserve Personnel	266 7,383	214 8,376	-19.55% 13.45%
2250	- 262	440531	- 345	90020	Phone Basic	-	384	100.00%
		440531	- 346	90020	Phone LD	-	16	100.00%
		440531	- 357	90020	Contracted Services	93,562	1,875	-98.00%
		440531	- 373	90020	Meals, Lodging, Incidentals	-	100	100.00%
		440531	- 591	90020	Contingency Operations	2,992 96,554	- 2,375	-100.00% -97.54%
<u>OPG - Community Incentive Program</u>								
2250	- 262	450601	- 210	90025	Office Supplies	602	-	-100.00%
		450601	- 311	90025	Postage	180	-	-100.00%
		450601	- 312	90025	Internetervices/Charges	260	-	-100.00%
		450601	- 321	90025	Printing/Litho Costs	1,099	-	-100.00%
		450601	- 331	90025	Ad/Legal Publications	5,800	-	-100.00%
		450601	- 345	90025	Phone Basic	420	-	-100.00%
		450601	- 357	90025	Contracted Services	143,028	53,200	-62.80%
		450601	- 591	90025	Contingency Operations	5,617 157,006	3,000 56,200	-46.59% -64.21%
<u>OPG - Project Success</u>								
2250	- 262	450602	- 111	90029	Permanent Salaries	6,838	8,268	20.91%
		450602	- 121	90029	OT Full-Time	-	218	100.00%
		450602	- 141	90029	Fringe Benefits	2,051	2,644	28.91%
		450602	- 192	90029	Annual Merit Reserve Personnel	- 8,889	291 11,421	100.00% 28.48%
2250	- 262	450602	- 210	90029	Office Supplies	1,000	1,500	50.00%
		450602	- 311	90029	Postage	500	1,015	103.00%
		450602	- 321	90029	Printing/Litho Costs	1,000	1,750	75.00%
		450602	- 345	90029	Phone Basic	280	560	100.00%
		450602	- 591	90029	Contingency Operations	3,600 6,380	7,902 12,727	119.50% 99.48%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>OPG - Rural Domestic Violence</u>								
2250	- 262	452001	- 111	90015	Permanent Salaries	50,516	61,000	20.75%
		452001	- 121	90015	OT Full-Time	1,324	1,610	21.60%
		452001	- 141	90015	Fringe Benefits	15,675	19,504	24.43%
		452001	- 192	90015	Annual Merit Reserve	2,526	2,150	-14.89%
					Personnel	70,041	84,264	20.31%
2250	- 262	452001	- 210	90015	Office Supplies	8,549	7,150	-16.36%
		452001	- 334	90015	Books Resource Suscriptions	4,119	4,542	10.27%
		452001	- 345	90015	Phone Basic	720	1,170	62.50%
		452001	- 346	90015	Phone LD	720	180	-75.00%
		452001	- 357	90015	Contracted Services	84,096	89,221	6.09%
		452001	- 371	90015	Mileage-County Vehicle	455	1,455	219.78%
		452001	- 373	90015	Meals, Lodging, Incidentals	1,074	240	-77.65%
		452001	- 380	90015	General Training (Staff)	16,170	16,354	1.14%
		452001	- 591	90015	Contingency	18,510	49,067	165.08%
					Operations	134,413	169,379	26.01%
<u>OPG - VOCA Victim Assistance Program</u>								
2250	- 262	452002	- 111	90026	Permanent Salaries	98,097	102,613	4.60%
		452002	- 121	90026	OT Full-Time	2,571	2,709	5.37%
		452002	- 141	90026	Fringe Benefits	30,440	32,814	7.80%
		452002	- 192	90026	Annual Merit Reserve	4,905	3,617	-26.26%
					Personnel	136,013	141,753	4.22%
2250	- 262	452002	- 210	90026	Office Supplies	3,300	3,600	9.09%
		452002	- 214	90026	Computer Supplies	-	7,400	100.00%
		452002	- 311	90026	Postage	450	900	100.00%
		452002	- 321	90026	Printing/Litho Costs	1,480	1,320	-10.81%
		452002	- 324	90026	Copy Costs	600	1,500	150.00%
		452002	- 334	90026	Books Resource Suscriptions	200	400	100.00%
		452002	- 335	90026	Dues & Memberships	200	200	
		452002	- 345	90026	Phone Basic	2,416	2,910	20.45%
		452002	- 346	90026	Phone LD	600	600	
		452002	- 371	90026	Mileage-County Vehicle	2,059	3,564	73.09%
		452002	- 373	90026	Meals, Lodging, Incidentals	1,514	550	-63.67%
		452002	- 374	90026	Common Carrier	500	500	
		452002	- 530	90026	Rent	3,300	4,500	36.36%
		452002	- 591	90026	Contingency	40,069	48,462	20.95%
		452002	- 701	90026	Direct Assistance	1,171	2,000	70.79%
					Operations	57,859	78,406	35.51%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>OPG - DFS Domestic Violence Program</u>								
2250	- 262	452003	- 357		Contracted Services	60,000	55,000	-8.33%
					Operations	60,000	55,000	-8.33%
<u>OPG - VAWO Safe Havens Grant</u>								
2250	- 262	452005	- 357	90031	Contracted Services	42,323	70,733	67.13%
		452005	- 591	90031	Contingency	3,200	4,267	33.34%
					Operations	45,523	75,000	64.75%
<u>OPG - Culture & Aesthetics Program</u>								
2250	- 262	460301	- 357		Contracted Services	52,920	57,740	9.11%
					Operations	52,920	57,740	9.11%
<u>OPG - Historic Preservation</u>								
2250	- 262	460461	- 111		Permanent Salaries	39,875	40,226	0.88%
		460461	- 121		OT Full-Time	1,045	1,062	1.63%
		460461	- 141		Fringe Benefits	12,373	12,863	3.96%
		460461	- 192		Annual Merit Reserve	1,994	1,412	-29.19%
					Personnel	55,287	55,563	0.50%
2250	- 262	460461	- 210		Office Supplies	350	400	14.29%
		460461	- 214		Computer Supplies	974	998	2.46%
		460461	- 311		Postage	100	100	
		460461	- 321		Printing/Litho Costs	675	675	
		460461	- 324		Copy Costs	250	250	
		460461	- 325		Film Purchase & Development	375	400	6.67%
		460461	- 334		Books Resource Suscriptions	300	300	
		460461	- 345		Phone Basic	360	360	
		460461	- 346		Phone LD	360	360	
		460461	- 357		Contracted Services	4,200	-	-100.00%
		460461	- 371		Mileage-County Vehicle	240	240	
		460461	- 373		Meals, Lodging, Incidentals	1,050	1,050	
		460461	- 374		Common Carrier	700	700	
					Operations	9,934	5,833	-41.28%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>OPG - McCormick Survey</u>								
2250	- 262	460461	- 357	90004	Contracted Services	2,000	-	-100.00%
					Operations	2,000	-	-100.00%
<u>OPG - Traveler's Rest Historic Preservation</u>								
2250	- 262	460461	- 357	90022	Contracted Services	62,671	16,191	-74.17%
					Operations	62,671	16,191	-74.17%
<u>OPG - CDBG - East Missoula Sewer</u>								
2250	- 262	470231	- 311	90008	Postage	70	-	-100.00%
		470231	- 321	90008	Printing/Litho Costs	70	-	-100.00%
		470231	- 371	90008	Mileage-County Vehicle	200	-	-100.00%
		470231	- 591	90008	Contingency	7,500	7,428	-0.96%
		470231	- 701	90008	Direct Assistance	252,750	169,000	-33.14%
					Operations	260,590	176,428	-32.30%
2250	- 262	470231	- 920	90008	Capital-Building & Const:	157,834	25,500	-83.84%
					Capital	157,834	25,500	-83.84%
<u>OPG - DNRC -- East Missoula Sewer</u>								
2250	- 262	470231	- 920	90010	Capital-East Missoula Waste Water	10,000	-	-100.00%
					Capital	10,000	-	-100.00%
<u>OPG - Treasure State Endowment - East Missoula Sewer</u>								
2250	- 262	470231	- 591	90011	Contingency	3,247	2,710	-16.54%
					Operations	3,247	2,710	-16.54%
2250	- 262	470231	- 920	90011	Capital-East Missoula Waste Water	78,946	-	-100.00%
					Capital	78,946	-	-100.00%
<u>OPG - EPA -- East Missoula Sewer</u>								
2250	- 262	470231	- 920	90012	Capital-East Missoula Waste Water	237,500	-	-100.00%
					Capital	237,500	-	-100.00%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>OPG - RUS Loan-East Missoula</u>								
2250	- 262	470231	- 357	90013	Contracted Services	149,586	-	-100.00%
		470231	- 591	90013	Contingency	1,500	-	-100.00%
					Operations	151,086	-	-100.00%
2250	- 262	470231	- 920	90013	Capital-East Missoula Waste Water	1,856,035	45,333	-97.56%
					Capital	1,856,035	45,333	-97.56%
<u>OPG - City -- East Missoula Sewer</u>								
2250	- 262	470231	- 920	90014	Capital-East Missoula Waste Water	96,677	6,155	-93.63%
					Capital	96,677	6,155	-93.63%
<u>OPG - RUS Grant-East Missoula Sewer</u>								
2250	- 262	470231	- 357	90027	Contracted Services	3,500	3,500	
		470231	- 591	90027	Contingency	20,500	20,000	-2.44%
					Operations	24,000	23,500	-2.08%
2250	- 262	470231	- 920	90027	Capital-East Missoula Waste Water	916,000	379,691	-58.55%
					Capital	916,000	379,691	-58.55%
<u>OPG - WQD Sewer Connection Rebates</u>								
2250	- 262	470231	- 701	90032	Direct Assistance	30,000	109,900	266.33%
					Operations	30,000	109,900	266.33%
<u>OPG - City CDBG Block Grant Program</u>								
2250	- 262	470301	- 111		Permanent Salaries	92,386	96,385	4.33%
		470301	- 121		OT Full-Time	2,421	2,544	5.08%
		470301	- 141		Fringe Benefits	28,668	30,813	7.48%
		470301	- 192		Annual Merit Reserve	4,619	3,308	-28.38%
					Personnel	128,094	133,050	3.87%
2250	- 262	470301	- 210		Office Supplies	1,000	500	-50.00%
		470301	- 214		Computer Supplies	4,450	1,450	-67.42%
		470301	- 311		Postage	400	400	
		470301	- 321		Printing/Litho Costs	2,000	2,000	
		470301	- 324		Copy Costs	600	600	
		470301	- 331		Ad/Legal Publications	2,110	2,110	
		470301	- 334		Books Resource Suscriptions	500	250	-50.00%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
			470301	- 345	Phone Basic	800	800	
			470301	- 346	Phone LD	350	350	
			470301	- 357	Contracted Services	23,711	33,670	42.00%
			470301	- 362	Office Equipment Mtc	1,500	1,046	-30.27%
			470301	- 371	Mileage-County Vehicle	100	100	
			470301	- 373	Meals, Lodging, Incidentals	2,000	1,000	-50.00%
			470301	- 374	Common Carrier	2,750	1,500	-45.45%
			470301	- 380	General Training (Staff)	522	500	-4.21%
			470301	- 381	Tuition/Registration Fees	175	775	342.86%
					Operations	42,968	47,051	9.50%

OPG - CDBG - Pyramid Mountain Lumber

2250	- 262	470321	- 357	90007	Contracted Services	-	20,000	100.00%
					Operations	-	20,000	100.00%

OPG - City HOME Entitlement Program

2250	- 262	470441	- 111		Permanent Salaries	-	51,293	100.00%
		470441	- 121		OT Full-Time	-	1,354	100.00%
		470441	- 141		Fringe Benefits	-	16,400	100.00%
		470441	- 192		Annual Merit Reserve	-	1,783	100.00%
					Personnel	-	70,830	100.00%
2250	- 262	470441	- 210		Office Supplies	-	200	100.00%
		470441	- 214		Computer Supplies	-	725	100.00%
		470441	- 321		Printing/Litho Costs	-	-	100.00%
		470441	- 324		Copy Costs	-	300	100.00%
		470441	- 331		Ad/Legal Publications	-	405	100.00%
		470441	- 334		Books Resource Suscriptions	-	203	100.00%
		470441	- 345		Phone Basic	-	119	100.00%
		470441	- 346		Phone LD	-	120	100.00%
		470441	- 371		Mileage-County Vehicle	-	100	100.00%
					Operations	-	2,172	100.00%
2250	- 262	470441	- 945		Capital-Technical	-	2,000	100.00%
					Capital	-	2,000	100.00%

Statement of Budget

Fund Dept BSEL Obj Proj Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>OPG - HUD-Supportive Housing Program - YWCA</u>			
2250 - 262 470501 - 357 90006 Contracted Services	115,279	111,862	-2.96%
470501 - 591 90006 Contingency	2,605	2,481	-4.76%
Operations	117,884	114,343	-3.00%
<u>OPG - HUD-Supportive Housing Program - SHARE</u>			
2250 - 262 470501 - 357 90021 Contracted Services	191,983	207,982	8.33%
470501 - 591 90021 Contingency	4,683	4,683	
Operations	196,666	212,665	8.14%
<u>OPG - HUD-Ada Feldman Transitional Housing - YWCA</u>			
2250 - 262 470501 - 357 90028 Contracted Services	-	13,000	100.00%
Operations	-	13,000	100.00%
<u>OPG - HOME - First-Time Home Buyer</u>			
2250 - 262 470502 - 357 Contracted Services	500,000	500,000	
Operations	500,000	500,000	
<u>OPG - HUD-Supportive Housing-Salvation Army</u>			
2250 - 262 470503 - 357 90033 Contracted Services	-	69,279	100.00%
Operations	-	69,279	100.00%
Personnel	2,241,237	2,440,247	8.88%
Operations	2,769,220	2,486,879	-10.20%
Capital	3,421,887	495,954	-85.51%
	8,432,344	5,423,080	-35.69%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Office of Planning & Grants Revenue</u>					
2250-000	311010	Property Tax Revenue	423,435	457,907	8.14%
	335230	State Entitlement Share	59,731	61,557	3.06%
Planning Fund Tax Revenue			483,166	519,464	7.51%
Non-Tax Revenue					
<u>Office of Planning & Grants</u>					
2250-260	311009	Special - City General	314,915	333,281	5.83%
	331050	UMTA Transit	4,012	4,012	
	331051	PL-Transportation	496,560	367,477	-26.00%
	331052	90001 CMAQ Project (TDM)	187,160	221,600	18.40%
	335210	Personal Property Reimbursement	8,538	9,365	9.69%
	341010	Publication Sales	1,800	1,800	
	341071	Graphic Charge	750	750	
	362000	Miscellaneous Revenues	218	218	
2250-261	323013	Floodplain Permits	6,500	6,500	
	323014	County Zoning	10,000	10,000	
	323015	City Zoning Permits	40,000	40,000	
	344036	Subdivision Fees	32,000	32,000	
2250-262	330020	90014 City-East Missoula Sewer	96,677	6,155	-93.63%
	331000	90003 DCHS Drug & Alcohol Grant	92,937	4,813	-94.82%
	331007	City Non-Dept HOME Entitlement	-	75,000	100.00%
	331009	HUD-HOME Program	500,000	500,000	
	331010	90007 HUD-CDBG-Pyramid Mountain Lumber	-	20,000	100.00%
	331010	90008 HUD-CDBG	388,423	201,928	-48.01%
	331011	90021 HUD-Supportive Housing	196,665	212,665	8.14%
	331012	90006 HUD-YWCA	117,884	114,343	-3.00%
	331012	90028 HUD-YWCA-Ada Feldman Trans Hsing	-	13,000	100.00%
	331014	90033 HUD-Salvation Army Supp Housing	-	69,279	100.00%
	331025	90026 VOCA-Victim Assistance Grant	63,135	62,240	-1.42%
	331027	90015 Rural Domestic Violence	204,454	230,421	12.70%
	331028	90031 VAWO Safe Havens Grant	45,523	75,000	64.75%
	331070	90013 Rural Utility Services -E Missoula-Loan	2,007,121	45,333	-97.74%
	331070	90027 Rural Utility Services -E Missoula-Grant	940,000	403,191	-57.11%
	331090	90012 EPA-East Missoula	237,500	-	-100.00%
	331130	90017 DPHHS Grant-Family Violence	60,000	55,000	-8.33%
	331139	90025 Community Incentive Project	156,506	56,000	-64.22%
	331170	Historic Preservation Grants	63,671	16,191	-74.57%
	331179	Federal Juvenile Justice Grant	115,883	128,077	10.52%

Statement of Revenue

		2002-2003	2003-2004	% Change
		Amended	Proposed	
334000	90016 Montana Council for Families	1,171	970	-17.16%
334120	90011 TSEP-East Missoula	82,193	2,710	-96.70%
334121	90010 DNRC-East Missoula	10,000	-	-100.00%
334140	Cultural Aesthetic Grants	52,920	57,740	9.11%
337010	90029 School District Grants	15,269	24,148	58.15%
337043	City General Fund-Grants	73,127	75,290	2.96%
337044	City Non-Dept Historical Preservation	25,060	26,189	4.51%
337047	City Contribution-CVA Program	9,665	9,665	
337049	City Non-Dept CDBG Entitlement	168,838	180,100	6.67%
343038	90032 East Missoula Sewer Rebates	30,000	109,900	266.33%
351022	Surcharge Victim Witness CVA - County	10,000	6,000	-40.00%
351022	Surcharge Victim Witness CVA - City	44,000	60,000	36.36%
362010	National Trust for Historic Preservation	1,000	-	-100.00%
362016	90030 Guide to Historic Missoula	-	300	100.00%
365020	90020 Private Foundation Grants-MUSAP	11,000	8,502	-22.71%
373021	HOME Program Income	-	23,272	100.00%
	Office of Planning & Grants Non-Tax Revenue	<u>6,923,075</u>	<u>3,900,425</u>	<u>-43.66%</u>
2250-260	383006 Transfer-General Fund	304,710	249,923	-17.98%
	383006 Transfer-General Fund (MIM Match)	18,590	6,700	-63.96%
2250-262	383004 Transfer-Public Safety	-	9,643	100.00%
	383002 Transfer from Permissive Medical Levy	-	27,009	100.00%
	383006 Transfer-General Fund (Co Att)	-	8,928	100.00%
	383014 Transfer-Community Resource Program I	19,242	19,242	
	383028 Transfer-Poor Fund	202,241	208,959	3.32%
	383070 Transfer-CDBG Economic Development	14,583	14,583	
	Total Transfers In	<u>559,366</u>	<u>544,987</u>	<u>-2.57%</u>
	Office of Planning & Grants Total Revenue	<u><u>7,965,607</u></u>	<u><u>4,964,876</u></u>	<u><u>-37.67%</u></u>

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Child Daycare Fund</u>								
2145	- 000	450610	- 731		County Participation	53,000	54,620	3.06%
					Operations	53,000	54,620	3.06%
					Operations	53,000	54,620	3.06%
						53,000	54,620	3.06%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Child Care Fund Revenue</u>					
2145-000	311010	Property Tax Revenue	42,791	45,858	7.17%
	335230	State Entitlement Share	7,594	7,826	3.06%
		Child Day Care Tax Revenue	50,385	53,684	6.55%
2145-000	335210	Personal Property Reimbursement	1,833	936	-48.94%
		Child Day Care Non-Tax Revenue	1,833	936	-48.94%
2145-000	383006	Transfer from General	1,000	-	-100.00%
		Transfers In	1,000	-	-100.00%
		Child Day Care Total Revenue	53,218	54,620	2.63%

Statement of Budget

<u>Fund</u>	<u>Dept</u>	<u>BSEL</u>	<u>Obj</u>	<u>Proj</u>	<u>Account Title</u>	<u>2002-2003 Amended</u>	<u>2003-2004 Proposed</u>	<u>Percent Change</u>
<u>Mental Health</u>								
2271 - 000	440490	-	731		Co Participation Operations	165,000 165,000	165,000 165,000	
					Operations	165,000 165,000	165,000 165,000	

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Mental Health Fund Revenue</u>					
2271-000	311010	Property Tax Revenue	74,316	77,843	4.75%
	335230	State Entitlement Share	12,624	13,010	3.06%
		Mental Health Fund Tax Revenue	86,940	90,853	4.50%
Non-Tax Revenue					
<u>Mental Health Fund</u>					
2271-000	335210	Personal Property Reimbursement	2,604	1,639	-37.06%
		Mental Health Fund Non-Tax Revenue	2,604	1,639	-37.06%
2271-000	383006	Transfer from General	76,000	76,000	
		Total Transfers Out	76,000	76,000	
		Mental Health Fund Total Revenue	165,544	168,492	1.78%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Aging Fund</u>								
2280	- 000	450300	- 731		County Participation	195,113	205,850	5.50%
					<i>Computers</i>		6,336	
					Operations	195,113	212,186	8.75%
					Operations	195,113	212,186	8.75%
						195,113	212,186	8.75%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
<u>Aging Fund Revenue</u>					
2280-000	311010	Property Tax Revenue	172,982	180,472	4.33%
	335230	State Entitlement Share	25,564	26,226	2.59%
2280-000	335210	Personal Property Reimbursement	5,677	3,813	-32.83%
Aging Fund Total Revenue			<u>204,223</u>	<u>210,511</u>	<u>3.08%</u>

NARRATIVE

FUND 2211

Open Space

Montana Counties are authorized by statute to acquire and preserve open space lands for public use.

In addition to park planning, the County has refinanced the original bonds for Larchmont Golf Course in order to preserve the course as open space.

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Open Space</u>								
2211	- 000	470400	- 357		Contracted Services	46,488	46,494	0.01%
					Operations	46,488	46,494	0.01%
					Operations	46,488	46,494	0.01%
						46,488	46,494	0.01%

NARRATIVE

FUND 2120

Poor

The County Poor Fund has been established by the Board of County Commissioners to provide human services not otherwise available through state or federal funding.

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Poor Fund</u>								
2120	- 000	450131	- 591		Contingency	1,600	2,000	25.00%
		450131	- 731		County Participation	677,081		-100.00%
					<i>Family Law Clinic</i>		5,350	
					<i>Friends to Youth</i>		15,000	
					<i>Missoula Aging Services</i>		9,000	
					<i>Missoula Food Bank</i>		27,040	
					<i>Missoula Youth Homes</i>		36,300	
					<i>The Parenting Place</i>		10,282	
					<i>Partnership Heath Center</i>		210,000	
					<i>Poverello Center</i>		40,000	
					<i>Human Resource Council (SSIT)</i>		198,000	
					<i>Salvation Army (Transportation)</i>		18,000	
					<i>Salvation Army (Winter Shelter)</i>		20,000	
					<i>Watson's Childrens Center</i>		20,250	
					<i>WORD Family Basics</i>		12,000	
					<i>Indigent Burial</i>		2,000	
					<i>YWCA Displaced Homemakers</i>		5,000	
					<i>YWCA Jesuit Volunteer</i>		18,000	
		450131	- 731		County Participation (Prior Year)	-	47,846	100.00%
					Operations	678,681	696,068	2.56%
		521000	- 823		Transfer-Planning/Grants Match	202,241	208,959	3.32%
		521000	- 826		Transfer-General Fund-Attorney	31,000	31,000	
					Transfers Out	233,241	239,959	2.88%
					Operations	678,681	696,068	2.56%
					Transfers Out	233,241	239,959	2.88%
						911,922	936,027	2.64%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Poor Fund Revenue</u>					
2120-000	311010	Property Tax Revenue	613,405	712,188	16.10%
	335230	State Entitlement Share	89,042	91,763	3.06%
		Poor Fund Tax Revenue	702,447	803,951	14.45%
Non-Tax Revenue					
<u>Poor Fund</u>					
2120-000	334050	SSI Reimbursement	60,000	60,000	
	335210	Personal Property Reimbursement	19,681	13,579	-31.00%
		Poor Fund Non-Tax Revenue	79,681	73,579	-7.66%
2120-000	383006	Transfer from General	62,990	-	-100.00%
	383004	Transfer - County CDBG Program Income	8,000	8,000	
		Transfers In	70,990	8,000	-88.73%
		Poor Fund Total Revenue	853,118	885,530	3.80%

NARRATIVE

FUND 2270

Health

The City-County Health Department is operated under an Interlocal agreement between the City of Missoula and Missoula County. The seven member Board of Health, which governs the Department, is appointed equally by the City council and the County Commissioners. Four divisions and the water quality district operate to protect, maintain, and improve the public health of citizens in the community.

In recent years, the governance structure of the department has been modified to better oversee the new and various responsibilities of the department. The Health Board oversees the policies of the Health Services, Health Education, and the Environmental Health Divisions and doubles as the Air Pollution Control Board. The Partnership Health Center Governing Board is a separate body of individuals that oversees the fourth division, the Partnership Health Center and holds an agreement with the Health Board and Missoula County for in-kind administrative support. The Water Quality District Board, which is also established through an Interlocal City-County agreement, is comprised of the existing Health Board plus one member of the Conservation District.

The Health Services Division programs are designed to prevent disease and promote the health and well-being of individuals and families in Missoula. Activities include maternal child health programs, administration of a three county WIC nutrition program, and communicable disease prevention and control.

The chronic and preventable nature of today's problems point to an increasing need for health education and prevention programs. The Health Education Division initiates or coordinates with other agencies to implement health education and prevention projects in the community. This division provides a vital link between the department and the Missoula community in terms of public health issues and education projects.

The Environmental Health Division conducts programs to improve and maintain the quality of air, water, licensed establishments, and land use in the City and County of Missoula. The division has several regulatory enforcement programs mandated by State law, local ordinances, or County resolutions. In addition, the Division responds to public inquiries or complaints about a wide range of environmental problems. The long-range goals of all division programs are protection of public health from unreasonable risks of injury or disease caused by pollutants in the environment.

PERSONNEL

HEALTH

<u>POSITION</u>	<u>F.T.E.</u>			<u>SALARY</u>
Admin Director	1	33.87	2088	70,720
Admin Aide	1	16.21	2088	33,846
Department Accountant	0.9	18.06	1879	33,934
Accounting Clerk	0.25	12.05	522	6,290
Computer Operations Spec	0.95	15.80	1984	31,347
Computer Operations Spec	1	15.18	2088	31,696
Director-Environmental Health	0.85	28.65	1775	50,854
Unit Supv - Health	0.5	20.77	1044	21,683
Environmental Health Spec	1	19.94	2088	41,635
Environmental Health Spec	1	22.91	2088	47,836
Environmental Health Spec	1	19.53	2088	40,779
Environmental Health Spec	1	22.91	2088	47,836
Environmental Health Spec	1	16.69	2088	34,849
Environmental Health Spec	1	19.53	2088	40,779
Environmental Health Spec	1	19.16	2088	40,006
Environmental Health Spec	0.95	22.91	1984	45,453
Environmental Health Spec	0.95	17.73	1984	35,176
Admin Secretary	0.95	11.61	1984	23,034
Admin Secretary	0.9	15.31	1879	28,768
Community Decay	0.15	17.36	313	5,434
Director - Health Education	1	26.06	2088	54,413
Senior Community Health Spec	1	20.84	2088	43,514
PH Emergency	0.8	16.74	1670	27,956
PH Emergency Planner	0.42	16.74	877	14,681
Senior Community Health Spec	0.9	15.18	1879	28,523
Community Health Spec	0.25	14.24	522	7,433
Community Health Spec	1	12.66	2088	26,434
Community Health Spec	1	11.77	2088	24,576
Community Health Asst	0.25	11.77	522	6,144
Public Health Nurse II	1	21.64	2088	45,184
Public Health Nurse I	1	18.18	2088	37,960
Director - Health Services	0.8	26.71	1670	44,606
Unit Supv - Health	1	25.65	2088	53,558
Unit Supv - Health	1	23.15	2088	48,337
Home Economist	0.8	16.99	1670	28,373
Maternal Child Health	1	16.62	2088	34,703
Senior Secretary	1	11.09	2088	23,156
Medical Social Worker	1	19.53	2088	40,779
Medical Social Worker	1	19.16	2088	40,006

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Nutrition Aide II	0.8	13.67	1670	22,829
Nutrition Aide II	0.8	13.14	1670	21,944
Nutrition Aide II	0.75	11.08	1566	17,352
Nutrition Aide III	1	11.77	2088	24,576
Advance Practice RN	0.5	17.83	1044	18,615
Public Health Nurse I	1	17.47	2088	36,477
Public Health Nurse I	1	18.18	2088	37,960
Public Health Nurse I	1	19.30	2088	40,298
Public Health Nurse I	1	17.83	2088	37,229
Public Health Nurse I	0.5	17.83	1044	18,615
Public Health Nurse I	0.75	20.82	1566	32,605
Public Health Nurse I	0.45	18.91	940	17,775
Public Health Nurse I	0.8	20.43	1670	34,118
Public Health Nurse I	0.5	20.05	1044	20,932
Public Health Nurse I	0.5	17.83	1044	18,615
Public Health Nurse I	0.5	22.90	1044	23,908
Public Health Nurse I	1	17.83	2088	37,229
Public Health Nurse I	1	20.82	2088	43,472
Public Health Nurse II	0.6	22.60	1253	28,318
Public Health Nurse II	0.5	20.43	1044	21,329
Nursing Supervisor	1	19.95	2088	41,656
Public Health Nutritionist	0.65	19.34	1357	26,245
Public Health Nutritionist	1	23.45	2088	48,964
Public Health Nutritionist	1.00	17.06	2088	35,621
Receptionist/Vital Stat Clerk	0.8	14.10	1670	23,547
Secretary	1	10.27	2088	21,444
Senior Secretary	0.9	11.77	1879	22,116
Senior Secretary	0.25	10.67	522	5,570
Admin Secretary	1	15.01	2088	31,341
Overtime				1,500
On Call				9,010
JV Flex Admin				2,000
Work Study				5,500
Temporary Salaries				74,805
Merit Reserve				83,947
<u>Fringe Benefits</u>				<u>645,249</u>
TOTALS	56.12			2,975,002

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Health - Admin</u>								
2270	- 610	440110	- 111		Permanent Salaries	133,516	135,616	1.57%
		440110	- 125		On-Call	5,350	-	-100.00%
		440110	- 141		Fringe Benefits	39,694	40,644	2.39%
		440110	- 192		Annual Merit Reserve	8,661	5,288	-38.94%
		440110	- 194		JV Flex Benefit Admin Cost	-	2,000	100.00%
					Personnel	187,221	183,548	-1.96%
2270	- 610	440110	- 210		Office Supplies	10,900	8,000	-26.61%
		440110	- 214		Computer Supplies	100	5,000	4900.00%
		440110	- 231		Gas & Diesel Fuel	100	100	
		440110	- 311		Postage	8,900	8,900	
		440110	- 321		Printing/Litho Costs	4,500	4,500	
		440110	- 324		Copy Costs	1,500	3,000	100.00%
		440110	- 334		Books Resource Suscriptions	250	250	
		440110	- 335		Dues & Memberships	1,000	1,000	
		440110	- 345		Phone Basic	28,000	28,000	
		440110	- 346		Phone LD	500	1,000	100.00%
		440110	- 353		County Attorney Chargeback	6,500	6,500	
		440110	- 357		Contracted Services	-	10,000	100.00%
		440110	- 361		Vehicle Maintenance	-	250	100.00%
		440110	- 362		Office Equipment Mtc	1,000	1,000	
		440110	- 369		Other Repair & Maintenance	-	50	100.00%
		440110	- 371		Mileage-County Vehicle	1,500	1,000	-33.33%
		440110	- 372		Mileage-Private Vehicle	1,000	50	-95.00%
		440110	- 373		Meals, Lodging, Incidentals	9,500	3,000	-68.42%
		440110	- 374		Common Carrier	750	750	
		440110	- 381		Tuition/Registration Fees	500	500	
		440110	- 531		Rents	1,200	1,200	
					Operations	77,700	84,050	8.17%
<u>Health - Admin - Management Info Systems</u>								
2270	- 610	440111	- 111		Permanent Salaries	30,427	63,043	107.19%
		440111	- 113		On-Call Weekday \$10.00	2,300	2,600	13.04%
		440111	- 141		Fringe Benefits	9,046	18,894	108.87%
		440111	- 192		Annual Merit Reserve	1,974	2,458	24.52%
					Personnel	43,747	86,995	98.86%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
2270	- 610	440111	- 210		Office Supplies	100	600	500.00%
		440111	- 214		Computer Supplies	21,400	11,300	-47.20%
		440111	- 227		Lab Supplies	100	1,000	900.00%
		440111	- 311		Postage	50	50	
		440111	- 317		Radio/Pager/Cellular Service	250	336	34.40%
		440111	- 324		Copy Costs	50	50	
		440111	- 334		Books Resource Suscriptions	500	500	
		440111	- 335		Dues & Memberships	75	150	100.00%
		440111	- 345		Phone Basic	1,080	1,080	
		440111	- 346		Phone LD	400	200	-50.00%
		440111	- 357		Contracted Services	17,000	5,000	-70.59%
		440111	- 362		Office Equipment Mtc	200	300	50.00%
		440111	- 369		Other Repair & Maintenance	500	500	
		440111	- 372		Mileage-Private Vehicle	400	400	
		440111	- 373		Meals, Lodging, Incidentals	500	1,500	200.00%
		440111	- 374		Common Carrier	1,500	1,500	
		440111	- 381		Tuition/Registration Fees	3,000	7,500	150.00%
					Operations	47,105	31,966	-32.14%
2270	- 610	440111	- 946		Capital-Tech Equipment	-	13,000	100.00%
					Capital	-	13,000	100.00%
<u>Health - Admin - Computer</u>								
2270	- 610	440112	- 214		Computer Supplies	18,000	5,000	-72.22%
					Operations	18,000	5,000	-72.22%
					Personnel	230,968	270,543	17.13%
					Operations	142,805	121,016	-15.26%
					Capital	-	13,000	100.00%
						373,773	404,559	8.24%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Environmental Health</u>								
2270	- 611	440110	- 111		Permanent Salaries	364,066	374,892	2.97%
		440110	- 112		Temporary Salaries	1,500	43,000	2766.67%
		440110	- 114		Work Study	500	500	
		440110	- 121		OT Full-Time	500	500	
		440110	- 125		Health On Call-\$25.	250	250	
		440110	- 141		Fringe Benefits	108,237	112,355	3.80%
		440110	- 192		Annual Merit Reserve	23,615	14,617	-38.10%
					Personnel	498,668	546,114	9.51%
2270	- 611	440110	- 207		Data Gathering/Analysis	500	500	
		440110	- 214		Computer Supplies	1,500	5,000	233.33%
		440110	- 221		Investigative Aids	350	350	
		440110	- 225		Safety Supplies & Equip	2,000	2,000	
		440110	- 227		Lab Supplies & NC Equip	17,000	19,000	11.76%
		440110	- 231		Gas & Diesel Fuel	300	300	
		440110	- 232		Radio Maintenance	500	500	
		440110	- 241		Tools & Materials	500	500	
		440110	- 317		Radio/Pager/Cellular Service	300	1,350	350.00%
		440110	- 325		Film Purchase & Development	50	50	
		440110	- 331		Ad/Legal Publications	400	400	
		440110	- 334		Books Resource Suscriptions	1,500	1,500	
		440110	- 335		Dues & Memberships	300	300	
		440110	- 345		Phone Basic	500	-	-100.00%
		440110	- 346		Phone LD	3,300	3,300	
		440110	- 357		Contracted Services	6,500	8,500	30.77%
		440110	- 361		Vehicle Repairs	300	300	
		440110	- 369		Other Repair & Maintenance	2,545	2,600	2.16%
		440110	- 371		Mileage-County Vehicle	15,000	16,000	6.67%
		440110	- 372		Mileage-Private Vehicle	700	700	
		440110	- 373		Meals, Lodging, Incidentals	3,000	3,000	
		440110	- 374		Common Carrier	1,500	1,500	
		440110	- 381		Tuition/Registration Fees	1,200	1,200	
		440110	- 391		Lab Services	550	550	
					Operations	60,295	69,400	15.10%
2270	- 611	440110	- 945		Capital-Office Equip	1,500	-	-100.00%
		440110	- 946		Capital-Computer Equip	2,000	-	-100.00%
					Capital	3,500	-	-100.00%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Environmental Health - Air Quality</u>								
2270	- 611	440160	- 111		Permanent Salaries	110,195	118,800	7.81%
		440160	- 114		Work Study	1,000	1,000	
		440160	- 121		OT Full-Time	1,000	1,000	
		440160	- 125		Health On Call-\$25	500	100	-80.00%
		440160	- 141		Fringe Benefits	32,761	35,604	8.68%
		440160	- 192		Annual Merit Reserve	7,148	4,632	-35.20%
					Personnel	152,604	161,136	5.59%
2270	- 611	440160	- 207		Data Gathering/Analysis	3,000	3,000	
		440160	- 211		Audio/Visual Material	630	630	
		440160	- 214		Computer Supplies	3,000	3,000	
		440160	- 227		Lab Supplies & NC Equip	4,500	4,500	
		440160	- 321		Printing/Litho Costs	2,200	2,200	
		440160	- 331		Ad/Legal Publications	490	490	
		440160	- 335		Dues & Memberships	10	10	
		440160	- 336		Public Relations Material	6,000	6,000	
		440160	- 340		Heat, Light, Water	2,000	2,000	
		440160	- 345		Phone Basic	4,225	4,225	
		440160	- 346		Phone LD	500	500	
		440160	- 357		Contracted Services	17,136	15,248	-11.02%
		440160	- 369		Equipment Repair	10	10	
		440160	- 371		Mileage-County Vehicle	3,000	3,000	
		440160	- 373		Meals, Lodging, Incidentals	1,000	1,000	
		440160	- 374		Common Carrier	1,000	1,000	
		440160	- 381		Tuition/Registration Fees	3,000	3,000	
		440160	- 595		Mainframe Charges	-	1,888	100.00%
					Operations	51,701	51,701	
2270	- 611	440160	- 945		Capital-Office	5,000	5,000	
		440160	- 946		Capital-Tech Equip	-	-	100.00%
					Capital	5,000	5,000	

Environmental Health - DEQ Office Expense

2270	- 611	440161	- 227		Lab Supplies	50	50	
		440161	- 311		Postage	150	150	
		440161	- 324		Copy Costs	200	200	
		440161	- 345		Phone Basic	350	350	
		440161	- 346		Phone LD	1,250	1,250	
		440161	- 595		Mainframe Charges	-	944	100.00%
					Operations	2,000	2,944	47.20%

Statement of Budget

Fund Dept BSEL Obj Proj Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Environmental Health - Radon Grant</u>			
2270 - 611 440162 - 210	50	50	
440162 - 225	1,800	1,800	
440162 - 321	1,900	2,000	5.26%
440162 - 331	50	50	
440162 - 334	100	100	
440162 - 357	3,000	3,000	
Operations	6,900	7,000	1.45%
2270 - 611 440162 - 950	100	-	-100.00%
Capital	100	-	-100.00%
<u>Environmental Health - Community Decay</u>			
2270 - 611 440165 - 111	7,358	7,450	1.25%
440165 - 141	2,188	2,233	2.06%
440165 - 192	457	290	-36.54%
Personnel	10,003	9,973	-0.30%
2270 - 611 440165 - 210	20	27	35.00%
Operations	20	27	35.00%
Personnel	661,275	717,223	8.46%
Operations	120,916	131,072	8.40%
Capital	8,600	5,000	-41.86%
	790,791	853,295	7.90%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Health Education - Safe Kids</u>								
2270	- 612	420001	- 210		Office Supplies	50	50	
		420001	- 225		Safety Supplies	50	2,050	4000.00%
		420001	- 228		Curriculum Materials	1,800	1,000	-44.44%
		420001	- 311		Postage	100	100	
		420001	- 321		Printing/Litho Costs	2,200	1,400	-36.36%
		420001	- 324		Copy Costs	1,500	1,000	-33.33%
		420001	- 331		Ad/Legal Publications	5,000	4,000	-20.00%
		420001	- 336		Public Relations	50	50	
		420001	- 345		Phone Basic Charge	50	50	
		420001	- 346		Phone LD	50	100	100.00%
		420001	- 358		Consultants	50	100	100.00%
		420001	- 372		Mileage-Private Vehicle	50	100	100.00%
		420001	- 373		Meals, Lodging, Incidental Operations	50	-	-100.00%
						11,000	10,000	-9.09%
<u>Health Education - Safe Communities</u>								
2270	- 612	420002	- 111		Permanent Salaries	20,734	17,401	-16.08%
		420002	- 141		Fringe Benefits	6,164	5,215	-15.40%
		420002	- 192		Annual Merit Reserve	1,345	678	-49.59%
					Personnel	28,243	23,294	-17.52%
2270	- 612	420002	- 210		Office Supplies	303	-	-100.00%
		420002	- 228		Curriculum Materials	50	50	
		420002	- 311		Postage	500	100	-80.00%
		420002	- 321		Printing/Litho Costs	526	400	-23.95%
		420002	- 324		Copy Costs	450	150	-66.67%
		420002	- 345		Phone Basic	-	50	100.00%
		420002	- 346		Phone LD	300	156	-48.00%
		420002	- 357		Contracted Services	700	-	-100.00%
		420002	- 358		Consultants	700	-	-100.00%
		420002	- 372		Mileage-Private Vehicle	400	400	
		420002	- 373		Meals, Lodging, Incidentals Operations	300	400	33.33%
						4,229	1,706	-59.66%

Statement of Budget

Fund Dept BSEL Obj Proj Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Health Education - Traffic Safety (03-04)</u>			
2270 - 612 420190 - 111 74000 Permanent Salaries	14,350	6,523	-54.54%
420190 - 141 74000 Fringe Benefits	4,250	1,955	-54.00%
420190 - 192 74000 Annual Merit Reserve	1,345	254	-81.12%
Personnel	<u>19,945</u>	<u>8,732</u>	<u>-56.22%</u>
2270 - 612 420190 - 211 74000 AudioVisual Materials	75	-	-100.00%
420190 - 214 74000 Computer Supplies	25	-	-100.00%
420190 - 228 74000 Curriculum Materialsl	50	-	-100.00%
420190 - 311 74000 Postage	100	-	-100.00%
420190 - 321 74000 Printing/Litho Costs	350	-	-100.00%
420190 - 324 74000 Copy Costs	290	-	-100.00%
420190 - 336 74000 Public Relations Materials	4,100	-	-100.00%
420190 - 346 74000 Phone LD	100	-	-100.00%
420190 - 372 74000 Mileage-Private Vehicle	200	-	-100.00%
420190 - 373 74000 Meals, Lodging, Imcidentalts	100	-	-100.00%
420190 - 374 74000 Common Carrier	3,000	-	-100.00%
Operations	<u>8,390</u>	<u>-</u>	<u>-100.00%</u>
<u>Health Education - Traffic Safety (04-05)</u>			
2270 - 612 420190 - 111 75000 Permanent Salaries	1,307	19,590	1398.85%
420190 - 141 75000 Fringe Benefits	391	5,871	1401.53%
420190 - 192 75000 Annual Merit Reserve	.	764	100.00%
Personnel	<u>1,698</u>	<u>26,225</u>	<u>1444.46%</u>
2270 - 612 420190 - 346 75000 Phone LD	-	300	100.00%
Operations	<u>-</u>	<u>300</u>	<u>100.00%</u>
<u>Health Education - Traffic Safety (Click it or Ticket)</u>			
2270 - 612 420190 - 111 76000 Permanent Salaries	5,077	-	-100.00%
420190 - 141 76000 Fringe Benefits	1,523	-	-100.00%
Personnel	<u>6,600</u>	<u>-</u>	<u>-100.00%</u>
2270 - 612 420190 - 210 76000 Office Supplies	100	-	-100.00%
420190 - 311 76000 Postage	50	-	-100.00%
420190 - 321 76000 Printing/Litho Costs	50	-	-100.00%
420190 - 331 76000 Ads/Legal Publications	100	-	-100.00%
420190 - 336 76000 Public Relations Materials	100	-	-100.00%
420190 - 345 76000 Phone Basic	100	-	-100.00%
420190 - 346 76000 Phone LD	100	-	-100.00%
420190 - 357 76000 Contracted Services	5,000	-	-100.00%
420190 - 358 76000 Consultants	100	-	-100.00%
420190 - 372 76000 Mileage-Private Vehicle	100	-	-100.00%
420190 - 373 76000 Meals, Lodging, Imcidentalts	100	-	-100.00%
Operations	<u>5,900</u>	<u>-</u>	<u>-100.00%</u>

Statement of Budget

Fund Dept BSEL Obj Proj Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change	
<u>Health Education - Public Health Emergencies</u>				
2270 - 612 440050 - 111	Permanent Salaries	71,417	95,005	33.03%
440050 - 112	Temporary Salaries	10,000	2,988	-70.12%
440050 - 113	On Call Weekday	-	4,500	100.00%
440050 - 125	On Call Weekend	-	1,560	100.00%
440050 - 141	Fringe Benefits	21,425	28,473	32.90%
440050 - 192	Annual Merit Reserve	-	3,704	100.00%
	Personnel	102,842	136,230	32.47%
2270 - 612 440050 - 210	Office Supplies	4,531	2,000	-55.86%
440050 - 228	Curriculum Materials	1,500	1,500	
440050 - 311	Postage	2,000	1,000	-50.00%
440050 - 321	Printing/Litho Costs	1,000	1,000	
440050 - 331	Ads/Legal Publications	1,000	1,000	
440050 - 336	Public Relations Materials	1,000	1,000	
440050 - 345	Phone Basic	2,000	1,000	-50.00%
440050 - 346	Phone LD	1,000	1,000	
440050 - 357	Contracted Services	3,000	1,000	-66.67%
440050 - 358	Consultants	3,000	1,000	-66.67%
440050 - 371	Mileage-County Vehicle	1,000	1,000	
440050 - 372	Mileage-Private Vehicle	1,469	1,459	-0.68%
440050 - 373	Meals, Lodging, Incidentals	1,000	1,000	
440050 - 595	Mainframe Charges	-	3,811	100.00%
	Operations	23,500	18,770	-20.13%
<u>Health Education - Obesity Prevention Grant</u>				
2270 - 612 440102 - 111	Permanent Salaries	39,181	52,639	34.35%
440102 - 141	Fringe Benefits	11,754	15,776	34.22%
440102 - 192	Annual Merit Reserve	-	2,052	100.00%
	Personnel	50,935	70,467	38.35%
2270 - 612 440102 - 210	Office Supplies	500	100	-80.00%
440102 - 214	Computer Supplies	1,600	175	-89.06%
440102 - 228	Curriculum Materials	1,500	100	-93.33%
440102 - 311	Postage	330	200	-39.39%
440102 - 321	Printing/Litho Costs	3,750	600	-84.00%
440102 - 324	Copy Costs	200	500	150.00%
440102 - 331	Ads/Legal Publications	5,000	450	-91.00%
440102 - 345	Phone Basic	50	50	
440102 - 346	Phone LD	50	200	300.00%
440102 - 357	Contracted Services	6,521	-	-100.00%
440102 - 358	Consultants	300	-	-100.00%
440102 - 372	Mileage-Private Vehicle	1,664	558	-66.47%
440102 - 373	Meals, Lodging, Incidentals	2,600	600	-76.92%
	Operations	24,065	3,533	-85.32%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Health Education - Child Safety Seats</u>								
2270	- 612	440103	- 111		Permanent Salaries	3,000	-	-100.00%
		440103	- 141		Fringe Benefits	1,500	-	-100.00%
					Personnel	4,500	-	-100.00%
2270	- 612	440103	- 210		Office Supplies	100	100	
		440103	- 225		Safety Supplies & Equipment	2,400	1,000	-58.33%
		440103	- 311		Postage	100	100	
		440103	- 321		Printing/Litho Costs	100	100	
		440103	- 324		Copy Costs	100	100	
		440103	- 336		Public Relations Materials	50	-	-100.00%
		440103	- 357		Contracted Services	2,500	-	-100.00%
		440103	- 372		Mileage-Private Vehicle	100	100	
		440103	- 373		Meals, Lodging, Incidentals	50	-	-100.00%
					Operations	5,500	1,500	-72.73%
<u>Health Education - General</u>								
2270	- 612	440110	- 111		Permanent Salaries	84,514	90,582	7.18%
		440110	- 112		Temporary Salaries	5,000	6,000	20.00%
		440110	- 141		Fringe Benefits	25,126	27,147	8.04%
		440110	- 192		Annual Merit Reserve	5,482	3,532	-35.57%
					Personnel	120,122	127,261	5.94%
2270	- 612	440110	- 210		Office Supplies	1,000	1,000	
		440110	- 211		Audio/Visual Material	250	-	-100.00%
		440110	- 214		Computer Supplies	2,000	1,000	-50.00%
		440110	- 225		Safety Supplies & Equip	2,000	1,500	-25.00%
		440110	- 228		Curriculum Materials	600	600	
		440110	- 311		Postage	500	500	
		440110	- 321		Printing/Litho Costs	500	500	
		440110	- 324		Copy Costs	-	500	100.00%
		440110	- 331		Ad/Legal Publications	150	150	
		440110	- 335		Dues & Memberships	50	50	
		440110	- 346		Phone LD	350	350	
		440110	- 357		Contracted Services	9,651	5,000	-48.19%
		440110	- 358		Consultants	2,673	2,000	-25.18%
		440110	- 371		Mileage-County Vehicle	400	400	
		440110	- 372		Mileage-Private Vehicle	500	500	
		440110	- 373		Meals, Lodging, Incidentals	800	800	
		440110	- 374		Common Carrier	1,500	1,500	
		440110	- 381		Tuition/Registration Fees	1,000	539	-46.10%
					Operations	23,924	16,889	-29.41%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Health Education - Tobacco Grant</u>								
2270	- 612	440141	- 111		Permanent Salaries	43,018	37,793	-12.15%
		440141	- 112		Temporary Salaries	-	1,457	100.00%
		440141	- 141		Fringe Benefits	12,789	11,327	-11.43%
		440141	- 192		Annual Merit Reserve	2,790	1,474	-47.17%
					Personnel	<u>58,597</u>	<u>52,051</u>	<u>-11.17%</u>
2270	- 612	440141	- 210		Office Supplies	1,000	1,000	
		440141	- 228		Curriculum Materials	-	100	100.00%
		440141	- 311		Postage	600	600	
		440141	- 321		Printing/Litho Costs	800	800	
		440141	- 324		Copy Costs	1,000	1,000	
		440141	- 331		Ad/Legal Publications	1,631	1,200	-26.43%
		440141	- 345		Phone Basic	50	50	
		440141	- 346		Phone LD	450	450	
		440141	- 357		Contracted Services	3,000	4,000	33.33%
		440141	- 358		Consultants	1,772	1,701	-4.01%
		440141	- 372		Mileage-Private Vehicle	500	500	
		440141	- 373		Meals, Lodging, Incidentals	200	500	150.00%
		440141	- 381		Tuition/Registration Fees	400	200	-50.00%
					Operations	<u>11,403</u>	<u>12,101</u>	<u>6.12%</u>
<u>Health Education - Quit For Life</u>								
2270	- 612	440141	- 111		Permanent Salaries	4,077	-	-100.00%
		440141	- 141		Fringe Benefits	1,223	-	-100.00%
		440141	- 192		Annual Merit Reserve	-	-	100.00%
					Personnel	<u>5,300</u>	<u>-</u>	<u>-100.00%</u>
2270	- 612	440141	- 210		Office Supplies	200	-	-100.00%
		440141	- 228		Curriculum Materials	700	-	-100.00%
		440141	- 311		Postage	100	-	-100.00%
		440141	- 321		Printing/Litho Costs	200	-	-100.00%
		440141	- 324		Copy Costs	100	-	-100.00%
		440141	- 336		Public Relations Materials	200	-	-100.00%
		440141	- 357		Contracted Services	2,000	-	-100.00%
		440141	- 372		Mileage-Private Vehicle	100	-	-100.00%
		440141	- 373		Meals, Lodging, Incidentals	100	-	-100.00%
					Operations	<u>3,700</u>	<u>-</u>	<u>-100.00%</u>

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Health Education - HIV Planning</u>								
2270	- 612	440151	- 111		Permanent Salaries	3,334	-	-100.00%
		440151	- 141		Fringe Benefits	991	-	-100.00%
		440151	- 192		Annual Merit Reserve	216	-	-100.00%
					Personnel	4,541	-	-100.00%
2270	- 612	440151	- 210		Office Supplies	50	-	-100.00%
		440151	- 228		Curriculum Materials	300	-	-100.00%
		440151	- 311		Postage	200	-	-100.00%
		440151	- 324		Copy Costs	200	-	-100.00%
		440151	- 358		Consultants	50	-	-100.00%
		440151	- 373		Meals, Lodging, Incidentals	1,489	-	-100.00%
					Operations	2,289	-	-100.00%
<u>Health Education - HIV Prevention - (04-05)</u>								
2270	- 612	440152	- 111	78000	Permanent Salaries	10,000	-	-100.00%
		440152	- 112	78000	Temporary Salaries	-	4,500	100.00%
		440152	- 141	78000	Fringe Benefits	3,000	-	-100.00%
					Personnel	13,000	4,500	-65.38%
2270	- 612	440152	- 210	78000	Office Supplies	100	-	-100.00%
		440152	- 222	78000	Clinic Supplies	400	250	-37.50%
		440152	- 228	78000	Curriculum Materials	50	-	-100.00%
		440152	- 311	78000	Postage	50	-	-100.00%
		440152	- 321	78000	Printing/Litho Costs	500	-	-100.00%
		440152	- 324	78000	Copy Costs	40	-	-100.00%
		440152	- 345	78000	Phone Basic	50	-	-100.00%
		440152	- 346	78000	Phone LD	40	-	-100.00%
		440152	- 357	78000	Contracted Services	20,747	2,000	-90.36%
		440152	- 358	78000	Consultants	50	-	-100.00%
		440152	- 372	78000	Mileage-Private Vehicle	50	-	-100.00%
		440152	- 373	78000	Meals, Lodging, Incidentals	700	250	-64.29%
		440152	- 381	78000	Tuition/Registration Fees	1,000	-	-100.00%
					Operations	23,777	2,500	-89.49%
<u>Health Education - HIV Prevention - (03-04)</u>								
2270	- 612	440152	- 111	79000	Permanent Salaries	9,401	-	-100.00%
		440152	- 112	79000	Temporary Salaries	-	4,500	100.00%
		440152	- 141	79000	Fringe Benefits	2,768	-	-100.00%
		440152	- 192	79000	Annual Merit Reserve	1,258	-	-100.00%
					Personnel	13,427	4,500	-66.49%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
2270	- 612	440152	- 210	79000	Office Supplies	444	-	-100.00%
		440152	- 222	79000	Clinic Supplies	50	250	400.00%
		440152	- 228	79000	Curriculum Materials	50	-	-100.00%
		440152	- 311	79000	Postage	250	-	-100.00%
		440152	- 321	79000	Printing/Litho Costs	50	-	-100.00%
		440152	- 324	79000	Copy Costs	560	-	-100.00%
		440152	- 345	79000	Phone Basic	50	-	-100.00%
		440152	- 346	79000	Phone LD	210	-	-100.00%
		440152	- 357	79000	Contracted Services	4,003	2,000	-50.04%
		440152	- 358	79000	Consultants	803	-	-100.00%
		440152	- 371	79000	Mileage-County Vehicle	950	-	-100.00%
		440152	- 372	79000	Mileage-Private Vehicle	950	-	-100.00%
		440152	- 373	79000	Meals, Lodging, Incidentals	50	250	400.00%
		440152	- 381	79000	Tuition/Registration Fees	50	-	-100.00%
		440152	- 391	79000	Lab Services	50	-	-100.00%
					Operations	8,520	2,500	-70.66%

Health Education - Antibiotic Resistance

2270	- 612	440153	- 111		Permanent Salaries	21,493	22,592	5.11%
		440153	- 141		Fringe Benefits	6,313	6,771	7.25%
		440153	- 192		Annual Merit Reserve	703	881	25.32%
					Personnel	28,509	30,244	6.09%
2270	- 612	440153	- 210		Office Supplies	2,000	250	-87.50%
		440153	- 321		Printing/Litho Costs	5,000	1,740	-65.20%
		440153	- 331		Ads/Legal Publications	7,530	-	-100.00%
		440153	- 345		Phone Basic	400	100	-75.00%
		440153	- 346		Phone LD	400	200	-50.00%
		440153	- 358		Consultants	5,000	-	-100.00%
		440153	- 372		Mileage-Private Vehicle	938	500	-46.70%
		440153	- 373		Meals, Lodging, Incidentals	3,500	500	-85.71%
		440153	- 381		Tuition/Registration Fees	1,000	250	-75.00%
					Operations	25,768	3,540	-86.26%
					Personnel	458,259	483,504	5.51%
					Operations	181,965	73,339	-59.70%
						640,224	556,843	-13.02%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Health Services - Safe Schools</u>								
2270	- 613	420003	- 111		Permanent Salaries	8,364	-	-100.00%
		420003	- 141		Fringe Benefits	2,487	-	-100.00%
		420003	- 192		Annual Merit Reserve	543	-	-100.00%
					Personnel	11,394	-	-100.00%
<u>Health Services - Youth Court Grant</u>								
2270	- 613	420251	- 111		Permanent Salaries	13,376	-	-100.00%
		420251	- 141		Fringe Benefits	3,977	-	-100.00%
		420251	- 192		Annual Merit Reserve	868	-	-100.00%
					Personnel	18,221	-	-100.00%
2270	- 613	420251	- 210		Office Supplies	50	-	-100.00%
		420251	- 321		Printing/Litho Costs	30	-	-100.00%
		420251	- 345		Phone Basic	100	-	-100.00%
		420251	- 357		Contracted Services	40	-	-100.00%
		420251	- 372		Mileage-Private Vehicle	100	-	-100.00%
					Operations	320	-	-100.00%
<u>Health Services - Health Alert Network</u>								
2270	- 613	440113	- 210		Office Supplies	28	385	1275.00%
		440113	- 211		AudioVisual Materials	4,500	-	-100.00%
		440113	- 214		Computer Supplies	6,972	750	-89.24%
		440113	- 345		Phone Basic	2,000	-	-100.00%
					Operations	13,500	1,135	-91.59%
<u>Health Services - CDC Refugee</u>								
2270	- 613	440143	- 111		Permanent Salaries	3,836	7,266	89.42%
		440143	- 112		Temporary Salaries	4,708	-	-100.00%
		440143	- 141		Fringe Benefits	1,140	2,178	91.05%
		440143	- 192		Annual Merit Reserve	249	283	13.65%
					Personnel	9,933	9,727	-2.07%
2270	- 613	440143	- 222		Clinic Supplies	500	313	-37.40%
		440143	- 351		Physician Service	300	500	66.67%
		440143	- 372		Mileage-Private Vehicle	60	60	
		440143	- 391		Lab Services	400	400	
					Operations	1,260	1,273	1.03%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Health Services - MCH Block Grant</u>								
2270	- 613	440170	- 111	74050	Permanent Salaries	401,995	414,412	3.09%
		440170	- 112	74050	Temporary Salaries	-	950	100.00%
		440170	- 114	74050	Work Study	-	50	100.00%
		440170	- 141	74050	Fringe Benefits	119,513	124,199	3.92%
		440170	- 192	74050	Annual Merit Reserve	26,075	16,158	-38.03%
					Personnel	547,583	555,769	1.49%
2270	- 613	440170	- 210	74050	Office Supplies	1,980	10,000	405.05%
		440170	- 211	74050	Audio/Visual Material	800	800	
		440170	- 214	74050	Computer Supplies	500	1,500	200.00%
		440170	- 222	74050	Clinic Supplies	300	50	-83.33%
		440170	- 228	74050	Curriculum Material	700	500	-28.57%
		440170	- 321	74050	Printing/Litho Costs	1,600	4,000	150.00%
		440170	- 334	74050	Books Resource Suscriptions	1,200	1,500	25.00%
		440170	- 345	74050	Phone Basic	100	100	
		440170	- 346	74050	Phone LD	2,400	4,000	66.67%
		440170	- 357	74050	Contracted Services	2,500	8,500	240.00%
		440170	- 358	74050	Consultants	-	50	100.00%
		440170	- 369	74050	Other Repair & Maintenance	20	250	1150.00%
		440170	- 371	74050	Mileage-County Vehicle	6,000	10,000	66.67%
		440170	- 372	74050	Mileage-Private Vehicle	3,000	6,000	100.00%
		440170	- 373	74050	Meals, Lodging, Incidentals	3,500	3,500	
		440170	- 374	74050	Common Carrier	500	500	
		440170	- 381	74050	Tuition/Registration Fees	800	3,000	275.00%
					Operations	25,900	54,250	109.46%
<u>Health Services - MCH Block Grant - Low Birthweight</u>								
2270	- 613	440170	- 111	74100	Permanent Salaries	74,687	59,107	-20.86%
		440170	- 141	74100	Fringe Benefits	22,204	17,714	-20.22%
		440170	- 192	74100	Annual Merit Reserve	4,845	2,305	-52.43%
					Personnel	101,736	79,126	-22.22%
2270	- 613	440170	- 210	74100	Office Supplies	1,500	500	-66.67%
		440170	- 211	74100	Audio/Visual Material	100	300	200.00%
		440170	- 222	74100	Clinic Supplies	900	500	-44.44%
		440170	- 321	74100	Printing/Litho Costs	300	1,000	233.33%
		440170	- 346	74100	Phone LD	100	100	
		440170	- 371	74100	Mileage-County Vehicle	5,000	3,000	-40.00%
		440170	- 372	74100	Mileage-Private Vehicle	2,000	1,000	-50.00%
		440170	- 373	74100	Meals, Lodging, Incidentals	400	1,042	160.50%
		440170	- 381	74100	Tuition/Registration Fees	1,000	1,000	
		440170	- 391	74100	Lab Services	1,000	1,000	
					Operations	12,300	9,442	-23.24%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Health Services - MCH Block Grant - Follow Me</u>								
2270	- 613	440170	- 111	76100	Permanent Salaries	74,885	107,981	44.20%
		440170	- 141	76100	Fringe Benefits	22,263	32,362	45.36%
		440170	- 192	76100	Annual Merit Reserve	4,857	4,210	-13.32%
					Personnel	102,005	144,553	41.71%
2270	- 613	440170	- 345	76100	Phone Basic	250	155	-38.00%
		440170	- 346	76100	Phone LD	50	-	-100.00%
		440170	- 372	76100	Mileage-Private Vehicle	500	1,292	158.40%
					Operations	800	1,447	80.88%
<u>Health Services - Day Care Programs</u>								
2270	- 613	440171	- 111		Permanent Salaries	15,971	17,775	11.30%
		440171	- 141		Fringe Benefits	4,748	5,327	12.19%
		440171	- 192		Annual Merit Reserve	1,036	693	-33.11%
					Personnel	21,755	23,795	9.38%
2270	- 613	440171	- 345		Phone Basic	460	460	
		440171	- 371		Mileage-County Vehicle	200	200	
					Operations	660	660	
<u>Health Services - School & Day Care</u>								
2270	- 613	440172	- 111		Permanent Salaries	26,945	28,318	5.10%
		440172	- 141		Fringe Benefits	8,011	8,487	5.94%
		440172	- 192		Annual Merit Reserve	1,748	1,104	-36.84%
					Personnel	36,704	37,909	3.28%
2270	- 613	440172	- 210		Office Supplies	25	25	
		440172	- 334		Books Resource	25	25	
		440172	- 372		Mileage-Private Vehicle	250	250	
		440172	- 381		Tuition/Registration Fees	100	100	
					Operations	400	400	

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Health Services - Healthy Child Care</u>								
2270	- 613	440176	- 111		Permanent Salaries	45,562	30,021	-34.11%
		440176	- 141		Fringe Benefits	13,546	8,997	-33.58%
		440176	- 192		Annual Merit Reserve	2,955	1,171	-60.37%
					Personnel	62,063	40,189	-35.24%
2270	- 613	440176	- 210		Office Supplies	1,950	1,411	-27.64%
		440176	- 211		Audio/Visual Material	50	50	
		440176	- 311		Postage	300	300	
		440176	- 321		Printing/Litho Costs	250	250	
		440176	- 345		Phone Basic	500	500	
		440176	- 346		Phone LD	750	750	
		440176	- 357		Contracted Services	50	50	
		440176	- 371		Mileage-County Vehicle	3,000	1,500	-50.00%
		440176	- 372		Mileage-Private Vehicle	2,728	1,500	-45.01%
		440176	- 373		Meals, Lodging, Incidentals	7,000	3,000	-57.14%
		440176	- 381		Tuition/Registration Fees	500	500	
					Operations	17,078	9,811	-42.55%
<u>Health Services - New Directions</u>								
2270	- 613	440180	- 111		Permanent Salaries	359	-	-100.00%
		440180	- 141		Fringe Benefits	107	-	-100.00%
		440180	- 192		Annual Merit Reserve	23	-	-100.00%
					Personnel	489	-	-100.00%
2270	- 613	440180	- 210		Office Supplies	25	-	-100.00%
		440180	- 324		Copy Costs	75	-	-100.00%
		440180	- 371		Mileage-County Vehicle	1,412	-	-100.00%
					Operations	1,512	-	-100.00%
<u>Health Services - WIC (04-05)</u>								
2270	- 613	440181	- 111	80000	Permanent Salaries	168,135	175,977	4.66%
		440181	- 112	80000	Temporary Salaries	2,000	3,145	57.25%
		440181	- 114	80000	Work Study	2,000	3,000	50.00%
		440181	- 141	80000	Fringe Benefits	49,987	52,740	5.51%
		440181	- 192	80000	Annual Merit Reserve	10,906	6,862	-37.08%
					Personnel	233,028	241,724	3.73%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
2270	- 613	440181	- 210	80000	Office Supplies	1,000	2,500	150.00%
		440181	- 211	80000	Audio/Visual Material	355	1,000	181.69%
		440181	- 214	80000	Computer Supplies	765	500	-34.64%
		440181	- 222	80000	Clinic Supplies	300	300	
		440181	- 311	80000	Postage	1,091	2,000	83.32%
		440181	- 321	80000	Printing/Litho Costs	1,500	2,000	33.33%
		440181	- 334	80000	Books Resource Suscriptions	100	350	250.00%
		440181	- 335	80000	Dues & Memberships	1,100	1,000	-9.09%
		440181	- 345	80000	Phone Basic	4,723	6,500	37.62%
		440181	- 346	80000	Phone LD	645	1,000	55.04%
		440181	- 369	80000	Other Repair & Maintenance	240	250	4.17%
		440181	- 371	80000	Mileage-County Vehicle	1,032	50	-95.16%
		440181	- 372	80000	Mileage-Private Vehicle	138	1,500	986.96%
		440181	- 373	80000	Meals, Lodging, Incidentals	1,018	750	-26.33%
		440181	- 381	80000	Tuition/Registration Fees	150	500	233.33%
		440181	- 531	80000	Rents	50	120	140.00%
					Operations	14,207	20,320	43.03%

Health Services - WIC (03-04)

2270	- 613	440181	- 111	81000	Permanent Salaries	79,487	57,624	-27.51%
		440181	- 112	81000	Temporary Salaries	-	1,309	100.00%
		440181	- 114	81000	Work Study	-	1,000	100.00%
		440181	- 141	81000	Fringe Benefits	23,631	17,270	-26.92%
		440181	- 192	81000	Annual Merit Reserve	5,156	2,247	-56.42%
					Personnel	108,274	79,450	-26.62%
2270	- 613	440181	- 210	81000	Office Supplies	668	500	-25.15%
		440181	- 211	81000	AudioVisual Materials	-	75	100.00%
		440181	- 214	81000	Computer Supplies	-	500	100.00%
		440181	- 222	81000	Clinic Supplies	256	3,000	1071.88%
		440181	- 311	81000	Postage	563	1,000	77.62%
		440181	- 321	81000	Printing/Litho Costs	1,122	1,600	42.60%
		440181	- 334	81000	Books Resource Suscriptions	100	500	400.00%
		440181	- 335	81000	Dues & Memberships	-	310	100.00%
		440181	- 345	81000	Phone Basic	645	1,500	132.56%
		440181	- 346	81000	Phone LD	274	550	100.73%
		440181	- 369	81000	Other Repair & Maintenance	54	500	825.93%
		440181	- 371	81000	Mileage-County Vehicle	-	250	100.00%
		440181	- 372	81000	Mileage-Private Vehicle	329	500	51.98%
		440181	- 373	81000	Meals, Lodging, Incidentals	213	300	40.85%
		440181	- 381	81000	Tuition/Registration Fees	-	500	100.00%
		440181	- 531	81000	Rents	132	50	-62.12%
					Operations	4,356	11,635	167.10%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Health Services - WIC - County Nutrition</u>								
2270	- 613	440182	- 111		Permanent Salaries	12,598	15,390	22.16%
		440182	- 141		Fringe Benefits	3,639	4,612	26.74%
		440182	- 192		Annual Merit Reserve	654	600	-8.26%
					Personnel	16,891	20,602	21.97%
		440182	- 321		Printing/Litho Costs	122	-	-100.00%
					Operations	122	-	-100.00%
<u>Health Services - WIC - Food & Nutrition Program</u>								
2270	- 613	440183	- 111		Permanent Salaries	28,390	9,491	-66.57%
		440183	- 112		Temporary Salaries	-	2,906	100.00%
		440183	- 141		Fringe Benefits	8,468	2,844	-66.41%
		440183	- 192		Annual Merit Reserve	1,158	370	-68.05%
					Personnel	38,016	15,611	-58.94%
2270	- 613	440183	- 210		Office Supplies	100	100	
		440183	- 222		Clinic Supplies	50	200	300.00%
		440183	- 311		Postage	275	150	-45.45%
		440183	- 321		Printing/Litho Costs	1,200	200	-83.33%
		440183	- 324		Copy Costs	100	250	150.00%
		440183	- 345		Phone Basic	700	250	-64.29%
		440183	- 346		Phone LD	75	250	233.33%
		440183	- 372		Mileage-Private Vehicle	400	400	
		440183	- 373		Meals, Lodging, Incidentals	100	400	300.00%
					Operations	3,000	2,200	-26.67%
<u>WIC Early Enrollment & Supplemental Breast Feeding</u>								
2270	- 613	440185	- 111		Permanent Salaries	-	6,715	100.00%
		440185	- 141		Fringe Benefits	-	2,012	100.00%
		440185	- 192		Annual Merit Reserve	-	262	100.00%
					Personnel	-	8,989	100.00%
<u>Health Services - OPCC</u>								
2270	- 613	440191	- 111		Permanent Salaries	164,479	165,312	0.51%
		440191	- 112		Temporary Salaries	3,000	4,000	33.33%
		440191	- 141		Fringe Benefits	48,923	49,544	1.27%
		440191	- 192		Annual Merit Reserve	10,101	6,446	-36.18%
					Personnel	226,503	225,302	-0.53%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
2270	- 613	440191	- 210		Office Supplies	1,100	1,100	
		440191	- 214		Computer Supplies	100	1,000	900.00%
		440191	- 222		Clinic Supplies	6,000	8,000	33.33%
		440191	- 227		Lab Supplies & NC Equip	-	50	100.00%
		440191	- 263		Vaccines & Prescription Drugs	58,000	70,000	20.69%
		440191	- 321		Printing/Litho Costs	1,000	1,500	50.00%
		440191	- 334		Books Resource Suscriptions	250	250	
		440191	- 346		Phone LD	100	100	
		440191	- 351		Physician Service	6,140	8,000	30.29%
		440191	- 357		Contracted Services	1,600	3,600	125.00%
		440191	- 369		Other Repair & Maintenance	50	1,500	2900.00%
		440191	- 371		Mileage-County Vehicle	500	100	-80.00%
		440191	- 372		Mileage-Private Vehicle	400	100	-75.00%
		440191	- 373		Meals, Lodging, Incidentals	150	150	
		440191	- 374		Common Carrier	-	50	100.00%
		440191	- 381		Tuition/Registration Fees	150	150	
		440191	- 391		Lab Services	5,000	5,000	
					Operations	80,540	100,650	24.97%

Health Services - Overseas Travel

2270	- 613	440192	- 111		Permanent Salaries	11,124	14,171	27.39%
		440192	- 141		Fringe Benefits	3,307	4,247	28.42%
		440192	- 192		Annual Merit Reserve	722	553	-23.41%
					Personnel	15,153	18,971	25.20%
2270	- 613	440192	- 210		Office Supplies	300	300	
		440192	- 222		Clinic Supplies	750	750	
		440192	- 263		Vaccines & Prescription Drugs	29,000	29,000	
		440192	- 321		Printing/Litho Costs	372	519	39.52%
		440192	- 334		Books, Resources	100	100	
		440192	- 345		Phone Basic	300	300	
		440192	- 345		Phone LD	60	60	
					Operations	30,882	31,029	0.48%

Health Services - Special Needs Clinic

2270	- 613	440193	- 111		Permanent Salaries	1,433	1,505	5.02%
		440193	- 141		Fringe Benefits	426	451	5.87%
		440193	- 192		Annual Merit Reserve	93	59	-36.56%
					Personnel	1,952	2,015	3.23%
					Personnel	1,551,700	1,503,732	-3.09%
					Operations	206,837	244,252	18.09%
						1,758,537	1,747,984	-0.60%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Health Fund Revenue</u>					
2270-000	311010	Property Tax Revenue	578,258	573,214	-0.87%
	335230	State Entitlement Share	107,963	110,760	2.59%
		Health Fund Total Tax Revenue	686,221	683,974	-0.33%
2270-000	335210	Personal Property Reimbursement	33,628	20,934	-37.75%
2270-000	383002	Transfer from Permissive Medical Levy	-	33,665	100.00%
		Transfers In	-	33,665	100.00%
<u>Non-Tax Revenue</u>					
<u>Health Administration</u>					
2270-610	311009	City Taxes	789,496	823,189	4.27%
	360010	Network Fees	25,000	55,000	120.00%
	396005	Contract Admin Chargeback (Tech)	-	17,850	100.00%
		Sub-Total	814,496	896,039	10.01%
<u>Environmental Health</u>					
2270-611	323016	Septic Pumper Fees	500	500	
	323021	ASZ Paving Permits	3,000	5,500	83.33%
	323036	Installer Exam	3,900	3,900	
	323060	Sewer Permit Fees	47,000	59,000	25.53%
	324010	Air Pollution Permits	5,500	4,500	-18.18%
	324020	LED Permits	600	995	65.83%
	331091	Radon Grant	7,000	7,000	
	333286	Safe Drinking Water	15,000	14,500	-3.33%
	333386	Licence Est Refund	43,150	52,240	21.07%
	334080	Air Pollution Contract	95,935	95,935	
	334081	Air Contract	1,200	1,200	
	343371	Certificate of Survey	13,500	18,000	33.33%
	344014	Hazardous Clean Up	50	50	
	344034	Oxy-Fuels Fees	14,850	15,100	1.68%
	344072	Large Group Permits	500	500	
	344073	Stone Container	2,400	2,400	
	344098	Planning Review	2,500	4,000	60.00%
	344110	Water Testing Fees	51,000	55,000	7.84%
	344113	Radon Monitors	2,000	2,000	
	344120	SRS Inspection Reimbursement	1,800	5,500	205.56%
	344160	Ground Water Testing	3,000	5,000	66.67%
	344161	Food Reinspection	600	1,200	100.00%
	344170	Site Evaluation	7,000	10,000	42.86%
	355010	Burning Violations	50	50	
	361012	Air Waste Management Bureau	2,000	2,944	47.20%
	362000	Miscellaneous Revenues	1,000	1,000	
	362005	Food Service Classes	1,000	500	-50.00%
		Sub-Total	326,035	368,514	13.03%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
2270-611	365001	Community Decay-from Clean UP Msla	10,000	10,000	
			10,000	10,000	

Health Education

2270-612	331131	Quit for Life	9,000	-	-100.00%
	331134	Antibiotic Resistance	33,000	33,784	2.38%
	331148	Tobacco Grant	70,000	64,152	-8.35%
	331149	HIV Planning	6,830	-	-100.00%
	331151	74000 Traffic Safety (03-04)	1,698	8,814	419.08%
	331151	75000 Traffic Safety (04-05)	28,335	26,443	-6.68%
	331165	Safe Communities	32,472	25,000	-23.01%
	331182	Obesity Prevention	75,000	74,000	-1.33%
	331348	Click It or Ticket	12,500	-	-100.00%
	333179	78000 HIV Prevention (04-05)	21,947	7,000	-68.10%
	333179	79000 HIV Prevention (03-04)	36,777	7,000	-80.97%
	334119	PH Emergency	126,342	155,000	22.68%
	344276	Car Seat Rental	1,000	-	-100.00%
	344298	Safe Kids Clinic	2,000	2,000	
	361019	Vending Machine	500	500	
	362000	Miscellaneous Revenue	3,000	3,000	
	362002	Car Seat Donations	500	500	
	362009	Child Safety Seat	10,000	1,000	-90.00%
	362035	QFL Tobacco Classes	2,000	-	-100.00%
	364901	Safe Kids	9,000	8,000	-11.11%
Sub-Total			481,901	416,193	-13.64%

WIC

2270-613	331141	WIC	239,250	260,844	9.03%
	331141	WIC	95,038	91,085	-4.16%
	331144	Fall Prevention	-	5,000	100.00%
	331145	Nutrition Services IZ Records	5,961	-	-100.00%
	331163	Community Wellness & Nutrition	11,950	-	-100.00%
	331183	Farmer's Market	3,286	1,200	-63.48%
	333175	Head Start Grant	1,500	1,500	
	334116	Supplemental Breastfeeding	-	4,000	100.00%
	334116	Early Enrollment	-	5,000	100.00%
	362001	Miscellaneous Reimbursements	100	100	
	362003	Miscellaneous Revenues-Wellness	50	50	
	365062	Private Foundation	41,016	12,611	-69.25%
Sub-Total			398,151	381,390	-4.21%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Health Services</u>					
2270-613	331135	TB Grant	11,000	11,000	
	331143	MCH Block Grant	113,168	118,601	4.80%
	331143	76100 MCH Grant-Follow Me	6,000	6,000	
	331143	74100 MCH Grant-Low Birthweight	53,871	48,568	-9.84%
	331146	Infant Immunization	21,470	21,470	
	331220	Youth Court Grant-FRP	18,500	-	-100.00%
	331413	New Directions	2,000	-	-100.00%
	331415	Healthy Child Care	79,000	50,000	-36.71%
	331416	Day Care PHN	5,871	5,871	
	365063	Safe School	11,406	-	-100.00%
	333173	Special Needs Clinic	2,000	2,015	0.75%
	344032	Registrar Fees	2,450	2,450	
	344060	OPCC-Fees	124,950	160,000	28.05%
	344061	Travel Clinic Fees	46,000	45,000	-2.17%
	344075	Frenchtown Contract	36,977	38,309	3.60%
	344084	Special Needs TCM	90,000	140,000	55.56%
	344085	Daycare Health	16,500	16,500	
	344282	Case Management - Prenatal	60,000	40,000	-33.33%
	362001	Miscellaneous Reimbursements	50	50	
	365000	Donations-HIV Testing	-	275	100.00%
	365059	OPC Donations	600	-	-100.00%
	367050	Donations-MCH	5,900	5,900	
		Sub-Total	707,713	712,009	0.61%
		Total Non-Tax Revenue	2,761,924	2,795,079	1.20%
		Transfers In	10,000	43,665	336.65%
		Health Fund Total Revenue	3,458,145	3,522,718	1.87%

NARRATIVE

FUND 2272

Water Quality District

The Water Quality District is administered through the Environmental Health Division and aims at protecting our sole source of drinking water, the Missoula Valley aquifer. Its objectives include efforts in research, education, enforcement, and capital improvements.

PERSONNEL

WATER QUALITY DISTRICT

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Env Health Director	0.05	28.65	104	2,980
Env Health Supervisor	0.5	20.77	1044	21,684
Env Specialist II	1	15.87	2088	33,137
Env Specialist II	1	18.07	2088	37,730
Env Specialist II	1	15.87	2088	33,137
Env Specialist II	0.05	17.73	104	1,844
Senior Secretary	0.5	10.46	1044	10,920
Merit Reserve				4,243
Work Study				400
Overtime				350
Temporary				9,500
On Call				6,025
<u>Fringe Benefits</u>				<u>44,599</u>
TOTALS	4.1			206,549

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Water Quality District</u>								
2272	- 000	480200	- 111		Permanent Salaries	99,189	118,901	19.87%
		480200	- 112		Temporary Salaries	6,500	6,500	
		480200	- 113		On-Call Weekday \$10.00	2,500	2,500	
		480200	- 114		Work Study	400	400	
		480200	- 117		Health On Call-\$20.00	2,900	2,900	
		480200	- 121		OT Full-Time	325	350	7.69%
		480200	- 125		Health On Call-\$25	625	625	
		480200	- 141		Fringe Benefits	31,048	37,148	19.65%
		480200	- 192		Annual Merit Reserve	4,959	3,567	-28.07%
					Personnel	148,446	172,891	16.47%
2272	- 000	480200	- 210		Office Supplies	3,000	3,000	
		480200	- 211		Audio/Visual Material	250	250	
		480200	- 214		Computer Supplies	5,000	5,000	
		480200	- 221		Investigative Aids	200	200	
		480200	- 227		Lab Supplies & NC Equip	1,000	1,000	
		480200	- 231		Gas & Diesel Fuel	1,000	1,000	
		480200	- 232		Radio Maintenance	50	-	-100.00%
		480200	- 241		Tools & Materials	250	250	
		480200	- 311		Postage	1,500	1,500	
		480200	- 313		Shipping & Freight	125	125	
		480200	- 321		Printing/Litho Costs	1,500	1,500	
		480200	- 324		Copy Costs	1,500	1,500	
		480200	- 331		Ad/Legal Publications	200	200	
		480200	- 334		Books Resource Suscriptions	400	400	
		480200	- 335		Dues & Memberships	300	300	
		480200	- 336		Public Relations Material	7,500	7,500	
		480200	- 345		Phone Basic	2,700	2,700	
		480200	- 346		Phone LD	750	750	
		480200	- 352		Legal Services	4,000	4,000	
		480200	- 353		County Attorney Chargeback	2,500	2,500	
		480200	- 357		Contracted Services	41,160	31,282	-24.00%
		480200	- 361		Vehicle Maintenance	1,000	1,000	
		480200	- 371		Mileage-County Vehicle	50	50	
		480200	- 372		Mileage-Private Vehicle	300	200	-33.33%
		480200	- 373		Meals, Lodging, Incidentals	600	600	
		480200	- 374		Common Carrier	1,200	1,200	
		480200	- 381		Tuition/Registration Fees	500	500	
		480200	- 391		Lab Services	25,000	20,000	-20.00%
		480200	- 399		Hazardous Clean-Up	100	100	
		480200	- 595		Mainframe Charges	-	5,665	100.00%
					Operations	103,635	94,272	-9.03%

Statement of Budget

<u>Fund</u>	<u>Dept</u>	<u>BSEL</u>	<u>Obj</u>	<u>Proj</u>	<u>Account Title</u>	<u>2002-2003 Amended</u>	<u>2003-2004 Proposed</u>	<u>Percent Change</u>
2272	- 000	480200	- 921		Capital-Remodel	120,000	120,000	
		480200	- 934		Capital-Sewer Improvement	-	250,000	100.00%
		480200	- 946		Capital-Tech Equip	5,000	5,000	
		480200	- 947		Capital-Vehicle	25,000	-	-100.00%
					Capital	150,000	375,000	150.00%

Water Quality District - Household Hazardous Waste

2272	- 000	480201	- 111		Permanent Salaries	13,865	11,230	-19.00%
		480201	- 112		Temporary Salaries	1,500	1,500	
		480201	- 141		Fringe Benefits	4,482	3,715	-17.11%
		480201	- 192		Annual Merit Reserve	693	337	-51.37%
					Personnel	20,540	16,782	-18.30%
2272	- 000	480201	- 225		Safety Supplies & Equip	1,000	500	-50.00%
		480201	- 241		Tools & Materials	200	200	
		480201	- 321		Printing/Litho Costs	950	1,000	5.26%
		480201	- 336		Public Relations Material	10,000	10,000	
		480201	- 357		Contracted Services	32,000	32,000	
		480201	- 372		Mileage-Private Vehicle	50	-	-100.00%
		480201	- 373		Meals, Lodging, Incidental	200	200	
					Operations	44,400	43,900	-1.13%

Water Quality District - Brown Field

2272	- 000	480202	- 111		Permanent Salaries	732	-	-100.00%
		480202	- 141		Fringe Benefits	218	-	-100.00%
		480202	- 192		Annual Merit Reserve	37	-	-100.00%
					Personnel	987	-	-100.00%
2272	- 000	480202	- 210		Office Supplies	14	-	-100.00%
					Operations	14	-	-100.00%

Water Quality District - Non Point Study

2272	- 000	480203	- 111		Permanent Salaries	1,924	940	-51.14%
		480203	- 112		Temporary Salaries	5,000	1,500	-70.00%
		480203	- 141		Fringe Benefits	1,771	631	-64.37%
		480203	- 192		Annual Merit Reserve	96	28	-70.83%
					Personnel	8,791	3,099	-64.75%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
2272	- 000	480203	- 227		Lab Supplies & NC Equip	100	50	-50.00%
		480203	- 311		Postage	50	-	-100.00%
		480203	- 372		Mileage-Private Vehicle	550	39	-92.91%
		480203	- 373		Meals, Lodging, Incidentals	50	50	
		480203	- 391		Lab Services	4,460	3,000	-32.74%
					Operations	5,210	3,139	-39.75%

Water Quality District - Water Source Protection

2272	- 000	480205	- 112		Temporary Salaries	3,000	-	-100.00%
		480205	- 141		Fringe Benefits	985	-	-100.00%
		480205	- 192		Annual Merit Reserve	45	-	-100.00%
					Personnel	4,030	-	-100.00%
2272	- 000	480205	- 227		Lab Supplies & NC Equip	100	-	-100.00%
		480205	- 231		Gas & Diesel Fuel	200	-	-100.00%
		480205	- 372		Mileage-Private Vehicle	150	-	-100.00%
		480205	- 373		Meals, Lodging, Incidentals	50	-	-100.00%
		480205	- 391		Lab Services	4,575	-	-100.00%
					Operations	5,075	-	-100.00%

Water Quality District - NACCHO

2272	- 000	480206	- 111		Permanent Salaries	2,702	-	-100.00%
		480206	- 141		Fringe Benefits	811	-	-100.00%
		480206	- 192		Annual Merit Reserve	136	-	-100.00%
					Personnel	3,649	-	-100.00%
2272	- 000	480206	- 345		Phone Basic	25	-	-100.00%
					Operations	25	-	-100.00%

Water Quality District - 319 Grant

2272	- 000	480207	- 111		Permanent Salaries	895	-	-100.00%
					Personnel	895	-	-100.00%

Water Quality District - Source Water I

2272	- 000	480208	- 111		Permanent Salaries	25,552	10,361	-59.45%
		480208	- 112		Temporary Salaries	8,000	-	-100.00%
		480208	- 141		Fringe Benefits	9,515	3,105	-67.37%
		480208	- 192		Annual Merit Reserve	1,278	311	-75.67%
					Personnel	44,345	13,777	-68.93%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
2272	- 000	480208	- 210		Office Supplies	500	500	
		480208	- 214		Computer Supplies	2,500	1,000	-60.00%
		480208	- 231		Gas & Diesel Fuel	500	200	-60.00%
		480208	- 311		Postage	100	50	-50.00%
		480208	- 324		Copy Costs	400	100	-75.00%
		480208	- 345		Phone Basic	450	200	-55.56%
		480208	- 346		Phone LD	100	50	-50.00%
		480208	- 371		Mileage-County Vehicle	100	-	-100.00%
		480208	- 373		Meals, Lodging, Incidentals	200	100	-50.00%
		480208	- 391		Lab Services	2,000	1,000	-50.00%
					Operations	6,850	3,200	-53.28%
2272	- 000	480208	- 945		Capital-Office Equip	3,000	1,000	-66.67%
		480208	- 946		Capital-Technical Equip	10,000	-	-100.00%
					Capital	13,000	1,000	-92.31%
					Personnel	231,683	206,549	-10.85%
					Operations	165,209	144,511	-12.53%
					Capital	163,000	376,000	130.67%
						559,892	727,060	29.86%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
Non-Tax Revenue					
<u>Water Quality District</u>					
2272-000	331092	DEQ 319 Grant	10,000	-	-100.00%
	331385	UST Transfer	100	100	
	331501	State DHES Task Orders	100	100	
	331503	EPA Brownfields	1,000	-	-100.00%
	334082	DEQ Water Source Grant	75,000	75,000	
	344165	Fees	353,200	360,264	2.00%
	344167	BFI	1,000	500	-50.00%
	344169	WWTF	5,000	5,000	
	344182	Mt Bureau of Mines	2,500	2,500	
	344183	Permit Fees	2,000	2,000	
	344184	HAZMAT Reimbursement	500	500	
	344186	Household Hazard Waste Fees	2,000	2,000	
	344187	Variance Request	100	100	
	361017	Stone Container	24,000	-	-100.00%
	362000	Miscellaneous Revenue	100	100	
	365020	NACCHO Grant	4,000	-	-100.00%
	365022	Two Rivers Planning Grant	10,000	5,000	-50.00%
		Non-Tax Revenue	490,600	453,164	-7.63%
2272-000	383062	Transfer-WQD Capital	-	250,000	100.00%
	383082	Transfer-Clean Up Missoula	15,000	15,000	
		Transfers In	15,000	265,000	1666.67%
		Total Water Quality Revenue	505,600	718,164	42.04%

NARRATIVE

FUND 2273

Animal Control

In 1985, an interlocal agreement negotiated between the City and County incorporated a single Animal Control Program within the Health Department.

Missoula City-County Animal Control is responsible for enforcing City-County animal ordinances and public education addressing "responsible pet ownership." Animal Control Officers are required to respond to complaint calls throughout the 2600 square miles of Missoula County. Other functions of Animal Control are to investigate animal bites, cruelty complaints, dogs at large, nuisance animals, and licensing of dogs.

Animal Control also runs its own shelter, housing up to 30 dogs and 7 cats at a time. Shelter staff is responsible for providing a clean and humane environment for the animals in their custody, returning animals to their rightful owners and adopting out animals that are unclaimed.

PERSONNEL

ANIMAL CONTROL

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Animal Control Supervisor	1	14.96	2088	31,236
Animal Control Officer	1	17.36	2088	36,248
Animal Control Officer	1	16.35	2088	34,139
Animal Control Officer	1	16.35	2088	34,139
Animal Control Officer	1	13.69	2088	28,585
Attendant/Secretary I	1	11.86	2088	24,764
Attendant/Secretary I	1	11.86	2088	24,764
Temporary				22,650
Annual Merit Reserve				8,996
Overtime				750
<u>Fringe Benefits</u>				<u>85,996</u>
TOTALS	7.00			332,267

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Animal Control</u>								
2273	- 000	440600	- 111		Permanent Salaries	205,081	213,875	4.29%
		440600	- 112		Temporary Salaries	18,100	22,650	25.14%
		440600	- 121		OT Full-Time	750	750	
		440600	- 141		Fringe Benefits	76,593	85,996	12.28%
		440600	- 192		Annual Merit Reserve	14,026	8,996	-35.86%
					Personnel	314,550	332,267	5.63%
2273	- 000	440600	- 210		Office Supplies	2,300	3,164	37.57%
		440600	- 214		Computer Supplies	400	400	
		440600	- 223		Dog Food & Care	2,500	2,600	4.00%
		440600	- 227		Lab Supplies & NC Equip	4,000	3,000	-25.00%
		440600	- 231		Gas & Diesel Fuel	4,500	5,000	11.11%
		440600	- 232		Radio Maintenance	300	200	-33.33%
		440600	- 241		Tools & Materials	200	100	-50.00%
		440600	- 263		Vaccines & Prescription Drugs	4,000	4,000	
		440600	- 311		Postage	3,336	3,500	4.92%
		440600	- 317		Radio/Pager/Cellular Service	2,800	2,000	-28.57%
		440600	- 321		Printing/Litho Costs	2,700	3,000	11.11%
		440600	- 324		Copy Costs	100	100	
		440600	- 325		Film Purchase & Development	300	300	
		440600	- 331		Ad/Legal Publications	1,500	500	-66.67%
		440600	- 334		Books Resource Suscriptions	200	200	
		440600	- 335		Dues & Memberships	100	100	
		440600	- 340		Heat, Light, Water	4,000	4,000	
		440600	- 345		Phone Basic	3,200	3,600	12.50%
		440600	- 346		Phone LD	300	200	-33.33%
		440600	- 351		Physician Service	5,700	4,500	-21.05%
		440600	- 357		Contracted Services	1,000	500	-50.00%
		440600	- 361		Vehicle Maintenance	2,500	2,500	
		440600	- 366		Building Maintenance & Repair	1,200	1,200	
		440600	- 369		Other Repair & Maintenance	200	200	
		440600	- 372		Mileage-Private Vehicle	700	500	-28.57%
		440600	- 373		Meals, Lodging, Incidentals	400	200	-50.00%
		440600	- 381		Tuition/Registration Fees	300	100	-66.67%
		440600	- 595		Mainframe Charges	-	4,721	100.00%
		440600	- 641		Rabies Deposit Refund	5,100	5,100	
					Operations	53,836	55,485	3.06%
2273	- 000	440600	- 920		Capital-Building & Const:	6,269	-	-100.00%
					Capital	6,269	-	-100.00%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Animal Control - Building</u>								
2273	- 000	440601	- 594		Relocation Expense	13,973	1,000	-92.84%
					Operations	13,973	1,000	-92.84%
2273	- 000	440601	- 915		Capital-Architect Fees	16,000	6,000	-62.50%
		440601	- 920		Capital-Building & Construction	526,356	69,000	-86.89%
		440601	- 924		Capital-Fixtures	16,000	21,000	31.25%
		440601	- 926		Capital-Bulding Improvements	13,500	8,000	-40.74%
		440601	- 931		Capital-Land Improvements	42,731	75,000	75.52%
					Capital	614,587	179,000	-70.87%
2273	- 000	440602	- 791		Cat Ordinance	-	20,000	100.00%
					Transfers	-	20,000	100.00%
					Personnel	314,550	332,267	5.63%
					Operations	67,809	76,485	12.79%
					Capital	620,856	179,000	-71.17%
						1,003,215	587,752	-41.41%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Animal Control</u>					
2273-000	311010	Property Tax Revenue	76,902	76,564	-0.44%
	335230	State Entitlement Share	14,575	14,551	-0.16%
		Animal Control Tax Revenue	91,477	91,115	-0.40%
Non-Tax Revenue					
<u>Animal Control</u>					
2273-000	311009	Property Tax-City	138,556	168,103	21.32%
	323029	Kennel License-City	1,500	2,000	33.33%
	323031	Dog License-City	51,000	68,900	35.10%
	323032	Dog License-County	17,750	20,000	12.68%
	335210	Personal Property Reimbursement	3,437	3,093	-10.01%
	338008	City Sewer Fund Participation	443,000	-	-100.00%
	344010	Impound Fees-City	22,000	21,000	-4.55%
	344011	Impound Fees-County	12,000	11,000	-8.33%
	344012	Spay/Neuter	2,500	2,500	
	344015	City Adoption Fees	5,200	5,200	
	344016	County Adoption Fees	4,450	4,450	
	344017	Rabies Deposit Receipts	5,100	5,100	
	344018	Rabies Testing	40	40	
	362000	Miscellaneous Revenue	50	50	
	365000	Animal Control Donations	700	878	25.43%
	381015	Intercap Loan Request	-	28,500	
		Animal Control Non-Tax Revenue	707,283	340,814	-51.81%
2273-000	383002	Transfer from Permissive Medical Levy	-	4,143	100.00%
	383006	Transfer from General	23,806	23,806	
	383006	Trans from General (sidewalks)	-	6,500	100.00%
	383016	Transfer from CIP	109,235	-	-100.00%
		Transfers In	133,041	34,449	-74.11%
		Animal Control Total Revenue	931,801	466,378	-49.95%

PERSONNEL

JUNK VEHICLE

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Environmental Health Director	0.1	28.65	209	5,988
Junk Vehicle Program Coord	0.85	17.36	1775	30,814
Environmental Health Spec	0.05	22.91	104	2,383
Admin Secretary	0.05	11.61	104	1,207
Temporary				24,218
Merit Reserve				1,212
<u>Fringe Benefits</u>		<u> </u>		<u>17,741</u>
TOTALS		1.05		83,563

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Junk Vehicle</u>								
2830	- 000	430840	- 111		Permanent Salaries	38,445	40,392	5.06%
		430840	- 112		Temporary Salaries	5,736	24,218	322.21%
		430840	- 141		Fringe Benefits	13,170	17,741	34.71%
		430840	- 192		Annual Merit Reserve	1,922	1,212	-36.94%
					Personnel	59,273	83,563	40.98%
2830	- 000	430840	- 210		Office Supplies	450	450	
		430840	- 214		Computer Supplies	-	400	100.00%
		430840	- 231		Gas & Diesel Fuel	3,000	3,000	
		430840	- 241		Tools & Materials	1,000	1,000	
		430840	- 311		Postage	100	100	
		430840	- 318		Towing & Storage	500	500	
		430840	- 321		Printing & Litho	50	50	
		430840	- 324		Copy Costs	100	100	
		430840	- 325		Film Purchase & Development	50	50	
		430840	- 340		Heat, Light, Water	400	400	
		430840	- 341		Garbage Collection	500	100	-80.00%
		430840	- 345		Phone Basic	350	350	
		430840	- 346		Phone LD	50	50	
		430840	- 353		County Attorney Chargeback	1,000	1,000	
		430840	- 357		Contracted Services	3,482	2,538	-27.11%
		430840	- 361		Vehicle Repairs	1,700	1,700	
		430840	- 365		Ground Maintenance & Repair	2,000	2,000	
		430840	- 369		Other Repair & Maintenance	1,000	1,000	
		430840	- 373		Meals, Lodging, Incidentals	500	500	
		430840	- 399		Waste Disposal	300	300	
		430840	- 595		Mainframe Charges	-	944	100.00%
					Operations	16,532	16,532	
2830	- 000	430840	- 921		Capital-Remodel	7,225	7,225	
					Capital	7,225	7,225	
2830	- 000	521000	- 828		Transfer to Capital Reserve	5,919	4,023	-32.03%
					Transfers	5,919	4,023	-32.03%
					Personnel	59,273	83,563	40.98%
					Operations	16,532	16,532	
					Capital	7,225	7,225	
					Transfers	5,919	4,023	-32.03%
						88,949	111,343	25.18%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Junk Vehicle Fund</u>					
2830-000	335070	Junk Vehicle	93,121	117,104	25.75%
	344900	Towing/Storage Fees	50	50	
	362000	Miscellaneous Revenue	50	50	
Total Junk Vehicle Fund Revenue			<u>93,221</u>	<u>117,204</u>	<u>25.73%</u>

NARRATIVE

FUND 2275

Clean Up Missoula

This program was established to receipt funds donated by Browning Ferris Industries to mitigate costs associated with implementation of the Decay Ordinance and to assist with the disposal of household hazardous materials.

Statement of Budget

<u>Fund</u>	<u>Dept</u>	<u>BSEL</u>	<u>Obj</u>	<u>Proj</u>	<u>Account Title</u>	<u>2002-2003 Amended</u>	<u>2003-2004 Proposed</u>	<u>Percent Change</u>
<u>Clean Up Missoula</u>								
2275 - 000	521000	-	872		Transfer-Health	10,000	10,000	
	521000	-	873		Transfer-WOD	15,000	15,000	
					Transfers Out	25,000	25,000	
					Transfers Out	25,000	25,000	
						25,000	25,000	

Statement of Revenue

		2002-2003	2003-2004	% Change
		Amended	Proposed	
		<hr/>		
		Non-Tax Revenue		
		<u>Clean Up Missoula</u>		
2275-000	365000	BFI Contribution	25,000	25,000
		Clean Up Missoula Total Revenue	25,000	25,000
			<hr/>	<hr/>

NARRATIVE

FUND 2274

Partnership Health Center

The mission of the Partnership Health Center is to provide primary health care and access to specialized health care and social services primarily to Missoula's medically underserved. The department serves as home to the partnership, which was founded by Missoula's physicians, St. Patrick's Hospital, Community Hospital, and the City-County Health Department.

PERSONNEL

PARTNERSHIP HEALTH CENTER

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
PHC Director	1	28.00	2080	58,240
PHC Financial Manager	1	23.78	2080	49,462
Clinic Services Director	1	18.79	2080	39,083
Office Manager	1	12.35	2080	25,688
Accounting Clerk	1	11.39	2080	23,691
Accounting Clerk	1	11.61	2080	24,149
BCH Coordinator	1	15.48	2080	32,198
BCH Assistant	0.5	14.50	1040	15,080
HCH Program Coordinator	1	19.53	2080	40,622
HIV-AIDS Specialist	1	16.74	2080	34,820
Staff Dentist	1	51.44	2080	106,996
Dental Assistant	1	11.14	2080	23,171
Dental Assistant	1	11.14	2080	23,171
Dental Receptionist	1	10.46	2080	21,757
Coding Specialist	1	11.14	2080	23,171
Medical Receptionist	1	9.73	2080	20,238
Medical Receptionist	1	10.05	2080	20,904
Medical Receptionist	1	10.27	2080	21,362
PBX Operator	1	9.15	2080	19,032
Medical Secretary	1	11.61	2080	24,148
Medical Records Coordinator	1	11.39	2080	23,691
PHC Medical Director	1	64.36	2080	133,869
Physician	0.5	51.28	1040	53,331
Physicians Assistant	1	28.11	2080	58,469
Physicians Assistant	1	26.48	2080	55,079
PHC Clinic Coordinator	1	15.71	2080	32,676
Public Health Nurse II	1	19.30	2080	40,144
Licensed Practical Nurse	1	12.88	2080	26,790
Licensed Practical Nurse	1	12.88	2080	26,790
Dietician	0.1	19.34	208	4,023

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Medical Assistant	1	13.14	2080	27,332
Medical Assistant	0.5	12.15	1040	12,636
Medical Assistant	1	12.15	2080	25,272
Pharmacy Manager	1	30.00	2080	62,400
Pharmacy Tech	1	11.39	2080	23,691
Pharmacy Tech	0.5	11.14	1040	11,586
Pharmacist	0.1	27.50	208	5,720
Medications Clerk/Pharmacy Tech	1	13.06	2080	27,164
Grant Writer	0.47	16.50	978	16,137
Merit Reserve				47,431
Overtime				5,000
On Call				7,787
<u>Fringe Benefits</u>				<u>400,836</u>
TOTALS		34.67		1,774,837

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Partnership Health Clinic - Clinical</u>								
2274 - 000	440590	-	111	50000	Permanent Salaries	730,158	652,040	-10.70%
	440590	-	112	50000	Temporary Salaries	1,542	-	-100.00%
	440590	-	119	50000	On Call	7,787	7,787	
	440590	-	121	50000	Overtime	-	5,000	100.00%
	440590	-	141	50000	Fringe Benefits	211,087	198,937	-5.76%
	440590	-	192	50000	Annual Merit Reserve	-	23,540	100.00%
					Personnel	950,574	887,304	-6.66%
2274 - 000	440590		210	50000	Office Supplies	8,353	9,500	13.73%
	440590	-	214	50000	Computer Supplies	31,337	28,100	-10.33%
	440590	-	222	50000	Clinic Supplies	83,885	35,500	-57.68%
	440590	-	224	50000	Janitorial Supplies	23,049	22,500	-2.38%
	440590	-	264	50000	Vaccines	8,750	9,250	5.71%
	440590	-	311	50000	Postage	10,725	18,171	69.43%
	440590	-	321	50000	Printing/Litho Costs	4,405	7,000	58.91%
	440590	-	333	50000	Outreach	2,500	22,050	782.00%
	440590	-	334	50000	Books Resource Suscriptions	2,450	3,000	22.45%
	440590	-	335	50000	Dues & Memberships	7,550	8,500	12.58%
	440590	-	338	50000	Transcripts	16,000	8,000	-50.00%
	440590	-	340	50000	Heat, Light, Water	14,276	15,000	5.07%
	440590	-	345	50000	Phone Basic	15,536	17,000	9.42%
	440590	-	346	50000	Phone LD	1,669	2,000	19.83%
	440590	-	351	50000	Physician Service	13,773	14,000	1.65%
	440590	-	352	50000	Legal Services	1,000	1,000	
	440590	-	357	50000	Contracted Services	12,172	8,000	-34.28%
	440590	-	369	50000	Other Repair & Maintenance	4,250	30,404	615.39%
	440590	-	372	50000	Mileage-Private Vehicle	1,125	1,200	6.67%
	440590	-	373	50000	Meals, Lodging, Incidentals	5,375	6,000	11.63%
	440590	-	374	50000	Common Carrier	1,075	2,000	86.05%
	440590	-	381	50000	Tuition/Registration Fees	3,300	5,000	51.52%
	440590	-	391	50000	Lab Services	39,400	30,000	-23.86%
	440590	-	399	50000	Waste Disposal	2,460	2,460	
	440590	-	571	50000	Professional Licenses	2,000	2,000	
	440590	-	610	50000	Principal	40,650	25,200	-38.01%
	440590	-	620	50000	Interest	-	18,400	100.00%
					Operations	357,065	351,235	-1.63%
2274 - 000	440590	-	945	50000	Capital-Office Equip	2,500	26,500	960.00%
					Capital	2,500	26,500	960.00%
2274 - 000	521000	-	820	50000	Transfer to Debt Service	27,882	-	-100.00%
	521000	-	872	50000	Transfer to Health Fund	23,850	47,875	100.73%
					Transfers	51,732	47,875	-7.46%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Partnership Health Clinic - Dental</u>								
2274	- 000	440590	- 111	50100	Permanent Salaries	180,191	165,870	-7.95%
		440590	- 141	50100	Fringe Benefits	52,526	50,607	-3.65%
		440590	- 192	50100	Annual Merit Reserve	-	5,988	100.00%
					Personnel	232,717	222,465	-4.41%
2274	- 000	440590	210	50100	Office Supplies	1,500	1,000	-33.33%
		440590	- 214	50100	Computer Supplies	2,263	500	-77.91%
		440590	- 224	50100	Janitorial Supplies	2,965	1,200	-59.53%
		440590	- 227	50100	Lab Supplies & NC Equipment	10,000	10,000	
		440590	- 262	50100	Dental Supplies	17,500	17,500	
		440590	- 311	50100	Postage	1,485	1,500	1.01%
		440590	- 321	50100	Printing/Litho Costs	441	500	13.38%
		440590	- 334	50100	Books Resource Suscriptions	220	200	-9.09%
		440590	- 335	50100	Dues & Memberships	-	750	100.00%
		440590	- 340	50100	Heat, Light, Water	1,925	1,000	-48.05%
		440590	- 345	50100	Phone Basic	3,945	2,000	-49.30%
		440590	- 346	50100	Phone LD	540	500	-7.41%
		440590	- 369	50100	Other Repair & Maintenance	550	500	-9.09%
		440590	- 373	50100	Meals, Lodging, Incidentals	-	2,000	100.00%
		440590	- 374	50100	Common Carrier	-	1,000	100.00%
		440590	- 399	50100	Waste Disposal	330	330	
		440590	- 571	50100	Professional Licenses	500	750	50.00%
		440590	- 610	50100	Principal	5,600	3,100	-44.64%
		440590	- 620	50100	Interest	-	1,300	100.00%
					Operations	49,764	45,630	-8.31%
2274	- 000	521000	- 820	50100	Transfer to Debt Service	3,685	-	-100.00%
		521000	- 872	50100	Transfer to Health Fund	3,500	1,600	-54.29%
					Transfers	7,185	1,600	-77.73%
<u>Partnership Health Clinic - Pharmacy</u>								
2274	- 000	440590	- 111	50200	Permanent Salaries	139,040	132,559	-4.66%
		440590	- 112	50200	Temporary Salaries	1,000	-	-100.00%
		440590	- 141	50200	Fringe Benefits	40,530	40,444	-0.21%
		440590	- 192	50200	Annual Merit Reserve	-	4,786	100.00%
					Personnel	180,570	177,789	-1.54%
2274	- 000	440590	210	50200	Office Supplies	500	500	
		440590	- 214	50200	Computer Supplies	900	900	
		440590	- 224	50200	Janitorial Supplies	1,118	1,200	7.33%
		440590	- 263	50200	Prescription Drugs	82,750	71,156	-14.01%
		440590	- 311	50200	Postage	540	540	
		440590	- 321	50200	Printing/Litho Costs	160	160	
		440590	- 334	50200	Books Resource Suscriptions	80	80	

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
		440590	- 335	50200	Dues & Memberships	320	320	
		440590	- 340	50200	Heat, Light, Water	700	700	
		440590	- 345	50200	Phone Basic	3,031	3,031	
		440590	- 346	50200	Phone LD	390	390	
		440590	- 369	50200	Other Repair & Maintenance	200	200	
		440590	- 399	50200	Waste Disposal	120	120	
		440590	- 571	50200	Professional Licenses	500	500	
		440590	- 610	50200	Principal	5,600	3,100	-44.64%
		440590	- 620	50200	Interest	-	1,300	100.00%
					Operations	96,909	84,197	-13.12%
2274	- 000	440590	- 945	50200	Capital-Office Equip	2,500	2,500	
					Capital	2,500	2,500	
2274	- 000	521000	- 820	50200	Transfer to Debt Service	3,685	-	-100.00%
		521000	- 872	50200	Transfer to Health Fund	3,500	3,685	5.29%
					Transfers	7,185	3,685	-48.71%
 <u>Partnership Health Clinic - BNAP</u>								
2274	- 000	440590	- 111	52000	Permanent Salaries	87,627	80,750	-7.85%
		440590	- 141	52000	Fringe Benefits	26,985	24,637	-8.70%
		440590	- 192	52000	Annual Merit Reserve	-	2,915	100.00%
					Personnel	114,612	108,302	-5.51%
2274	- 000	440590	- 222	52000	Clinic Supplies	25,388	18,352	-27.71%
		440590	- 263	52000	Prescription Drugs	25,000	25,000	
		440590	- 338	52000	Transcripts	-	8,500	100.00%
		440590	- 391	52000	Lab Services	35,000	35,000	
					Operations	85,388	86,852	1.71%
 <u>Partnership Health Clinic - Ryan White II</u>								
2274	- 000	440590	- 111	53000	Permanent Salaries	13,739	16,121	17.34%
		440590	- 141	53000	Fringe Benefits	4,011	4,919	22.64%
		440590	- 192	53000	Annual Merit Reserve	-	582	100.00%
					Personnel	17,750	21,622	21.81%
2274	- 000	440590	- 357	53000	Contracted Services	57,250	47,706	-16.67%
					Operations	57,250	47,706	-16.67%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Partnership Health Clinic - Ryan White (United Way)</u>								
2274	- 000	440590	- 700	53100	United Way Contract Services Operations	12,000 12,000	12,000 12,000	
<u>Partnership Health Clinic - Ryan White III</u>								
2274	- 000	440590	- 111	53500	Permanent Salaries	60,038	72,643	21.00%
		440590	- 141	53500	Fringe Benefits	17,512	22,163	26.56%
		440590	- 192	53500	Annual Merit Reserve Personnel	- 77,550	2,623 97,429	100.00% 25.63%
2274	- 000	440590	210	53500	Office Supplies	750	1,000	33.33%
		440590	- 222	53500	Clinic Supplies	-	2,000	100.00%
		440590	- 224	53500	Janitorial Supplies	200	400	100.00%
		440590	- 262	53500	Dental Supplies	1,500	2,000	33.33%
		440590	- 263	53500	Vaccines & Prescription Drugs	11,250	15,000	33.33%
		440590	- 340	53500	Heat, Light, Water	200	400	100.00%
		440590	- 345	53500	Phone Basic	450	600	33.33%
		440590	- 349	53500	Dental Services	-	12,500	100.00%
		440590	- 351	53500	Physician Services	-	23,700	100.00%
		440590	- 357	53500	Contracted Services	59,025	24,369	-58.71%
		440590	- 372	53500	Mileage-Private Vehicle	375	500	33.33%
		440590	- 373	53500	Meals,Lodging, Incidentals	1,125	2,500	122.22%
		440590	- 374	53500	Common Carrier	1,875	1,500	-20.00%
		440590	- 386	53500	Psych Exams	-	15,000	100.00%
		440590	- 391	53500	Lab Services	13,500	18,000	33.33%
		440590	- 610	53500	Principal	1,200	2,100	75.00%
		440590	- 620	53500	Interest Operations	- 91,450	1,100 122,669	100.00% 34.14%
2274	- 000	521000	- 820	53500	Transfer to Debt Service	800	-	-100.00%
		521000	- 872	53500	Transfer to Health Fund Transfers	1,200 2,000	800 800	-33.33% -60.00%
<u>Partnership Health Clinic - Ryan White Planning</u>								
2274	- 000	440590	- 111	53900	Permanent Salaries	8,145	2,578	-68.35%
		440590	- 141	53900	Fringe Benefits	2,378	787	-66.90%
		440590	- 192	53900	Annual Merit Reserve Personnel	- 10,523	93 3,458	100.00% -67.14%

Statement of Budget

Fund Dept BSEL Obj Proj Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Partnership Health Clinic - BCH</u>			
2274 - 000 440590 - 111 55000 Permanent Salaries	49,168	65,746	33.72%
440590 - 141 55000 Fringe Benefits	14,328	20,059	40.00%
440590 - 192 55000 Annual Merit Reserve	-	2,374	100.00%
Personnel	63,496	88,179	38.87%
2274 - 000 440590 210 55000 Office Supplies	1,397	1,350	-3.36%
440590 - 214 55000 Computer Supplies	500	500	
440590 - 224 55000 Janitorial Supplies	307	400	30.29%
440590 - 311 55000 Postage	750	850	13.33%
440590 - 333 55000 Outreach	2,500	2,500	
440590 - 340 55000 Heat, Light, Water	200	400	100.00%
440590 - 345 55000 Phone Basic	600	600	
440590 - 346 55000 Phone LD	200	200	
440590 - 357 55000 Contracted Services	8,000	-	-100.00%
440590 - 371 55000 Mileage-County Vehicle	500	500	
440590 - 373 55000 Meals, Lodging, Incidentals	500	500	
440590 - 374 55000 Common Carrier	50	-	-100.00%
440590 - 381 55000 Tuition/Registration Fees	200	200	
440590 - 391 55000 Lab Services	500	-	-100.00%
440590 - 610 55000 Principal	1,250	3,000	140.00%
440590 - 620 55000 Interest	-	1,200	100.00%
Operations	17,454	12,200	-30.10%
2274 - 000 521000 - 820 55000 Transfer to Debt Service	800	-	-100.00%
521000 - 872 55000 Transfer to Health Fund	1,250	800	-36.00%
Transfers	2,050	800	-60.98%
<u>Partnership Health Clinic - BCH (United Way)</u>			
2274 - 000 440590 - 700 55100 United Way Contract Services	15,000	15,000	
Operations	15,000	15,000	
<u>Partnership Health Clinic - Access to Therapy</u>			
2274 - 000 440590 - 345 56000 Phone Basic	462	-	-100.00%
440590 - 386 56000 Psych Exams	9,801	8,400	-14.29%
Operations	10,263	8,400	-18.15%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Partnership Health Clinic - Healthcare for Homeless</u>								
2274	- 000	440590	- 111	57000	Permanent Salaries	133,555	125,476	-6.05%
		440590	- 141	57000	Fringe Benefits	38,935	38,283	-1.67%
		440590	- 192	57000	Annual Merit Reserve	-	4,530	100.00%
					Personnel	172,490	168,289	-2.44%
2274	- 000	440590	210	57000	Office Supplies	1,000	1,000	
		440590	- 222	57000	Clinic Supplies	3,997	2,912	-27.15%
		440590	- 224	57000	Janitorial Supplies	310	310	
		440590	- 262	57000	Dental Supplies	3,000	3,000	
		440590	- 263	57000	Vaccines & Prescription Drugs	15,000	16,500	10.00%
		440590	- 264	57000	Vaccines	750	750	
		440590	- 333	57000	Outreach	1,000	1,000	
		440590	- 338	57000	Transcripts	2,000	2,000	
		440590	- 340	57000	Heat, Light, Water	200	200	
		440590	- 345	57000	Phone Basic	462	462	
		440590	- 346	57000	Phone LD	201	201	
		440590	- 372	57000	Mileage-Private Vehicle	1,000	1,000	
		440590	- 391	57000	Lab Services	12,600	12,600	
		440590	- 399	57000	Waste Disposal	90	90	
		440590	- 610	57000	Principal	1,700	2,400	41.18%
		440590	- 620	57000	Interest	-	1,000	100.00%
					Operations	43,310	45,425	4.88%
2274	- 000	521000	- 872	57000	Transfer to Health Fund	1,700	-	-100.00%
					Transfers	1,700	-	-100.00%
<u>Partnership Health Clinic - Healthcare for Homeless (United Way)</u>								
2274	- 000	440590	- 700	57100	United Way Contract Services	-	5,000	100.00%
					Operations	-	5,000	100.00%
					Personnel	1,820,282	1,774,837	-2.50%
					Operations	835,853	836,314	0.06%
					Capital	5,000	29,000	480.00%
					Transfers	71,852	54,760	-23.79%
						2,732,987	2,694,911	-1.39%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
Non-Tax Revenue					
<u>Health Partnership</u>					
2274-000	331001	50000 Federal Grant-Clinical	533,754	639,028	19.72%
	337000	50000 Local Grant Revenue	75,000	75,000	
	343110	50000 Fees Collected-Clinical	214,111	150,452	-29.73%
	343120	50000 Medicare Revenue-Clinical	82,350	59,501	-27.75%
	343130	50000 Medicaid Revenue-Clinical	192,527	292,565	51.96%
	343150	50000 Private Insurance Revenue-Clinical	214,860	119,001	-44.61%
	362000	50000 Miscellaneous Revenue	1,500	1,500	
	362007	50000 Medical Records Income	5,000	10,000	100.00%
	365000	50000 Contributions-Clinical	12,000	20,000	66.67%
	331001	50100 Federal Grant-Dental	39,152	16,500	-57.86%
	331010	50100 HUD-CDBG	20,145	-	-100.00%
	331323	50100 Dental Grant-Oral Health	100,000	100,000	
	343110	50100 Fees Collected-Dental	14,040	31,330	123.15%
	343130	50100 Medicaid Revenue-Dental	71,209	88,388	24.12%
	343150	50100 Private Insurance Revenue-Dental	-	5,393	100.00%
	365000	50100 Contributions-Dental	25,000	10,000	-60.00%
	365020	50100 Private Grants	25,000	-	-100.00%
	331001	50200 Federal Grant-Pharmacy	80,759	-	-100.00%
	331001	50200 Federal Grant-Access to Therapy	1,863	-	-100.00%
	331006	50200 Clinical Pharmacy	9,028	-	-100.00%
	343110	50200 Fees Collected-Pharmacy	172,937	252,155	45.81%
	343130	50200 Medicaid Revenue-Pharmacy	20,000	20,000	
	365000	50200 Contributions-Pharmacy	8,440	-	-100.00%
	331003	53000 Ryan White II	75,000	70,000	-6.67%
	337005	53100 United Way Revenue	12,000	12,000	
	331004	53500 Ryan White III	172,500	220,000	27.54%
	331000	53900 Ryan White Planning	10,523	-	-100.00%
	331147	53900 HIV Prevention	5,000	3,450	-31.00%
	331138	55000 Breast/Cervical Screening	83,000	90,000	8.43%
	337005	55100 United Way Revenue	15,000	15,000	
	331013	56000 City Participation	8,400	8,400	
	331008	57000 Healthcare for Homeless	212,500	212,500	
	337005	57000 United Way Revenue	5,000	5,000	
		Partnership Health Center Non-Tax Revenue	2,517,598	2,527,163	0.38%
2274-000	383004	50100 Transfer from Public Safety (Dental Care)	-	26,705	100.00%
	383028	52000 Transfer from Poor	200,000	210,000	5.00%
		Transfers In	200,000	236,705	18.35%
			<u>2,717,598</u>	<u>2,763,868</u>	<u>1.70%</u>

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>PHC-Capital Fund</u>								
4002	- 000	440590	- 946		Capital-Technical Equipment	-	67,663	100.00%
					Capital	-	67,663	100.00%
					Capital	-	67,663	100.00%

NARRATIVE

FUND 2300

Sheriff

The Sheriff of Missoula County is the chief law enforcement officer and is responsible for the enforcement of state and county laws and statutes. The Missoula County Sheriff also serves as coroner, and as such is charged with the investigation of all unattended deaths and/or deaths that may be occasioned by unlawful means. It is the Sheriff's responsibility to administer the Missoula County Jail and to house all prisoners committed by competent authority. Montana Statutes require that the Sheriff perform all of the duties necessary in the administration of civil process within Missoula County.

The Missoula County Sheriff's Department's Uniform Patrol Division is responsible for patrolling an area in excess of 2,600 square miles. Our patrol officers travel more than 750,000 miles on an annual basis in Missoula County, taking action to enforce all Montana State Statutes regarding criminal violation. They write over 3,000 investigative reports that either result in the immediate arrest of the perpetrators involved in committing those acts, or these reports are turned over to the Detective Division for further follow-up and prosecution.

In addition to crime prevention and patrols of the neighborhood, the Sheriff's Department conducts initial and follow-up investigations on criminal violations, files cases with the Missoula County Attorney on suspects involved in these crimes, and provides crime prevention services to homeowners associations. They visit many elementary and high schools throughout Missoula County and provide, through the speakers bureau, speakers for many criminology courses in the high schools on topics such as narcotics, organized crime, death investigation, alcohol abuse and drunk driving. The Sheriff's Department assists other agencies in child identification programs (i.e. fingerprinting and photographing children for identification purposes as a preventative measure in abduction cases).

The Sheriff's Department provides a full service through the Detective Division in such areas as narcotics investigations, crimes against persons, and crimes against property.

PERSONNEL**SHERIFF**

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>
<u>Administration</u>			
Sheriff	1	35.86	2080 74,589
Under Sheriff	1	24.63	2080 51,230
Captain	1	27.08	2080 56,326
Office Manager	1	17.85	2080 37,128
Sheriff Office Accountant	1	17.28	2080 35,942
Admin Aide	1	13.79	2080 28,683
Criminal Justice Aide III	1	13.88	2080 28,870
Criminal Justice Aide II	0.5	11.37	1040 11,825
Criminal Justice Aide II	1	9.54	2080 19,843
Criminal Justice Aide II	1	9.36	2080 19,469
Criminal Justice Aide II	0.5	11.04	1040 11,482
Criminal Justice Aide II	1	9.83	2080 20,446
Property Clerk	0.5	10.00	1040 10,400
Admin Secretary	1	12.16	2080 25,293
<u>Warrants</u>			
Detective-Special-Level II	1	24.89	2080 51,771
<u>Civil</u>			
Senior Deputy - Level IV	1	22.06	2080 45,885
Civil Process Tech II	1	16.21	2080 33,717
Civil Process Tech II	1	12.47	2080 25,938
Civil Process Tech II	0.5	10.06	1040 10,462
<u>Investigation</u>			
Captain	1	27.83	2080 57,886
Lieutenant Level II	1	23.45	2080 48,776
Sergeant - Level II	1	21.85	2080 45,448
Sergeant - Level II	1	22.20	2080 46,176
Sergeant-Level III	1	24.89	2080 51,771
Sergeant-Level III	1	24.76	2080 51,501
Senior Deputy-Level I	1	19.93	2080 41,454
Regular Deputy I	1	18.19	2080 37,835
<u>Patrol</u>			
Captain	1	27.30	2080 56,784
Lieutenant Level I	1	26.12	2080 54,330
Lieutenant Level I	1	23.84	2080 49,587
Sergeant - Level III	1	24.75	2080 51,480
Sergeant - Level I	1	22.88	2080 47,590
Sergeant - Level I	1	23.28	2080 48,422
Sergeant - Level I	1	22.70	2080 47,216
Sergeant - Level I	1	22.03	2080 45,822

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Senior Deputy II	1	24.50	2080	50,960
Senior Deputy II	1	24.08	2080	50,086
Senior Deputy II	1	21.95	2080	45,656
Senior Deputy - Level IV	1	23.81	2080	49,525
Senior Deputy - Level IV	1	22.94	2080	47,715
Senior Deputy - Level IV	1	22.59	2080	46,987
Senior Deputy - Level IV	1	22.59	2080	46,987
Senior Deputy - Level IV	1	22.41	2080	46,613
Senior Deputy - Level IV	1	22.24	2080	46,259
Senior Deputy - Level IV	1	22.51	2080	46,821
Senior Deputy - Level II	1	21.80	2080	45,344
Senior Deputy - Level II	1	21.45	2080	44,616
Senior Deputy - Level II	1	20.49	2080	42,619
Regular Deputy II	1	18.79	2080	39,083
Regular Deputy I	1	18.19	2080	37,835
Regular Deputy I	1	18.61	2080	38,709
Regular Deputy I	1	18.19	2080	37,835
Regular Deputy I	1	18.19	2080	37,835
Regular Deputy I	1	18.61	2080	38,709
Regular Deputy I	1	18.19	2080	37,835
Probationary Deputy I	1	18.19	2080	37,835
Probationary Deputy I	1	17.52	2080	36,442
Probationary Deputy I	1	17.52	2080	36,442
Probationary Deputy I	1	17.52	2080	36,442
Probationary Deputy I	0.85	17.52	1768	30,975
Security Work				50,000
Overtime				123,600
Narcotics Investigation				25,000
EAP				500
Termination Reserve				25,000
On-Call				28,100
Holiday Pay				42,000
Annual Merit Reserve				101,282
<u>Fringe Benefits</u>				<u>945,820</u>
TOTALS	57.85			3,778,844

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Sheriff - Administration</u>								
2300	- 300	420110	- 111		Permanent Salaries	407,929	421,126	3.24%
		420110	- 113		On-call		1,100	
		420110	- 119		On-call	4,450	2,250	-49.44%
		420110	- 121		OT Full-Time	1,200	3,000	150.00%
		420110	- 125		On-call		1,100	
		420110	- 132		Retirement Incentive	6,480	-	-100.00%
		420110	- 141		Fringe Benefits	149,093	157,777	5.82%
		420110	- 191		Termination Reserve	-	25,000	100.00%
		420110	- 192		Annual Merit Reserve	116,694	14,090	-87.93%
					Personnel	685,846	625,443	-8.81%
2300	- 300	420110	- 202		Range Expenses	3,000	3,000	
		420110	- 208		Firearm Supplies	13,000	11,950	-8.08%
		420110	- 208	21001	Firearm Supplies	2,000	4,000	100.00%
		420110	- 210		Office Supplies	15,000	15,000	
		420110	- 211		Audio/Visual Material	1,000	1,000	
		420110	- 226		Clothing & Uniforms	46,333	44,850	-3.20%
		420110	- 229		Bullet Proof Vests	5,400	5,400	
		420110	- 231		Gas & Diesel Fuel	85,000	85,000	
		420110	- 232		Radio Maintenance	22,000	18,000	-18.18%
		420110	- 233		Vehicle Repairs	63,000	81,000	28.57%
		420110	- 239		Tires	21,000	24,000	14.29%
		420110	- 241		Tools & Materials	4,600	4,600	
		420110	- 241	21001	Tools & Materials	5,000	5,000	
		420110	- 311		Postage	3,760	4,300	14.36%
		420110	- 318		Towing & Storage	7,500	4,500	-40.00%
		420110	- 321		Printing/Litho Costs	4,500	4,500	
		420110	- 324		Copy Costs	2,000	1,500	-25.00%
		420110	- 334		Books Resource Suscriptions	3,400	4,450	30.88%
		420110	- 335		Dues & Memberships	2,100	1,500	-28.57%
		420110	- 336		Public Relations Material	2,000	2,000	
		420110	- 345		Phone Basic	18,700	18,000	-3.74%
		420110	- 346		Phone LD	15,200	14,800	-2.63%
		420110	- 351		Physician Service	4,200	4,200	
		420110	- 357		Contracted Services	1,800	1,800	
		420110	- 362		Office Equipment Mtc	750	750	
		420110	- 369		Equipment Mtc	6,400	33,511	423.61%
		420110	- 373		Meals, Lodging, Incidentals	2,000	2,000	
		420110	- 374		Common Carrier	550	550	
		420110	- 380		General Training (Staff)	22,750	22,750	
		420110	- 394		Jury/Witness Fees	1,000	2,000	100.00%
		420110	- 397		Coroner Duties/Equip	25,000	25,000	
		420110	- 535		Technical Equipment Rent/Lease	7,120	7,120	
		420110	- 709	20203	Lewis & Clark Grant Expenditures	94,235	22,401	-76.23%
		420110	- 709	20205	Adult Responsibility	-	15,091	100.00%
					Operations	511,298	495,523	-3.09%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
2300	- 300	420110	- 945		Capital-Office Equipment			100.00%
					<i>Office Chairs/Desk</i>		1,250	
					<i>Detectives' Equipment</i>		-	
					<i>Warehouse Shelving</i>		2,500	
					<i>Seeley Warehouse</i>		15,000	
		420110	- 946		Capital-Tech Equipment	15,315	8,340	-45.54%
		420110	- 946		Capital-Tech Equipment	18,600	-	-100.00%
		420110	- 946	20201	Capital-Tech Equipment	400,000	81,422	-79.64%
		420110	- 946	20202	Capital-Tech Equipment	500,000	-	-100.00%
		420110	- 946	20204	Capital-Tech Equipment	-	400,000	100.00%
					Capital	933,915	508,512	-45.55%

Sheriff - Warrants

2300	- 300	420111	- 111		Permanent Salaries	49,504	51,771	4.58%
		420111	- 113		On-Call	-	400	100.00%
		420111	- 121		OT	-	800	100.00%
		420111	- 125		On-Call	800	400	-50.00%
		420111	- 141		Fringe Benefits	18,126	19,538	
		420111	- 192		Annual Merit Reserve	-	2,203	100.00%
					Personnel	68,430	75,112	9.76%
2300	- 300	420111	- 373		Meals, Lodging, Incidentals	2,950	2,950	
		420111	- 374		Common Carrier	22,050	22,050	
					Operations	25,000	25,000	

Sheriff - Investigation

2300	- 300	420141	- 111		Permanent Salaries	298,814	380,847	27.45%
		420141	- 113		On-Call	-	2,200	100.00%
		420141	- 119		On-Call	6,025	1,625	-73.03%
		420141	- 121		OT Full-Time	14,500	16,500	13.79%
		420141	- 125		On-Call	-	2,200	100.00%
		420141	- 141		Fringe Benefits	111,305	145,240	30.49%
		420141	- 192		Annual Merit Reserve	-	16,234	100.00%
					Personnel	430,644	564,846	31.16%
2300	- 300	420141	- 241		Tools & Materials	1,500	1,500	
		420141	- 325		Film Purchase & Development	4,000	4,000	
		420141	- 334		Books Resource Suscriptions	200	200	
		420141	- 373		Meals, Lodging, Incidentals	500	500	
		420141	- 391		Lab Services	9,000	4,500	-50.00%
					Operations	15,200	10,700	-29.61%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Sheriff - Narcotics Investigation</u>								
2300	- 300	420142	- 112	20250	OT Full-Time	-	25,000	100.00%
					Personnel	-	25,000	100.00%
<u>Sheriff - Civil</u>								
2300	- 300	420145	- 111		Permanent Salaries	104,623	116,002	10.88%
		420145	- 121		OT Full-Time	1,200	3,400	183.33%
		420145	- 141		Fringe Benefits	38,374	43,657	13.77%
		420145	- 192		Annual Merit Reserve	-	4,582	100.00%
					Personnel	144,197	167,641	16.26%
2300	- 300	420145	- 318		Towing & Storage	6,500	17,500	169.23%
					Operations	6,500	17,500	169.23%
<u>Sheriff - Patrol</u>								
2300	- 300	420150	- 111		Permanent Salaries	1,391,735	1,472,171	5.78%
		420150	- 113		On-Call	-	4,100	100.00%
		420150	- 119		On-Call	16,825	8,625	-48.74%
		420150	- 121		OT Full-Time	103,100	98,000	-4.95%
		420150	- 125		On-Call	-	4,100	100.00%
		420150	- 141		Fringe Benefits	534,809	565,287	5.70%
		420150	- 151		Security Work	31,320	50,000	59.64%
		420150	- 192		Annual Merit Reserve	-	62,758	100.00%
		420150	- 194		EAP-Reserves, S & R	500	500	
					Personnel	2,078,289	2,265,541	9.01%
2300	- 300	420150	- 225		Safety Supplies & Equip	9,000	9,000	
		420150	- 369		Condon Repair	1,300	1,300	
		420150	- 373		Meals, Lodging, Incidentals	7,200	8,350	15.97%
		420150	- 530		Rent	2,223	2,223	
					Operations	19,723	20,873	5.83%
<u>Sheriff - Forest Service Patrol</u>								
2300	- 300	420151	- 111		Permanent Salaries	26,026	27,225	4.61%
		420151	- 121		OT Step Grant	6,000	-	-100.00%
		420151	- 121		OT Full- Time	-	1,900	100.00%
		420151	- 141		Fringe Benefits	10,353	10,455	0.99%
		420151	- 192		Annual Merit Reserve	-	1,026	100.00%
					Personnel	42,379	40,606	-4.18%
2300	- 300	420151	- 373		Meals, Lodging, Incidentals	1,200	1,200	
					Operations	1,200	1,200	

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Sheriff - Communications</u>								
2300	- 300	420160	- 946		Capital-Tech Equipment	500,000	-	-100.00%
					Capital	500,000	-	-100.00%
2300	- 300	521000	- 820		Transfer to Drug Grant	36,395	41,000	12.65%
		521000	- 821		Transfer to Technology	55,000	36,395	-33.83%
		521000	- 828		Transfer to CIP (Vehicle)	250,000	250,000	
		521000	- 828		Transfer to CIP (Debt Pay-off)	-	284,000	100.00%
		521000	- 828		Transfer to CIP (Detectives' Equip)	-	10,000	100.00%
		521000	- 823		Crime Victim Grant Match	9,664	9,643	-0.22%
		521000	- 891		Transfer to Detention	3,101,344	2,984,000	-3.78%
					Transfers Out	3,452,403	3,615,038	4.71%
					Personnel	3,449,785	3,764,189	9.11%
					Operations	578,921	570,796	-1.40%
					Capital	1,433,915	508,512	-64.54%
					Transfer Out	3,452,403	3,615,038	4.71%
						8,915,024	8,458,535	-5.12%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Coroner</u>								
2300	- 302	420141	- 396		Burial Costs	14,000	15,000	7.14%
					Operations	14,000	15,000	7.14%
					Operations	14,000	15,000	7.14%
						14,000	15,000	7.14%
<u>Sheriff's Office - Block Grant</u>								
2300	- 303	420110	- 111	20002	Permanent Salaries	-	10,400	100.00%
		420110	- 141	20002	Fringe Benefits	-	3,866	100.00%
		420110	- 192	20002	Annual Merit Reserve	-	389	100.00%
					Personnel	-	14,655	100.00%
2300	- 303	420110	- 709		Grant Expenditures	105,953	50,562	-52.28%
					Operations	105,953	50,562	-52.28%
					Personnel	-	14,655	100.00%
					Operations	105,953	50,562	-52.28%
						105,953	65,217	-38.45%
<u>Jail Medical</u>								
2301	- 301	420230	- 351		Medical, Dental	30,000	-	-100.00%
					Operations	30,000	-	-100.00%
					Operations	30,000	-	-100.00%
						30,000	-	-100.00%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Public Safety Fund Revenue</u>					
2300-000	311010	Property Tax Revenue	5,773,186	5,796,866	0.41%
	335230	State Entitlement Share	170,827	165,680	-3.01%
			5,944,013	5,962,546	0.31%
	310032	Local Option Tax	1,162,286	1,152,845	-0.81%
2300-300	335210	Personal Property Reimbursement	145,407	122,182	-15.97%
			1,307,693	1,275,027	-2.50%
<u>Non-Tax Revenue</u>					
<u>Sheriff's Department</u>					
2300-300	323040	Concealed Weapons Permit	6,000	7,500	25.00%
	331020	20201 Community Oriented Policing (COPS)	400,000	81,422	-79.64%
	331020	20202 Community Oriented Policing (COPS)	500,000	-	-100.00%
	331020	20204 Community Oriented Policing (COPS)	-	400,000	100.00%
	331022	Safety Vest Grant	5,450	-	-100.00%
	334011	20203 MBCC Grant	15,906	66,813	320.05%
	334011	20205 MBCC Grant-Adult Responsibility	-	15,091	100.00%
	342011	Civil Fees	50,000	75,000	50.00%
	342015	Towing/Storage Fees	17,500	17,500	
	342031	Reserve & Off Duty Security	31,320	50,000	59.64%
	342032	Prisoner Transport	12,000	9,500	-20.83%
	342040	USFS Patrol Fees	26,000	26,000	
	362000	Miscellaneous Revenues	12,500	15,000	20.00%
	362000	20250 Miscellaneous Revenues	-	25,000	100.00%
			1,076,676	788,826	-26.74%
2300-300	383002	Transfer from Permissive Medical Levy	-	102,042	100.00%
	383006	Transfer from General	12,800	-	-100.00%
			12,800	102,042	697.20%
<u>Non-Tax Revenue</u>					
<u>Sheriff's Office - Block Grant</u>					
2300-303	331021	Block Grant	56,550	-	-100.00%
			56,550	-	-100.00%

PERSONNEL

DETENTION FACILITY

<u>POSITION</u>		<u>F.T.E.</u>		<u>SALARY</u>
Captain	1	26.47	2080	55,058
Assistant Administrator	1	20.76	2080	43,182
Detention Center Training	1	19.56	2080	40,685
Housing Unit Manager	1	20.40	2080	42,432
Housing Unit Manager	1	20.02	2080	41,642
Jail Shift Supervisor	1	20.79	2080	43,243
Jail Shift Supervisor	1	19.27	2080	40,081
Jail Shift Supervisor	1	20.02	2080	41,642
Jail Shift Supervisor	1	15.73	2080	32,719
Detention Officer II	1	14.36	2080	29,869
Detention Officer II	1	14.36	2080	29,869
Detention Officer II	1	14.90	2080	30,992
Detention Officer II	1	14.61	2080	30,389
Detention Officer II	1	14.90	2080	30,992
Detention Officer II	1	18.25	2080	37,960
Detention Officer II	1	13.80	2080	28,704
Detention Officer II	1	14.61	2080	30,389
Detention Officer I	1	11.82	2080	24,585
Detention Officer I	1	12.06	2080	25,085
Detention Officer I	1	12.54	2080	26,084
Detention Officer I	1	12.54	2080	26,084
Detention Officer I	1	12.54	2080	26,084
Detention Officer I	1	12.54	2080	26,084
Detention Officer I	1	11.82	2080	24,585
Detention Officer I	1	12.54	2080	26,084
Detention Officer I	1	13.04	2080	27,124
Detention Officer I	1	11.82	2080	24,585
Detention Officer I	1	12.30	2080	25,584
Detention Officer I	1	12.54	2080	26,084
Detention Officer I	1	12.54	2080	26,084
Detention Officer I	1	12.79	2080	26,603
Detention Officer I	1	11.82	2080	24,585
Detention Officer I	1	12.30	2080	25,584
Detention Officer I	1	12.03	2080	25,022
Detention Officer I	1	12.30	2080	25,584
Detention Officer I	1	12.54	2080	26,084
Detention Officer I	1	12.79	2080	26,603
Detention Officer I	1	11.82	2080	24,585
Detention Officer I	1	12.30	2080	25,584
Detention Officer I	1	11.82	2080	24,585
Detention Officer I	1	12.30	2080	25,584
Detention Officer I	1	12.30	2080	25,584

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Detention Officer I	1	12.06	2080	25,085
Detention Officer I	1	12.54	2080	26,084
Detention Officer I	1	11.82	2080	24,585
Detention Officer I	1	12.55	2080	26,104
Detention Officer I	1	16.97	2080	35,298
Detention Officer I	1	12.30	2080	25,584
Detention Officer I	1	12.54	2080	26,084
Detention Officer I	1	12.06	2080	25,085
Detention Officer I	1	12.06	2080	25,085
Detention Officer I	1	11.82	2080	24,585
Detention Officer I	1	12.79	2080	26,603
Detention Officer I	1	12.06	2080	25,085
Detention Officer I	1	12.06	2080	25,085
Detention Officer I	1	12.54	2080	26,084
Detention Officer I	1	12.79	2080	26,603
Detention Officer I	1	11.82	2080	24,585
Detention Officer I	1	13.04	2080	27,124
Detention Officer I	1	12.54	2080	26,084
Detention Officer I	1	13.05	2080	27,144
Detention Officer I	1	12.30	2080	25,584
Detention Officer I	1	12.06	2080	25,085
Detention Officer I	1	12.06	2080	25,085
Detention Officer I	1	12.30	2080	25,584
Detention Officer I	1	11.82	2080	24,585
Detention Officer I	1	11.82	2080	24,585
Detention Officer I	1	12.79	2080	26,603
Detention Officer I	1	11.82	2080	24,585
Detention Officer I	1	12.54	2080	26,084
Detention Officer I	1	16.72	2080	34,778
Detention Officer I	1	12.30	2080	25,584
Detention Officer I	1	12.06	2080	25,085
Detention Officer I	1	13.05	2080	27,144
Detention Officer I	1	12.54	2080	26,084
Detention Officer I	1	12.30	2080	25,584
Detention Officer I	1	13.04	2080	27,124
Detention Officer I	1	12.54	2080	26,084
Detention Officer I	1	12.30	2080	25,584
Detention Officer I	1	11.82	2080	24,585
Detention Officer I	1	11.82	2080	24,585
<u>Youth Detention</u>				
Housing Unit Manager - Juvenile	1	14.60	2080	30,368
Juvenile Detention Officer II	1	14.05	2080	29,224
Juvenile Detention Officer II	1	14.65	2080	30,472
Juvenile Detention Officer II	1	14.08	2080	29,286

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Juvenile Detention Officer	1	12.30	2080	25,584
Juvenile Detention Officer	1	14.32	2080	29,786
Juvenile Detention Officer	1	12.30	2080	25,584
Juvenile Detention Officer	1	12.79	2080	26,603
Juvenile Detention Officer	1	12.06	2080	25,085
Juvenile Detention Officer	1	13.04	2080	27,123
Juvenile Detention Officer	1	12.06	2080	25,085
Juvenile Detention Officer	1	12.30	2080	25,584
Juvenile Detention Officer	1	14.69	2080	30,555
Juvenile Detention Officer	1	12.30	2080	25,584
Juvenile Detention Officer	1	11.82	2080	24,586
Juvenile Detention Officer	1	12.55	2080	26,104
Juvenile Detention Officer	1	11.82	2080	24,586
Technical Systems Manager	0.925	26.22	1924	50,447
Office Manager	1	17.85	2080	37,128
Admin Secretary	1	11.03	2080	22,943
Senior Secretary	1	8.70	2080	18,096
Senior Secretary	1	10.06	2080	20,924
Commissary Clerk	1	9.58	2080	19,927
Library Assistant	0.5	10.09	1040	10,493
Senior Building Operator	1	14.58	2080	30,326
Building Operator	1	11.11	2080	23,109
Custodian	1	10.06	2080	20,925
Unit Manager - Kitchen/Laundry	1	13.60	2080	28,287
Cook Attendent	0.75	10.26	1560	16,006
Cook Attendent	1	11.11	2080	23,109
Cook Attendent	1	10.06	2080	20,925
Cook Attendent	1	10.47	2080	21,778
Nursing Unit Director	0.5	19.50	1040	20,280
Licensed Practical Nurse	1	12.35	2080	25,687
Licensed Practical Nurse	1	13.11	2080	27,269
Licensed Practical Nurse	1	14.47	2080	30,098
Licensed Practical Nurse	0.75	13.11	1560	20,452
Dental Assistant	0.15	7.40	312	2,309
Overtime				96,000
Temporary				15,000
On-Call				7,800
Holiday Pay				58,850
Annual Merit Reserve				124,005
<u>Fringe Benefits</u>				<u>1,291,621</u>
TOTALS	115.58			4,806,857

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Sheriff - Detention Facility - Adult</u>								
2301	- 304	420230	- 111		Permanent Salaries	1,580,492	1,631,061	3.20%
		420230	- 111		Holiday Pay	33,629	33,627	-0.01%
		420230	- 112		Temporary Salaries	7,639	7,527	-1.47%
		420230	- 119		On-Call	2,185	4,279	95.84%
		420230	- 121		OT Full-Time	45,097	48,171	6.82%
		420230	- 141		Fringe Benefits	614,099	656,240	6.86%
		420230	- 192		Annual Merit Reserve	80,137	63,065	-21.30%
					Personnel	2,363,278	2,443,970	3.41%
2301	- 304	420110	- 357		Contracted Services	69,750	28,651	-58.92%
		420210	- 351		Physician Service	1,714	1,714	
		420230	- 200		Supplies	2,286	15,999	599.87%
		420230	- 200	23001	Supplies	-	8,000	100.00%
		420230	- 208		Firearm Supplies	1,714	1,714	
		420230	- 208	23100	Firearm Supplies	1,143	1,143	
		420230	- 210		Office Supplies	9,714	8,571	-11.77%
		420230	- 211		Audio/Visual Material	1,143	1,143	
		420230	- 214		Computer Supplies	17,771	5,714	-67.85%
		420230	- 218		Inmate Bedding, Clothing, Towels	34,286	22,856	-33.34%
		420230	- 219		Inmate Care	8,571	17,428	103.34%
		420230	- 223		Food Purchases	233,016	228,560	-1.91%
		420230	- 224		Janitorial Supplies	40,000	34,570	-13.58%
		420230	- 225		Safety Supplies	2,857	2,857	
		420230	- 226		Clothing & Uniforms	36,154	31,903	-11.76%
		420230	- 229		Bullet Proof Vests	1,143	1,143	
		420230	- 231		Gas & Diesel Fuel	7,950	6,183	-22.23%
		420230	- 232		Radio Maintenance	1,143	5,685	397.38%
		420230	- 233		Vehicle Repairs	12,514	5,714	-54.34%
		420230	- 239		Tires	1,593	1,143	-28.25%
		420230	- 241		Tools & Materials	857	857	
		420230	- 241	23100	Tools & Materials	1,714	1,714	
		420230	- 261		Medical Supplies	14,857	13,714	-7.69%
		420230	- 262		Dental Supplies	2,000	1,143	-42.85%
		420230	- 263		Vaccines & Prescription Drugs	88,320	140,000	58.51%
		420230	- 311		Postage	2,834	2,286	-19.34%
		420230	- 321		Printing/Litho Costs	3,714	-	-100.00%
		420230	- 324		Copy Costs	3,714	2,571	-30.78%
		420230	- 334		Books Resource Suscriptions	1,143	1,143	
		420230	- 335		Dues & Memberships	811	811	
		420230	- 340		Heat, Light, Water	161,203	196,453	21.87%
		420230	- 341		Garbage Collection	3,714	3,714	
		420230	- 343		Sewer	9,600	9,142	-4.77%
		420230	- 345		Phone Basic	16,000	17,713	10.71%
		420230	- 346		Phone LD	450	480	6.67%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
			420230	- 349	Dental Services	-	24,133	100.00%
			420230	- 351	Medical, Dental	148,152	172,552	16.47%
			420230	- 357	Contracted Services	346,419	346,415	0.00%
			420230	- 362	Office Equipment Mtc	12,229	12,228	-0.01%
			420230	- 366	Building Maintenance & Repair	56,364	58,975	4.63%
			420230	- 369	Equipment Maintenance & Repair	3,143	6,285	99.97%
			420230	- 373	Meals, Lodging, Incidentals	6,857	6,857	
			420230	- 380	General Training (Staff)	21,600	21,599	0.00%
			420230	- 393	Out of County Prisoner	10,000	10,000	
			420230	- 535	Technical Equipment Rent/Lease	7,429	12,514	68.45%
					Operations	1,407,586	1,493,990	6.14%
2301	- 304	420230	- 945		Capital-Office Equipment	5,572	5,572	
		420230	- 946		Capital-Technical (Rev Fund)	38,229	25,656	
		420230	- 946		Capital-Technical (Radios)		4,200	
		420230	- 946		Capital-Technical (Energy System Cont)	-	10,000	100.00%
					Capital	43,801	45,428	3.71%
2301	- 304	521000	- 821		Transfer to Technology Fund	8,228	27,885	238.90%
		521000	- 870		Transfer to Risk Management	40,000	51,792	29.48%
					Transfers Out	48,228	79,677	65.21%
					Adult Detention			
					Personnel	2,363,278	2,443,970	3.41%
					Operations	1,407,586	1,493,990	6.14%
					Capital	43,801	45,428	3.71%
					Transfers Out	48,228	79,677	65.21%
						3,862,893	4,063,065	5.18%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Sheriff - Detention Facility - Corrections</u>								
2301	- 305	420230	- 111		Permanent Salaries	1,009,173	1,060,767	5.11%
		420230	- 111		Holiday Pay	21,618	21,621	0.01%
		420230	- 112		Temporary Salaries	4,878	4,846	-0.66%
		420230	- 119		On-Call	1,395	2,847	104.09%
		420230	- 121		OT Full-Time	28,717	31,011	7.99%
		420230	- 141		Fringe Benefits	392,943	426,638	8.58%
		420230	- 192		Annual Merit Reserve	51,266	41,004	-20.02%
					Personnel	1,509,990	1,588,734	5.21%
2301	- 305	420210	- 351		Physician Service	1,102	1,102	
		420230	- 200		Supplies	1,469	10,287	600.27%
		420230	- 200	23001	Supplies	-	5,144	100.00%
		420230	- 208		Firearm Supplies	1,102	1,102	
		420230	- 208	23100	Firearm Supplies	735	735	
		420230	- 210		Office Supplies	6,245	5,511	-11.75%
		420230	- 211		Audio/Visual Material	735	735	
		420230	- 214		Computer Supplies	11,424	3,674	-67.84%
		420230	- 218		Inmate Bedding, Clothing, Towels	22,041	14,696	-33.32%
		420230	- 219		Inmate Care	7,750	13,446	73.50%
		420230	- 223		Food Purchases	149,796	146,960	-1.89%
		420230	- 224		Janitorial Supplies	25,714	22,228	-13.56%
		420230	- 225		Safety Supplies & Equipment	1,837	1,837	
		420230	- 226		Clothing & Uniforms	23,242	20,510	-11.75%
		420230	- 229		Bullet Proof Vests	735	735	
		420230	- 231		Gas & Diesel Fuel	2,170	3,975	83.18%
		420230	- 232		Radio Maintenance	735	3,656	397.41%
		420230	- 233		Vehicle Repairs	2,099	3,674	75.04%
		420230	- 239		Tires	267	735	175.28%
		420230	- 241		Tools & Materials	551	551	
		420230	- 241	23100	Tools & Materials	1,102	1,102	
		420230	- 261		Medical Supplies	9,551	8,818	-7.67%
		420230	- 262		Dental Supplies	1,286	735	-42.85%
		420230	- 263		Vaccines & Prescription Drugs	-	75,000	100.00%
		420230	- 311		Postage	1,822	1,470	-19.32%
		420230	- 321		Printing/Litho Costs	2,388	-	-100.00%
		420230	- 324		Copy Costs	2,388	1,653	-30.78%
		420230	- 334		Books Resource Suscriptions	735	735	
		420230	- 335		Dues & Memberships	522	522	
		420230	- 340		Heat, Light, Water	100,085	130,707	30.60%
		420230	- 341		Garbage Collection	2,388	2,388	
		420230	- 343		Sewer	6,171	5,878	-4.75%
		420230	- 345		Phone Basic	10,286	11,389	10.72%
		420230	- 346		Phone LD	2,250	2,400	6.67%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
			420230	- 357	Contracted Services	39,572	11,318	-71.40%
			420230	- 362	Office Equipment Mtc	7,861	7,862	0.01%
			420230	- 366	Building Maintenance & Repair	34,995	39,238	12.12%
			420230	- 369	Equipment Maintenance & Repair	2,020	4,041	100.05%
			420230	- 373	Meals, Lodging, Incidentals	4,408	4,409	0.02%
			420230	- 380	Training	13,886	13,888	0.01%
			420230	- 535	Technical Equipment Rent/Lease	4,776	8,046	68.47%
			420230	- 754	State Programs	-	-	100.00%
					Operations	508,241	592,892	16.66%
2301	- 305	420230	- 945		Capital-Office Equipment	3,582	3,583	0.03%
		420230	- 946		Capital-Technical Rev. Fund	24,576	16,496	-32.88%
					Capital	28,158	20,079	-28.69%
2301	- 305	521000	- 821		Transfer to Technology Fund	5,290	17,930	238.94%
2301	- 305	521000	- 870		Transfer to Risk Management	25,714	33,301	29.51%
					Transfers Out	31,004	51,231	65.24%
					Personnel	1,509,990	1,588,734	5.21%
					Operations	508,241	592,892	16.66%
					Capital	28,158	20,079	-28.69%
					Transfers Out	31,004	51,231	65.24%
						2,077,393	2,252,936	8.45%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Sheriff - Detention Facility - Youth</u>								
2301	- 341	420230	- 111		Permanent Salaries	520,945	521,753	0.16%
		420230	- 111		Holiday Pay	3,603	3,602	-0.03%
		420230	- 112		Temporary Salaries	2,483	2,627	5.80%
		420230	- 119		On-Call	710	674	-5.07%
		420230	- 121		OT Full-Time	14,639	16,818	14.88%
		420230	- 141		Fringe Benefits	208,740	208,743	0.00%
		420230	- 192		Annual Merit Reserve	27,239	19,936	-26.81%
					Personnel	778,359	774,153	-0.54%
2301	- 341	420210	- 351		Physician Service	184	184	
		420230	- 200		Supplies	245	1,713	599.18%
		420230	- 200	23001	Supplies	-	857	100.00%
		420230	- 208		Firearm Supplies	184	184	
		420230	- 208	23100	Firearm Supplies	122	122	
		420230	- 210		Office Supplies	1,041	918	-11.82%
		420230	- 211		Audio/Visual Material	122	122	
		420230	- 214		Computer Supplies	1,904	612	-67.86%
		420230	- 218		Inmate Bedding, Clothing, Towels	3,673	2,448	-33.35%
		420230	- 219		Inmate Worker Pay	918	1,867	103.38%
		420230	- 223		Food Purchases	24,966	24,480	-1.95%
		420230	- 224		Janitorial Supplies	4,286	3,703	-13.60%
		420230	- 225		Safety Supplies & Equipment	306	306	
		420230	- 226		Clothing & Uniforms	3,874	9,282	139.60%
		420230	- 229		Bullet Proof Vests	122	122	
		420230	- 231		Gas & Diesel Fuel	700	662	-5.43%
		420230	- 232		Radio Maintenance	122	609	399.18%
		420230	- 233		Vehicle Repairs	1,100	612	-44.36%
		420230	- 239		Tires	140	122	-12.86%
		420230	- 241		Tools & Materials	92	92	
		420230	- 241	23100	Tools & Materials	184	184	
		420230	- 261		Medical Supplies	1,592	1,469	-7.73%
		420230	- 262		Dental Supplies	214	122	-42.99%
		420230	- 263		Vaccines & Prescription Drugs	3,680	3,500	-4.89%
		420230	- 311		Postage	304	245	-19.41%
		420230	- 321		Printing/Litho Costs	398	-	-100.00%
		420230	- 324		Copy Costs	398	275	-30.90%
		420230	- 334		Books Resource Suscriptions	122	122	
		420230	- 335		Dues & Memberships	87	87	
		420230	- 340		Heat, Light, Water	24,714	30,940	25.19%
		420230	- 341		Garbage Collection	398	398	
		420230	- 343		Sewer	1,029	979	-4.86%
		420230	- 345		Phone Basic	1,714	1,897	10.68%
		420230	- 346		Phone LD	300	320	6.67%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
		420230	- 349		Dental Services	-	2,572	100.00%
		420230	- 351		Medical, Dental	5,000	10,600	112.00%
		420230	- 357		Contracted Services	67,695	67,285	-0.61%
		420230	- 362		Office Equipment Mtc	1,310	1,310	
		420230	- 366		Building Maintenance & Repair	8,641	9,288	7.49%
		420230	- 369		Equipment Maintenance & Repair	337	673	99.70%
		420230	- 373		Meals, Lodging, Incidentals	735	734	-0.14%
		420230	- 380		General Training (Staff)	2,314	2,313	-0.04%
		420230	- 535		Technical Equipment Rent/Lease	796	1,340	68.34%
					Operations	166,063	185,670	11.81%
2301	- 341	420233	- 945		Capital-Office Equipment	597	597	
		420233	- 946		Capital-Technical Equipment	4,095	2,747	-32.92%
					Capital	4,692	3,344	-28.73%
2301	- 341	521000	- 821		Transfer to Technology Fund	882	2,987	238.66%
		521000	- 870		Transfer to Risk Management	4,286	5,547	29.42%
					Transfers Out	5,168	8,534	65.13%
		Youth Detention			Personnel	778,359	774,153	-0.54%
					Operations	166,063	185,670	11.81%
					Capital	4,692	3,344	-28.73%
					Transfers Out	5,168	8,534	65.13%
						954,282	971,701	1.83%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
					Detention Summary			
					Personnel	4,651,627	4,806,857	3.34%
					Operations	2,081,890	2,272,552	9.16%
					Capital	76,651	68,851	-10.18%
					Transfers Out	84,400	139,442	65.22%
						<u>6,894,568</u>	<u>7,287,702</u>	5.70%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
	Public Safety Summary				Personnel	8,101,412	8,585,701	5.98%
					Operations	2,810,764	2,908,910	3.49%
					Capital	1,510,566	577,363	-61.78%
					Transfers Out	3,536,803	3,754,480	6.15%
						15,959,545	15,826,454	-0.83%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
Non-Tax Revenue					
<u>Detention Facility - Adult</u>					
2301-304	332001	Social Security Recovery	6,500	6,500	
	334011	Mbcc Grant	12,650	-	-100.00%
	342012	Prisoner Board	438,278	325,000	-25.85%
	342012	22111 Prisoner Board	598,278	587,011	-1.88%
	351044	Inmate Court Order Fee	40,700	30,000	-26.29%
	362000	Miscellaneous Revenues	20,000	40,000	100.00%
			1,116,406	988,511	-11.46%
2301-304	383003	Transfer from Sheriff	3,101,344	2,984,000	-3.78%
	383006	Transfer from General (State Contingency)	319,967	324,123	1.30%
	383006	Transfer from General (MCS Contracts)	-	280,213	100.00%
	383013	Transfer from Commissary	75,000	75,000	
			3,496,311	3,663,336	4.78%
Transfers In					
Non-Tax Revenue					
<u>Detention Facility - Corrections</u>					
2301-305	342012	State Prisoner Reimbursement	1,795,428	2,164,606	20.56%
			1,795,428	2,164,606	20.56%
Non-Tax Revenue					
<u>Youth Detention</u>					
2301-341	332002	State School Lunch Fund	19,300	19,300	
	334011	Mbcc Grant	107,000	90,443	-15.47%
	341081	Educational Support	85,000	85,000	
	342012	Prisoner Board - Juvenile	130,000	225,000	73.08%
			341,300	419,743	22.98%
			5,944,013	5,962,546	0.31%
			5,694,053	5,636,713	-1.01%
			3,509,111	3,765,378	7.30%
			15,147,177	15,364,637	1.44%

NARRATIVE

FUND 2390

Drug Grant

The Drug Grant Fund is administered by the Sheriff's Department. The monies come from the confiscation and sale of properties and money seizures directly related to illegal drug operations.

PERSONNEL

DRUG GRANT

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Regular Deputy II	1	18.36	2080	38,189
Senior Det II - Level I	1	23.35	2080	48,568
Senior Secretary	1	10.03	2080	20,862
Overtime				5,700
Annual Merit Reserve				4,029
<u>Fringe Benefits</u>				<u>40,002</u>
TOTALS	3			157,350

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Drug Grant</u>								
2390 - 000	420142	-	111		Permanent Salaries	110,906	107,619	-2.96%
	420142	-	121		OT Full-Time	5,500	5,700	3.64%
	420142	-	141		Fringe Benefits	34,678	40,002	15.35%
	420142	-	192		Annual Merit Reserve	4,605	4,029	-12.51%
					Personnel	155,689	157,350	1.07%
2390 - 000	420142	-	200		Supplies	-	4,000	100.00%
	420142	-	226		Clothing	-	1,550	100.00%
	420142	-	373		Meals, Lodging, Incidentals	-	1,500	100.00%
	420142	-	709		Grant Expenditures	-	10,000	100.00%
					Operations	-	17,050	100.00%
2390 - 000	521000	-	826		Transfer to County Attorney	-	32,810	100.00%
					Operations	-	32,810	100.00%
					Personnel	155,689	157,350	1.07%
					Operations	-	17,050	100.00%
					Transfers Out	-	32,810	100.00%
						155,689	207,210	33.09%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
Non-Tax Revenue					
<u>Drug Grant</u>					
2390-000	334011	MBCC Grant	101,164	149,734	48.01%
	350001	forfeitures	-	17,200	100.00%
Non-tax Revenue			<u>101,164</u>	<u>166,934</u>	<u>65.01%</u>
2390-000	383003	Transfer from Sheriff	55,000	41,000	-25.45%
Transfers In			<u>55,000</u>	<u>41,000</u>	<u>-25.45%</u>
Drug Grant Total Revenue			<u><u>156,164</u></u>	<u><u>207,934</u></u>	<u><u>33.15%</u></u>

NARRATIVE

FUND 2360

Art Museum

The Missoula Museum of the Arts presents changing exhibitions of regional, national and international art for the Missoula area public and visitors. Films, lectures, gallery talks by artists, "hands on" art workshops, tours, concerts and special events related to the arts enhance the exhibitions on view. Increasing emphasis is being placed on building the permanent collection of 19th and 20th century art of the Western states and on publicity/outreach programs to schools, clubs and civic groups in Missoula County.

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Museum - Art Gallery</u>								
2360	- 461	460452	- 357		Contracted Services	138,575	138,575	
		460452	- 791		Special Projects	50,000	43,520	-12.96%
					Operations	188,575	182,095	-3.44%
					Operations	188,575	182,095	-3.44%
						188,575	182,095	-3.44%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
<u>Art Museum Fund Revenue</u>					
2360-461	311010	Property Tax Revenue	96,257	100,427	4.33%
	335230	State Entitlement Share	20,845	21,482	3.06%
		Art Museum Fund Tax Revenue	117,102	121,909	4.10%
Non-Tax Revenue					
<u>Art Museum Fund</u>					
2360-461	335210	Personal Property Reimbursement	3,175	4,313	35.84%
		Art Museum Fund Non-Tax Revenue	3,175	4,313	35.84%
2360-461	383006	Transfer from General	13,527	9,379	-30.66%
2360-461	383006	Transfer from General	68,298	25,000	-63.40%
		Art Museum Fund Transfers In	81,825	34,379	-57.98%
		Art Museum Fund Total Revenue	202,102	160,601	-20.53%

NARRATIVE

FUND 2360

Historical Museum

The Historical Museum at Fort Missoula was established in 1975 to collect, preserve and interpret the history of Missoula County and Fort Missoula, as well as timber production and forest management in Western Montana for the education, recreation and cultural enrichment of visitors and residents of the area. The Museum is located on 32 acres at the core of what was historic Fort Missoula (1877-1947), an area that was listed on the National Register of Historic Places. The Museum has in its collection an estimated 11,000 artifacts, including twelve historic structures. Many museum activities are centered in the museum building, a Quartermaster's Warehouse (built 1911) that has undergone extensive interior remodeling.

The Museum consists of two parts: indoor galleries, with both long-term and changing exhibits that deal with topics of specific and general interest from the period of early exploration to modern times; and outdoor interpretive areas, with a complex of original and relocated historic structures that together present a picture of the life and material culture of the region and aid in the interpretation of the Museum's major themes: Missoula County history; the military history of Fort Missoula; and the history of timber production and forest management in western Montana. These are introduced in the main museum building and expanded in the outdoor areas.

In addition to providing exhibitions, guided tours, special events, workshops and living history demonstrations, increasing emphasis is being placed on the following: making more of the Museum's permanent collection accessible to the public; maintaining the Museum building and grounds more efficiently to make better use of existing staff, as well as increase visitation and usage of the site; providing for staff training to maintain and improve museum services; and continuing to offer outreach programs to schools, clubs, civic groups and other outlying communities in Missoula County.

The Historical Museum was accredited by the American Association of Museums in 2000, one of only six museums in Montana to be accredited.

PERSONNEL

HISTORICAL MUSEUM

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Executive Director	1	25.50	2080	53,040
Senior Curator	1	17.18	2080	35,734
Education Curator	1	13.21	2080	27,477
Museum Assistant	0.5	10.55	1040	10,972
Museum Aide	0.2966	7.43	617	4,584
Grants Administrator	0.5	15.60	1040	16,224
Laborer	0.0433	10.00	90	900
Store Manager Contract				12,544
Termination Reserve				7,000
Merit Reserve				6,689
<u>Fringe Benefits</u>	_____			<u>39,167</u>
	4.3399			214,331

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Museum - Fort Historical</u>								
2360	- 462	460452	- 111		Permanent Salaries	136,656	143,447	4.97%
		460452	- 112		Temporary Salaries	14,537	18,028	24.01%
		460452	- 141		Fringe Benefits	37,340	39,167	4.89%
		460452	- 191		Term Reserve	7,000	7,000	
		460452	- 192		Annual Merit Reserve	10,000	6,689	-33.11%
					Personnel	205,533	214,331	4.28%
2360	- 462	460452	- 200		Supplies	2,071	492	-76.24%
		460452	- 210		Office Supplies	2,000	1,500	-25.00%
		460452	- 212		Printing, Duplication, & Supplies	1,000	4,000	300.00%
		460452	- 224		Janitorial Supplies	1,000	750	-25.00%
		460452	- 241		Tools & Materials	250	250	
		460452	- 311		Postage	2,000	1,500	-25.00%
		460452	- 333		Outreach	2,500	2,500	
		460452	- 335		Dues & Memberships	1,000	1,500	50.00%
		460452	- 337		Advertising & Publicity	4,000	7,000	75.00%
		460452	- 340		Heat, Light, Water	15,000	15,000	
		460452	- 341		Garbage Collection	1,000	1,000	
		460452	- 345		Phone Basic	4,350	3,500	-19.54%
		460452	- 346		Phone LD	1,000	500	-50.00%
		460452	- 357		Contracted Services	19,000	22,000	15.79%
		460452	- 362		Office Equipment Mtc	1,500	1,500	
		460452	- 364		Security Systems	5,000	5,000	
		460452	- 366		Building Maintenance & Repair	11,450	8,454	-26.17%
		460452	- 369		Equipment Repair & Care	2,500	2,500	
		460452	- 372		Mileage-Private Vehicle	500	500	
		460452	- 373		Meals, Lodging, Incidentals	4,000	5,000	25.00%
		460452	- 374		Common Carrier	1,500	2,000	33.33%
		460452	- 381		Tuition/Registration Fees	2,000	2,500	25.00%
		460452	- 731		County Participation	1,000	36,447	3544.70%
		460452	- 731	60005	Seeley Lake History Grant	35,447	14,960	-57.80%
					Operations	121,068	140,353	15.93%
2360	- 462	460452	- 934		Capital-Sprinkler System	-	15,670	100.00%
		460452	- 945		Capital-Office Equip	7,500	4,000	-46.67%
					Capital-Tech Equip	21,500	17,000	-20.93%
					Capital	29,000	36,670	26.45%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Museum - Historical Preservation</u>								
2360	- 462	460463	- 112		Temporary Salaries	2,184	-	-100.00%
		460463	- 141		Fringe Benefits	198	-	-100.00%
					Personnel	2,382	-	-100.00%
2360	- 462	460463	- 200		Supplies	2,704	5,086	88.09%
		460463	- 210		Office Supplies	2,000	2,000	
		460463	- 357		Contracted Services	15,000	15,000	
		460463	- 366		Building Maintenance & Repair	2,000	2,000	
					Operations	21,704	24,086	10.97%
					Personnel	207,915	214,331	3.09%
					Operations	142,772	164,439	15.18%
					Capital	29,000	36,670	26.45%
						379,687	415,440	9.42%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Historical Museum Fund Revenue</u>					
2360-462	311010	Property Tax Revenue	302,320	313,752	3.78%
	335230	State Entitlement Share	21,832	22,499	3.06%
Historical Museum Fund Tax Revenue			324,152	336,251	3.73%
Non-Tax Revenue					
<u>Historical Museum Fund</u>					
2360-462	331000	Federal Grants	24,086	24,086	
	335210	Personal Property Reimbursement	3,325	4,516	35.82%
Historical Museum Fund Non-Tax Revenue			27,411	28,602	4.34%
2360-462	383002	Transfer from Permissive Medical Levy	-	1,666	100.00%
	383080	Donations (Fort)	11,000	13,000	18.18%
	383083	Friends of HMF/Store Manager	13,000	14,000	7.69%
Historical Museum Fund Transfers In			24,000	28,666	19.44%
Historical Museum Fund Total Revenue			375,563	393,519	4.78%
Total Museum Tax Revenue			441,254	458,160	3.83%
Total Museum Non-Tax Revenue			30,586	32,915	7.61%
Total Museum Transfers In			105,825	63,045	-40.43%
Total Museum Revenue			577,665	554,120	-4.08%

NARRATIVE

FUND 2290

Extension\Pest Management

The Missoula County Extension Office is an educational resource dedicated to improving the quality of life by providing research-based knowledge to strengthen the social, economic and environmental well being of families, communities and business enterprises. The following education programs are our priorities for the coming year:

Urban Integrated Pest Management

- Develop web page and data base
- Update literature on waterwise plants for Missoula
- Update Pest Management Calendar
- Maintain Pest Alert Telephone Line during growing season
- Oversee Neighborhood Pest Management grant projects
- Conduct Landscape Stewardship class with emphasis on plant health
- Monitor plant pest outbreaks with the help of volunteers
- Research alternative pest management techniques

Master Gardener

- Research and write on agro-ecology Master Gardener manual with USDA-SARE grant
- Train volunteers on plant health and current pest management technology
- Oversee Master Gardeners who respond to public horticulture/IPM inquiries
- Organize advance training for Master Gardeners
- Research composting and organic pest management

Agriculture and Natural Resources

- Assist the Blackfoot Challenge in implementing and Integrated Noxious Weed Management program for the Blackfoot River drainage
- Assist with the development and implementation of biological weed control and re-vegetation programs
- Provide educational seminars on Integrated Weed Management
- Work with landowners to implement effective strategies for grazing leafy spurge and spotted knapweed
- Develop stewardship programs for small-acreage and new landowners

NARRATIVE

Youth Development

- In concert with the 4-H Council, plan and implement the 4-H program activities and training to enhance over 400 club members and 160 adult leaders
- Provide training, materials, and support for the Missoula Flagship After School Program and the school Enrichment programs.
- Expand collaborative efforts with other youth delivery programs in Missoula such as Missoula Boys and Girls Club and Leadership Missoula High School
- Continue to provide specialized training for Missoula County teachers in Extension

Family and Consumer Science

- Continue team effort with Health Department offering Food Safety training for food service workers
- Offer food preservation information and workshops for general public
- Provide free testing of pressure cooker gauges
- Continue efforts in teaching safe food handling to the general public
- Promote

EFNEP (Expanded Food and Nutrition Education Program)

- Conduct nutrition programs with limited-income families
- Teach nutrition to youth at targeted schools and other low-income youth programs
- Oversee nutrition assistants who teach at WIC, Young Families, Joseph's Residence
- Conduct "5-A-Day" programs at schools in collaboration with Missoula Food Service
- Do community outreach with WIC, Headstart, Missoula Food Bank, Family Resources
- Super Pantry program with grant

FSNEP (Food Stamp Nutrition Education Program)

- Help conduct state FSNEP training
- Help conduct two regional FSNEP trainings
- Visit western FSNEP sites and evaluate nutrition assistants
- Work with Phyliss Dennee and Terry Egan to coordinate this program

NARRATIVE

The staff, through the involvement of local people, organizes and conducts seminars, workshops and tours on numerous subjects in agriculture, horticulture, human resources, community development and youth development.

The local staff uses resource specialists located on the campuses of Montana State University and The University of Montana in carrying out its mission.

Pest Management

The Missoula County Weed District is a legally mandated department (MCA 7-22-2101) and is administered by the County Weed Control Board. The purpose of the district is to prevent, reduce or eliminate the economic impact of noxious weeds on all lands within the county.

The Mosquito Control is authorized by state statute (MCA 7-22-2401 through 7-22-2448). Mosquito control is conducted in organized districts. The only organized district in Missoula County is in the community of Lolo.

PERSONNEL

EXTENSION

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Chief Extension Agent	1	13.15	2080	27,352
Horticulturist	0.75	14.96	1560	23,338
Horticulturist Assistant	1	11.26	2080	23,421
Admin Aide	1	16.24	2080	33,779
Admin Secretary	0.75	14.90	1560	23,244
Accounting	0.27	12.00	562	6,744
Merit Reserve				4,703
Term Reserve				6,458
<u>Fringe Benefits</u>				<u>39,988</u>
TOTALS	4.77			189,027

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Extension Service</u>								
2290	- 000	450401	- 111		Permanent Salaries	123,043	131,134	6.58%
		450401	- 112		Temporary Salaries	6,713	6,744	0.46%
		450401	- 141		Fringe Benefits	34,948	39,988	14.42%
		450401	- 191		Term Reserve	5,000	6,458	29.16%
		450401	- 192		Annual Merit Reserve	6,152	4,703	-23.55%
					Personnel	175,856	189,027	7.49%
2290	- 000	450401	- 210		Office Supplies	2,800	3,000	7.14%
		450401	- 214		Computer Supplies	2,300	3,000	30.43%
		450401	- 227		Lab Supplies & NC Equip	5,000	5,000	
		450401	- 311		Postage	1,008	1,400	38.89%
		450401	- 321		Printing/Litho Costs	3,700	3,700	
		450401	- 334		Books Resource Suscriptions	4,200	4,200	
		450401	- 335		Dues & Memberships	650	650	
		450401	- 340		Heat, Light, Water	6,500	7,200	10.77%
		450401	- 345		Phone Basic	7,874	7,800	-0.94%
		450401	- 346		Phone LD	3,700	3,700	
		450401	- 357		Contracted Services	48,016	43,000	-10.45%
		450401	- 362		Office Equipment Mtc	2,100	2,100	
		450401	- 371		Mileage-County Vehicle	4,200	4,200	
		450401	- 372		Mileage-Private Vehicle	2,000	3,500	75.00%
		450401	- 373		Meals, Lodging, Incidentals	2,200	2,200	
		450401	- 381		Tuition/Registration Fees	800	1,000	25.00%
		450401	- 384		Seminars	17,000	12,000	-29.41%
		450401	- 530		Rent	47,400	47,800	0.84%
		450401	- 533		Office Equipment R/L	3,900	3,900	
		450401	- 620		Interest	400	400	
		450401	- 791		Special Projects	29,460	26,805	-9.01%
					Operations	195,208	186,555	-4.43%
2290	- 000	450401	- 921		Capital-Remodel	6,000	2,500	-58.33%
		450401	- 946		Capital-Technical Equip	4,000	4,000	
					Capital	10,000	6,500	-35.00%
2290	- 000	521000	- 871		Transfer to Trust	26,600	12,500	-53.01%
2290	- 000	521000	- 874		Transfer to Weed	-	-	100.00%
						26,600	12,500	-53.01%
					Personnel	175,856	189,027	7.49%
					Operations	195,208	186,555	-4.43%
					Capital	10,000	6,500	-35.00%
					Transfer Out	26,600	12,500	-53.01%
						407,664	394,582	-3.21%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Extension Fund</u>					
2290-000	311010	Property Tax Revenue	228,980	237,093	3.54%
	335230	State Entitlement Share	33,365	34,229	2.59%
		Extension Fund Tax Revenue	262,345	271,322	3.42%
Non-Tax Revenue					
<u>Extension Fund</u>					
2290-000	331090	EPA Grant	7,000	7,000	
	333700	Urban Integrated Pest Mngt	-	1,000	100.00%
	335210	Personal Property Reimbursement	4,318	5,050	16.95%
	338007	Other Revenues	2,000	2,000	
	341010	Publication Sales	5,000	5,000	
	343301	Seminars	8,000	8,000	
	347150	Mileage Reimbursement	500	500	
	361000	Rent/Leases Revenue	6,450	6,450	
	362000	Other Miscellaneous Revenue	500	-	-100.00%
	362001	Miscellaneous Reimbursements	500	-	-100.00%
		Extension Fund Non-Tax Revenue	34,268	35,000	2.14%
2290-000	383001	Transfer from Weed	16,000	19,000	18.75%
	383002	Transfer from Permissive Medical Levy	-	1,709	100.00%
	383006	Transfer from General	12,600	-	-100.00%
		Transfers In	28,600	20,709	-27.59%
		Extension Fund Total Revenue	325,213	327,031	0.56%

PERSONNEL

WEED

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Weed Control Supervisor	1	21.64	2080	45,011
Pest Management Specialist	1	16.58	2080	34,486
Weed Education Specialist	1	15.21	2080	31,637
Administrative Secretary	1	12.22	2080	25,418
Data Coordinator	1	12.11	2080	25,189
Accounting	0.25	12.00	520	6,240
Merit Reserve				7,321
Term Reserve				5,000
Temporary Salaries				38,000
<u>Fringe Benefits</u>				<u>57,095</u>
TOTALS		5.25		275,397

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Weed</u>								
2140 - 000	431101	-	111		Permanent Salaries	122,263	161,741	32.29%
	431101	-	121		Temporary Salaries	44,144	44,240	0.22%
	431101	-	141		Fringe Benefits	41,746	57,095	36.77%
	431101	-	191		Term Reserve	5,000	5,000	
	431101	-	192		Annual Merit Reserve	8,325	7,321	-12.06%
					Personnel	221,478	275,397	24.35%
2140 - 000	431101	-	210		Office Supplies	2,000	2,500	25.00%
	431101	-	214		Computer Supplies	2,500	3,000	20.00%
	431101	-	224		Janitorial Supplies	2,000	500	-75.00%
	431101	-	225		Safety Supplies & Equip	250	250	
	431101	-	231		Gas & Diesel Fuel	3,000	3,000	
	431101	-	233		Vehicle Repairs	2,000	2,000	
	431101	-	241		Tools & Materials	10,500	10,500	
	431101	-	311		Postage	2,720	2,720	
	431101	-	321		Printing/Litho Costs	2,500	2,500	
	431101	-	331		Ad/Legal Publications	100	100	
	431101	-	334		Books Resource Suscriptions	900	900	
	431101	-	335		Dues & Memberships	600	600	
	431101	-	340		Heat, Light, Water	3,700	5,000	35.14%
	431101	-	345		Phone Basic	3,735	3,735	
	431101	-	346		Phone LD	1,500	1,500	
	431101	-	357		Contracted Services	5,000	5,000	
	431101	-	362		Office Equipment Mtc	550	900	63.64%
	431101	-	366		Building Maintenance & Repair	250	250	
	431101	-	371		Mileage-County Vehicle	2,000	2,000	
	431101	-	372		Mileage-Private Vehicle	3,000	3,000	
	431101	-	373		Meals, Lodging, Incidentals	3,000	3,000	
	431101	-	380		General Training (Staff)	1,000	1,000	
	431101	-	384		Seminars	16,600	17,750	6.93%
	431101	-	530		Rent	36,257	36,000	-0.71%
	431101	-	709		Grant Expenditures	85,000	102,176	20.21%
	431101	-	732		Research Projects	33,508	33,306	-0.60%
	431101	-	791		Special Projects	310,000	250,958	-19.05%
					Operations	534,170	494,145	-7.49%
2140 - 000	431101	-	921		Capital-Remodel	6,000	2,500	-58.33%
	431101	-	946		Capital-Tech Equip	58,000	8,000	-86.21%
					Capital	64,000	10,500	-83.59%

Statement of Budget

<u>Fund</u>	<u>Dept</u>	<u>BSEL</u>	<u>Obj</u>	<u>Proj</u>	<u>Account Title</u>	<u>2002-2003 Amended</u>	<u>2003-2004 Proposed</u>	<u>Percent Change</u>
2140 - 000	521000	-	826		Transfer to General (Attorney)	1,500	1,500	
	521000	-	829		Transfer to Extension	16,000	19,000	18.75%
	521000	-	871		Transfer to Trust	24,000	30,000	
					Transfers Out	<u>41,500</u>	<u>50,500</u>	<u>21.69%</u>
					Personnel	221,478	275,397	24.35%
					Operations	534,170	494,145	-7.49%
					Capital	64,000	10,500	-83.59%
					Transfers Out	<u>41,500</u>	<u>50,500</u>	<u>21.69%</u>
						<u>861,148</u>	<u>830,542</u>	<u>-3.55%</u>

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
<u>Weed Fund Revenue</u>					
2140-000	311010	Property Tax Revenue	316,624	328,042	3.61%
	335230	State Entitlement Share	30,392	31,179	2.59%
		Weed Fund Tax Revenue	347,016	359,221	3.52%
Non-Tax Revenue					
<u>Weed Fund</u>					
2140-000	331084	BLM Grant	8,800	9,000	2.27%
	334025	Noxious Weed Trust	322,200	229,379	-28.81%
	334026	SB 326	1,785	-	-100.00%
	334026	RIT Funds	5,357	-	-100.00%
	335210	Personal Property Reimbursement	3,920	6,990	78.32%
	343301	Seminars	3,800	5,100	34.21%
	343361	Department of Transportation	3,000	3,183	6.10%
	343362	Weed-Free Hay	500	500	
	362000	Miscellaneous Revenues	-	-	100.00%
	382010	Sale of Fixed Assets	-	-	100.00%
		Weed Fund Non-Tax Revenue	349,362	254,152	-27.25%
383002		Transfer from Permissive Medical Levy	-	2,294	100.00%
		Transfers In	-	2,294	100.00%
		Weed Fund Total Revenue	696,378	615,667	-11.59%

PERSONNEL

LOLO MOSQUITO DISTRICT

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Seasonal Mosquito Control	0.3	12.62	624	7,875
Merit Reserve				254
<u>Fringe Benefits</u>				<u>881</u>
TOTALS	0.3			9,010

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Lolo Mosquito District</u>								
2200	- 000	440700	- 112		Temporary Salaries	7,500	7,875	5.00%
		440700	- 141		Fringe Benefits	889	881	-0.90%
		440700	- 192		Annual Merit Reserve	300	254	-15.33%
					Personnel	8,689	9,010	3.69%
2200	- 000	440700	- 209		Tech Supplies	3,300	3,500	6.06%
		440700	- 210		Office Supplies	800	800	
		440700	- 231		Gas & Diesel Fuel	1,200	1,200	
		440700	- 369		Other Repair & Maintenance	600	600	
		440700	- 530		Rent	500	600	20.00%
		440700	- 591		Contingency	592	500	-15.54%
					Operations	6,992	7,200	2.97%
2200	- 000	440700	- 946		Capital-Tech Equip	11,059	7,537	-31.85%
					Capital	11,059	7,537	-31.85%
					Personnel	8,689	9,010	3.69%
					Operations	6,992	7,200	2.97%
					Capital	11,059	7,537	-31.85%
						26,740	23,747	-11.19%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
Non-Tax Revenue					
<u>Lolo Mosquito District</u>					
2200-000	363010	Special Assessments	13,200	13,767	4.30%
	371010	Investment Earnings-Pool	100	100	
Lolo Mosquito District Non-Tax Revenue			13,300	13,867	4.26%

NARRATIVE

FUND Various

Debt Service

Debt Service supports bonded indebtedness and any judgment against the county. The amount levied is established either through the appropriate bond schedule, statutory requirements as is the case with the RSID revolving fund or through a court order as is the case with the judgment levy.

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Jail Bond - Debt Service</u>								
3052	- 000	490100	- 610		Principal	610,000	640,000	4.92%
		490100	- 620		Interest	753,268	723,580	-3.94%
		490100	- 630		Paying Agent Fees	500	500	
					Operations	1,363,768	1,364,080	0.02%
					Operations	1,363,768	1,364,080	0.02%
						1,363,768	1,364,080	0.02%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Jail Bond Revenue</u>					
3052-000	311010	Property Tax Revenue	968,311	1,010,260	4.33%
	335230	State Entitlement Share	207,206	212,573	2.59%
		Jail Bond Tax Revenue	1,175,517	1,222,833	4.03%
3052-000	335210	Personal Property Reimbursement	15,619	21,438	37.26%
	371010	Investment Earnings	29,449	16,789	-42.99%
			45,068	38,227	-15.18%
		Total Jail Bond Total Revenue	1,220,585	1,261,060	3.32%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>PHC Limited Obligation Notes - Debt Service</u>								
3053	- 000	490100	- 610		Principal	15,000	20,000	33.33%
		490100	- 620		Interest	21,853	21,072	-3.57%
		490100	- 630		Paying Agent Fees	125	125	
					Operations	36,978	41,197	11.41%
					Operations	36,978	41,197	11.41%
						36,978	41,197	11.41%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
<u>PHC Limited Obligation Notes Revenue</u>					
3053-000	383045	Transfer from PHC	36,978	41,197	11.41%
			36,978	41,197	11.41%
		PHC Limited Obligations Notes - Total Revenue	36,978	41,197	11.41%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Risk Management Bond - Debt Service</u>								
3054	- 000	490100	- 610		Principal	85,000	85,000	
		490100	- 620		Interest	38,515	35,774	-7.12%
		490100	- 630		Paying Agent Fees	350	200	-42.86%
					Operations	123,865	120,974	-2.33%
					Operations	123,865	120,974	-2.33%
						123,865	120,974	-2.33%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Risk Management Bond Revenue</u>					
3054-000	311010	Property Tax Revenue	92,295	96,293	4.33%
	335230	State Entitlement Share	8,440	8,659	2.59%
		Risk Management Bonds Tax Revenue	100,735	104,952	4.19%
3054-000	335210	Personal Property Reimbursement	1,741	2,040	17.17%
	371011	Investment Earnings	2,235	1,188	-46.85%
			3,976	3,228	-18.81%
		Risk Management Bods Total Revenue	104,711	108,180	3.31%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>SID Revolving</u>								
3400	- 000	490301	- 357		Contracted Services	140,402	161,382	14.94%
					Operations	140,402	161,382	14.94%
					Operations	140,402	161,382	14.94%
						140,402	161,382	14.94%

NARRATIVE

FUND 4510

Capital Improvement

The Capital Improvement Fund was established through the capital improvement program process. Funds are appropriated each year to fund the various projects approved by the Board of County Commissioners during the current fiscal year as well as funding reserves for future capital projects including new acquisitions and replacement of existing assets.

Statement of Budget

Fund Dept BSEL Obj Proj Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Capital Improvement</u>			
4510 - 000 411240 - 791	Special Projects (<i>Loan to MRTMA</i>)	13,500	-63.03%
	Operations	13,500	-100.00%
4510 - 000 411240 - 937	Capital-Misc ADA Projects		100.00%
	<i>Health Dept Doors</i>	- 10,000	
	<i>Park-Ft Msla Restrooms</i>	- 15,000	
4510 - 000 411240 - 939	Capital-Improvement Projects		108.39%
	00041 <i>Courthouse Res-Terra Cotta, Granite</i>	495,000	168,000
	00042 <i>Public Defenders & Youth Court</i>	28,000	68,000
	00046 <i>Annex Heating & Cooling</i>	48,000	46,927
	00047 <i>Install Electro-flow Unit-Courthouse</i>	16,000	14,001
	00048 <i>Install Electro-flow Unit-Health Dept</i>	12,000	10,846
	00049 <i>Replace Courthouse Boiler</i>	60,000	343,150
	00050 <i>Fourth Floor Renovations</i>	49,068	950,000
	00056 <i>Courthouse Res-Front Steps, Etc</i>	-	98,835
	00057 <i>Courthouse Res-Refinish Wood Windows</i>	-	94,600
	<i>Remove Annex "bow-ties"</i>	20,000	-
	<i>Facilities Management Pickup</i>	8,000	-
	<i>Sprinkle Old Courthouse</i>	125,000	-
4510 - 000 411240 - 949	CIP - Replacement pools		
	<i>Sheriff Office Vehicles</i>	250,000	-
	<i>Motor Pool Vehicles</i>	48,000	54,000
	<i>Copier Pool</i>	42,000	40,000
	Capital	1,201,068	1,913,359
			59.30%
4510 - 000 490500 - 610	Principal	513,840	100.00%
	Intercap - Fair	-	16,217
	Intercap - Sheriff	-	144,524
	Intercap - Technology Fund	-	152,678
	Intercap - Public Works	-	106,199
	Intercap - Central Services	-	46,700
	Intercap - Financial Admin	-	59,906
	Total Principal	513,840	526,224
			2.41%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
4510	- 000	521000	- 820		Transfer	23,000		-100.00%
					<i>FY04-911 Needs Assessment</i>		25,000	
					<i>FY04-Fair Bleacher Replacement</i>		41,083	
			822		Transfer to Animal Control	105,000	-	-100.00%
					Transfers	128,000	66,083	-48.37%
					Debt Service	513,840	526,224	2.41%
					Operations	13,500	-	-100.00%
					Transfer Out	128,000	66,083	-48.37%
					Capital	1,201,068	1,913,359	59.30%
						1,856,408	2,505,666	34.97%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
Non-Tax Revenue					
<u>Capital Improvements Fund</u>					
4510-000	338006	MRA Contribution	429,534	-	-100.00%
	00041	<i>Courthouse Restoration-Terra Cotta & Granite Work</i>		104,586	
	00056	<i>Courthouse Restoration-Front Steps, Etc.</i>		49,418	
	00057	<i>Courthouse Restoration-Refinish Wood Windows</i>		47,300	
	373030	MRTMA Loan Repayment	-	2,947	100.00%
	373031	MDSC Loan Repayment	9,700	8,682	-10.49%
	381070	New Intercap	340,000	94,000	-72.35%
		Capital Improvement Fund Total Non-Tax Revenue	779,234	306,933	-60.61%
4510-000	383003	Transfer-Sheriff	250,000	144,524	-42.19%
	383006	Transfer-General Fund	450,000	203,300	-54.82%
	383006	Transfer-General Fund-Central Services	-	46,700	100.00%
	383019	Transfer-D Park - Gen Fund Repayment	157,000	157,000	
	383042	Transfer-Larchmont	162,000	134,115	-17.21%
	383043	Transfer-Fair Fund	17,878	16,217	-9.29%
	383059	Transfer-Technology Fund	156,083	154,625	-0.93%
	383062	00050 Transfer from Building Reserve	49,068	950,000	1836.09%
	383087	Transfer-Road	115,396	113,531	-1.62%
		Total Transfers In	1,357,425	1,920,012	41.45%
		Total Capital Improvement Fund Revenue	2,136,659	2,226,945	4.23%

NARRATIVE

FUND 4512

Technology

The Technology Fund was established in conjunction with the capital improvement program. This fund accounts for countywide computer systems including Treasurer, Accounting, and Clerk & Recorder. It also accounts for the software and hardware related to the local area network, Internet, and servers. Funds are appropriated annually for licenses and maintenance on existing systems, replacement and upgrade of hardware and software, and various projects approved by the Board of County Commissioners.

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Technology Fund</u>								
4512	- 000	500350	- 358		Consultants	18,500	18,500	
		500350	- 560		Software Mtc/Support			
				00020	<i>HR Mtc Fees</i>	23,660	26,024	9.99%
				00021	<i>Acct/Treas Mtc Fees</i>	38,042	41,348	8.69%
				00022	<i>Election Mtc Fees</i>	7,310	7,310	
				00023	<i>Recording Mtc Fees</i>	15,246	16,379	7.43%
				00024	<i>CJS Mtc Fees</i>	18,000	19,000	5.56%
				00026	<i>Attorney Mtc Fees</i>	3,000	3,288	9.60%
				00051	<i>MDT Server Maintenance</i>	-	30,000	100.00%
				00052	<i>Attorney Mtc Fees</i>	-	8,000	100.00%
		500350	- 561		Software - General Applications	98,815	103,756	5.00%
					Operations	222,573	273,605	22.93%
4512	- 000	500350	- 939		Capital Budget Detail			
				00040	<i>Elections</i>	60,000	660,710	1001.18%
					<i>OPG</i>	11,123	-	-100.00%
					<i>On-line Tax Payments</i>	-	2,559	100.00%
					<i>Clerk of Court</i>	30,000	-	-100.00%
				00039	<i>CJS Mainframe</i>	209,000	450,000	115.31%
				00053	<i>Payroll Upgrade Consulting</i>	-	10,000	100.00%
				00054	<i>Fiber Ring Engineering</i>	-	5,000	100.00%
				00054	<i>Fiber Extension-Road</i>	-	75,000	100.00%
				00026	<i>Co. Attny Case Mgmt System</i>	-	39,318	100.00%
				00055	<i>MCDF Switches</i>	-	21,000	100.00%
		500350	- 946		<i>Capital-Tech Equip</i>	53,300	48,600	-8.82%
					<i>Capital- Replacement Pool</i>	176,000	149,700	-14.94%
					Capital	539,423	1,461,887	171.01%
4512	- 000	490100	- 828		Transfer to CIP - Debt Service FY01	125,771	225,531	79.32%
					Operations	125,771	225,531	79.32%
					Operations	348,344	499,136	43.29%
					Capital	539,423	1,461,887	171.01%
						887,767	1,961,023	120.89%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Technology Fund</u>					
4512-000	311010	Property Tax Revenue	341,580	356,377	4.33%
	335230	State Entitlement Share	27,225	28,057	3.06%
		Technology Fund Tax Revenue	368,805	384,434	4.24%
4512-000	335210	Personal Property Reimbursement	6,081	7,558	24.29%
4512-000	371070	00040 Loan Proceeds	-	660,710	100.00%
		Federal Grant Revenue			
4512-000	331000	00039 <i>Dept of Justice-Criminal Justice System</i>	-	400,000	100.00%
	393003	Criminal Justice Connection Fees	30,000	75,606	152.02%
	393004	Property Info System	4,000	4,000	
	393005	00051 MDT City/County Server Maintenance	-	30,000	100.00%
		Non-Tax Revenue	40,081	1,177,874	2838.73%
4512-000	383003	Transfer from Sheriff	68,455	68,455	
	383006	Transfer from General Fund	151,685	138,790	-8.50%
	383012	Transfer from District Court	27,310	27,310	
		<i>Clerk of Court - \$16,585</i>			
		<i>Public Defenders - \$10,725</i>			
	383018	Transfer from Parks	-	715	100.00%
	383019	Transfer from Development Park	-	715	100.00%
	383025	Transfer from OPG	41,395	41,395	
	383087	Transfer from Road	12,870	12,670	-1.55%
		Transfers In	301,715	290,050	-3.87%
		Technology Fund Total Revenue	710,601	1,852,358	160.67%

NARRATIVE

FUND 6051

Risk Management

The Risk Management Department is responsible for providing loss control and risk financing for county exposures to accidental loss. The Risk Manager is the Plan Administrator for the Employee Benefits, Flexible Benefits Plans and the Missoula County Worker's Compensation Group Insurance Authority.

The program consists of three major components:

1. Property and Liability: A self-funded and self-administered program with selected commercially insured property and bond coverage.
2. Workers' Compensation: A self-insured and self-administered program.
3. Employee Benefits: The administration of medical, dental, vision, life insurance, flexible benefits, deferred compensation and related benefits programs.

PERSONNEL

RISK MANAGEMENT

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Plan Administrator	0.4	39.22	832	32,631
Benefit Plan Supervisor	0.2	20.72	416	8,620
Merit Reserve				1,443
<u>Fringe Benefits</u>				<u>10,292</u>
TOTALS	0.60			52,986

Statement of Budget

Fund Dept BSEL Obj Proj Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Risk Management</u>			
6051 - 000 510201 - 111	35,907	41,251	14.88%
510201 - 141	8,589	10,292	19.83%
510201 - 192	1,795	1,443	-19.61%
Personnel	<u>46,291</u>	<u>52,986</u>	14.46%
6051 - 000 510201 - 210	500	500	
510201 - 321	50	50	
510201 - 334	350	350	
510201 - 335	1,100	1,200	9.09%
510201 - 345	400	400	
510201 - 346	550	600	9.09%
510201 - 357	20,000	5,000	-75.00%
510201 - 371	500	1,000	100.00%
510201 - 373	200	235	17.50%
510201 - 380	2,600	2,600	
510201 - 510	175,000	197,000	12.57%
510201 - 511	5,400	9,000	66.67%
510201 - 616	2,585	-	-100.00%
510201 - 530	8,500	10,000	17.65%
510201 - 811	205,000	225,000	9.76%
Operations	<u>422,735</u>	<u>452,935</u>	7.14%
6051 - 000 521000 - 871	100,000	-	-100.00%
Transfers Out	<u>100,000</u>	-	-100.00%
Personnel	46,291	52,986	14.46%
Operations	422,735	452,935	7.14%
Transfers Out	100,000	-	-100.00%
	<u>569,026</u>	<u>505,921</u>	-11.09%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Risk Management Revenue</u>					
6051-000	311010	Property Tax Revenue	352,721	366,227	3.83%
	335230	State Entitlement Share	47,435	48,664	2.59%
		Risk Management Tax Revenue	400,156	414,891	3.68%
6051-000	335210	Personal Property Reimbursement	11,354	7,793	-31.36%
		Non-Tax Revenue	11,354	7,793	-31.36%
6051-000	383002	Transfer from Permissive Medical Levy	-	402	100.00%
	383006	Transfer from General (Jail/Juvenile)	70,000	85,640	22.34%
		Transfers In	70,000	86,042	22.92%
		Risk Management Total Revenue	481,510	508,726	5.65%

NARRATIVE

FUND 6052

Employees Benefits Insurance

The Employees Benefits Department is responsible for providing the benefits described in the Missoula County Employee Benefits Plan and the Missoula County Flexible Benefits Plan. The Department is also responsible for Missoula County's Long Term Disability group Insurance coverage. The Department contracts to provide benefits to several local government agencies. The Plan Administrator is the Risk Manager.

The Employee Benefits Plan consists of four programs:

1. **Medical Benefits:** A self-funded and self-administered program providing coverage to the eligible employees, retirees and dependents of Missoula County and Affiliated Agencies. The Plan covers over 770 employees and 940 dependents.
2. **Dental Benefits:** A self-funded and self-administered program providing coverage to the eligible employees and dependents of Missoula County and Affiliated Agencies. The Plan covers over 700 employees and 890 dependents.
3. **Vision Benefits:** A self-funded and self-administered program providing coverage to the eligible employees and dependents of Missoula County and Affiliated Agencies. The Plan covers about 680 employees and 920 dependents.
4. **Life Insurance Benefits:** Commercially insured term life insurance provided to the eligible employees of Missoula County and Affiliated Agencies. The Basic coverage provides a \$20,000 benefit. Supplemental life insurance is available up to \$100,000.

The Flexible Benefits Plan: A self-administered plan to allow eligible employees of Missoula County and Affiliated Agencies to elect to pay their share of the cost of Benefits Plan medical, dental and vision costs on a pre-tax basis.

Long Term Disability Insurance: Commercially insured disability insurance provided to eligible employees of Missoula County and Affiliated Agencies. The coverage schedule amount is 50% of monthly pay subject to a maximum of \$2,500 per month.

PERSONNEL

EMPLOYEE BENEFITS

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Plan Administrator	0.3	39.22	624	24,473
Benefit Plan Supervisor	0.4	20.72	832	17,239
Employee Benefits Plan Analyst	0.9	12.94	1872	26,732
Employee Benefits Plan Analyst	0.2	15.30	416	6,365
Employee Benefits Plan Analyst	0.9	15.30	1872	28,642
Employee Benefits Plan Analyst	0.9	13.21	1872	24,729
Employee Benefits Plan Analyst	1	13.21	2080	27,477
Merit Reserve				5,687
<u>Fringe Benefits</u>				<u>50,853</u>
TOTALS	4.6			212,197

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Employee Benefits</u>								
6052	- 000	510610	- 111		Permanent Salaries	151,725	155,657	2.59%
		510610	- 141		Fringe Benefits	49,705	50,853	2.31%
		510610	- 192		Annual Merit Reserve	7,586	5,687	-25.03%
					Personnel	209,016	212,197	1.52%
6052	- 000	510610	- 210		Office Supplies	3,000	2,000	-33.33%
		510610	- 311		Postage	10,000	17,000	70.00%
		510610	- 321		Printing/Litho Costs	8,000	7,000	-12.50%
		510610	- 334		Books Resource Suscriptions	1,500	2,000	33.33%
		510610	- 345		Phone Basic	2,700	3,400	25.93%
		510610	- 346		Phone LD	600	800	33.33%
		510610	- 357		Contracted Services	70,000	80,000	14.29%
		510610	- 373		Meals, Lodging, Incidentals	200	300	50.00%
		510610	- 380		General Training (Staff)	12,500	12,500	
		510610	- 512		Specific-Stop Loss	115,000	121,000	5.22%
		510610	- 513		Life Insurance	97,300	98,700	1.44%
		510610	- 514		Long Term Care Insurance	76,000	-	-100.00%
		510610	- 515		LTD Premiums	49,850	47,850	-4.01%
		510610	- 516		Other Insurance	15,550	-	-100.00%
		510610	- 530		Rent	52,000	52,000	
		510610	- 551		Trustee Fees	5,000	4,800	-4.00%
		510610	- 812		Health Insurance Claims	3,805,000	4,076,000	7.12%
		510610	- 813		Dental Claims	468,000	500,000	6.84%
		510610	- 814		Vision Claims	124,700	112,000	-10.18%
		510610	- 815		Prescription Claims	660,000	660,000	
		510610	- 816		Health Incentive Program	10,500	10,500	
					Operations	5,587,400	5,807,850	3.95%
6052	- 000	510610	- 946		Capital-Tech Equip	20,000	1,519	-92.41%
					Capital	20,000	1,519	-92.41%
6052	- 000	521000	- 871		Transfer to Trust	100,000	-	-100.00%
					Transfers Out	100,000	-	-100.00%
					Personnel	209,016	212,197	1.52%
					Operations	5,587,400	5,807,850	3.95%
					Capital	20,000	1,519	-92.41%
					Transfers Out	100,000	-	-100.00%
						5,916,416	6,021,566	1.78%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
Non-Tax Revenue					
<u>Employee Benefits</u>					
6052-000	361000	Rents/Leases	23,500	27,500	17.02%
	371010	Investment Earnings	60,000	52,000	-13.33%
	396104	Employer Life	30,000	30,400	1.33%
	396105	Employer Dental	193,750	206,000	6.32%
	396108	Employer Vision	70,500	66,000	-6.38%
	396110	Long Term Care Insurance	76,000	-	-100.00%
	396111	Employer LTD	32,000	30,000	-6.25%
	396116	COBRA	60,000	46,000	-23.33%
	396170	Employee Dental	215,000	215,000	
	396171	Employee Life	56,000	57,500	2.68%
	396172	O/A Admin Chargeback	20,000	20,000	
	396173	O/A Dental	100,000	110,000	10.00%
	396174	O/A Life	11,300	13,000	15.04%
	396177	O/A Vision	22,000	22,600	2.73%
	396178	O/A Health	860,000	968,000	12.56%
	396179	Employer-County Health	2,750,000	2,873,000	4.47%
	396180	Employee-County Health	860,000	855,000	-0.58%
	396181	Employee Vision	43,000	43,300	0.70%
	396182	Retirees-Health Insurance	280,000	344,500	23.04%
	396185	Employee LTD	17,850	17,850	
	396205	Prescription Rebates	20,000	28,000	40.00%
Employee Benefits Total Reveue			5,800,900	6,025,650	3.87%

NARRATIVE

FUND 2272

Water Quality District

The Water Quality District is administered through the Environmental Health Division and aims at protecting our sole source of drinking water, the Missoula Valley aquifer. Its objectives include efforts in research, education, enforcement, and capital improvements.

PERSONNEL

WATER QUALITY DISTRICT

<u>POSITION</u>	<u>F.T.E.</u>		<u>SALARY</u>	
Env Health Director	0.05	28.65	104	2,980
Env Health Supervisor	0.5	20.77	1044	21,684
Env Specialist II	1	15.87	2088	33,137
Env Specialist II	1	18.07	2088	37,730
Env Specialist II	1	15.87	2088	33,137
Env Specialist II	0.05	17.73	104	1,844
Senior Secretary	0.5	10.46	1044	10,920
Merit Reserve				4,243
Work Study				400
Overtime				350
Temporary				9,500
On Call				6,025
<u>Fringe Benefits</u>				<u>44,599</u>
TOTALS	4.1			206,549

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Water Quality District</u>								
2272	- 000	480200	- 111		Permanent Salaries	99,189	118,901	19.87%
		480200	- 112		Temporary Salaries	6,500	6,500	
		480200	- 113		On-Call Weekday \$10.00	2,500	2,500	
		480200	- 114		Work Study	400	400	
		480200	- 117		Health On Call-\$20.00	2,900	2,900	
		480200	- 121		OT Full-Time	325	350	7.69%
		480200	- 125		Health On Call-\$25	625	625	
		480200	- 141		Fringe Benefits	31,048	37,148	19.65%
		480200	- 192		Annual Merit Reserve	4,959	3,567	-28.07%
					Personnel	148,446	172,891	16.47%
2272	- 000	480200	- 210		Office Supplies	3,000	3,000	
		480200	- 211		Audio/Visual Material	250	250	
		480200	- 214		Computer Supplies	5,000	5,000	
		480200	- 221		Investigative Aids	200	200	
		480200	- 227		Lab Supplies & NC Equip	1,000	1,000	
		480200	- 231		Gas & Diesel Fuel	1,000	1,000	
		480200	- 232		Radio Maintenance	50	-	-100.00%
		480200	- 241		Tools & Materials	250	250	
		480200	- 311		Postage	1,500	1,500	
		480200	- 313		Shipping & Freight	125	125	
		480200	- 321		Printing/Litho Costs	1,500	1,500	
		480200	- 324		Copy Costs	1,500	1,500	
		480200	- 331		Ad/Legal Publications	200	200	
		480200	- 334		Books Resource Suscriptions	400	400	
		480200	- 335		Dues & Memberships	300	300	
		480200	- 336		Public Relations Material	7,500	7,500	
		480200	- 345		Phone Basic	2,700	2,700	
		480200	- 346		Phone LD	750	750	
		480200	- 352		Legal Services	4,000	4,000	
		480200	- 353		County Attorney Chargeback	2,500	2,500	
		480200	- 357		Contracted Services	41,160	31,282	-24.00%
		480200	- 361		Vehicle Maintenance	1,000	1,000	
		480200	- 371		Mileage-County Vehicle	50	50	
		480200	- 372		Mileage-Private Vehicle	300	200	-33.33%
		480200	- 373		Meals, Lodging, Incidentals	600	600	
		480200	- 374		Common Carrier	1,200	1,200	
		480200	- 381		Tuition/Registration Fees	500	500	
		480200	- 391		Lab Services	25,000	20,000	-20.00%
		480200	- 399		Hazardous Clean-Up	100	100	
		480200	- 595		Mainframe Charges	-	5,665	100.00%
					Operations	103,635	94,272	-9.03%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
2272	- 000	480200	- 921		Capital-Remodel	120,000	120,000	
		480200	- 934		Capital-Sewer Improvement	-	250,000	100.00%
		480200	- 946		Capital-Tech Equip	5,000	5,000	
		480200	- 947		Capital-Vehicle	25,000	-	-100.00%
					Capital	150,000	375,000	150.00%

Water Quality District - Household Hazardous Waste

2272	- 000	480201	- 111		Permanent Salaries	13,865	11,230	-19.00%
		480201	- 112		Temporary Salaries	1,500	1,500	
		480201	- 141		Fringe Benefits	4,482	3,715	-17.11%
		480201	- 192		Annual Merit Reserve	693	337	-51.37%
					Personnel	20,540	16,782	-18.30%
2272	- 000	480201	- 225		Safety Supplies & Equip	1,000	500	-50.00%
		480201	- 241		Tools & Materials	200	200	
		480201	- 321		Printing/Litho Costs	950	1,000	5.26%
		480201	- 336		Public Relations Material	10,000	10,000	
		480201	- 357		Contracted Services	32,000	32,000	
		480201	- 372		Mileage-Private Vehicle	50	-	-100.00%
		480201	- 373		Meals, Lodging, Incidental	200	200	
					Operations	44,400	43,900	-1.13%

Water Quality District - Brown Field

2272	- 000	480202	- 111		Permanent Salaries	732	-	-100.00%
		480202	- 141		Fringe Benefits	218	-	-100.00%
		480202	- 192		Annual Merit Reserve	37	-	-100.00%
					Personnel	987	-	-100.00%
2272	- 000	480202	- 210		Office Supplies	14	-	-100.00%
					Operations	14	-	-100.00%

Water Quality District - Non Point Study

2272	- 000	480203	- 111		Permanent Salaries	1,924	940	-51.14%
		480203	- 112		Temporary Salaries	5,000	1,500	-70.00%
		480203	- 141		Fringe Benefits	1,771	631	-64.37%
		480203	- 192		Annual Merit Reserve	96	28	-70.83%
					Personnel	8,791	3,099	-64.75%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
2272	- 000	480203	- 227		Lab Supplies & NC Equip	100	50	-50.00%
		480203	- 311		Postage	50	-	-100.00%
		480203	- 372		Mileage-Private Vehicle	550	39	-92.91%
		480203	- 373		Meals, Lodging, Incidentals	50	50	
		480203	- 391		Lab Services	4,460	3,000	-32.74%
					Operations	5,210	3,139	-39.75%

Water Quality District - Water Source Protection

2272	- 000	480205	- 112		Temporary Salaries	3,000	-	-100.00%
		480205	- 141		Fringe Benefits	985	-	-100.00%
		480205	- 192		Annual Merit Reserve	45	-	-100.00%
					Personnel	4,030	-	-100.00%
2272	- 000	480205	- 227		Lab Supplies & NC Equip	100	-	-100.00%
		480205	- 231		Gas & Diesel Fuel	200	-	-100.00%
		480205	- 372		Mileage-Private Vehicle	150	-	-100.00%
		480205	- 373		Meals, Lodging, Incidentals	50	-	-100.00%
		480205	- 391		Lab Services	4,575	-	-100.00%
					Operations	5,075	-	-100.00%

Water Quality District - NACCHO

2272	- 000	480206	- 111		Permanent Salaries	2,702	-	-100.00%
		480206	- 141		Fringe Benefits	811	-	-100.00%
		480206	- 192		Annual Merit Reserve	136	-	-100.00%
					Personnel	3,649	-	-100.00%
2272	- 000	480206	- 345		Phone Basic	25	-	-100.00%
					Operations	25	-	-100.00%

Water Quality District - 319 Grant

2272	- 000	480207	- 111		Permanent Salaries	895	-	-100.00%
					Personnel	895	-	-100.00%

Water Quality District - Source Water I

2272	- 000	480208	- 111		Permanent Salaries	25,552	10,361	-59.45%
		480208	- 112		Temporary Salaries	8,000	-	-100.00%
		480208	- 141		Fringe Benefits	9,515	3,105	-67.37%
		480208	- 192		Annual Merit Reserve	1,278	311	-75.67%
					Personnel	44,345	13,777	-68.93%

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
2272	- 000	480208	- 210		Office Supplies	500	500	
		480208	- 214		Computer Supplies	2,500	1,000	-60.00%
		480208	- 231		Gas & Diesel Fuel	500	200	-60.00%
		480208	- 311		Postage	100	50	-50.00%
		480208	- 324		Copy Costs	400	100	-75.00%
		480208	- 345		Phone Basic	450	200	-55.56%
		480208	- 346		Phone LD	100	50	-50.00%
		480208	- 371		Mileage-County Vehicle	100	-	-100.00%
		480208	- 373		Meals, Lodging, Incidentals	200	100	-50.00%
		480208	- 391		Lab Services	2,000	1,000	-50.00%
					Operations	6,850	3,200	-53.28%
2272	- 000	480208	- 945		Capital-Office Equip	3,000	1,000	-66.67%
		480208	- 946		Capital-Technical Equip	10,000	-	-100.00%
					Capital	13,000	1,000	-92.31%
					Personnel	231,683	206,549	-10.85%
					Operations	165,209	144,511	-12.53%
					Capital	163,000	376,000	130.67%
						559,892	727,060	29.86%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
Non-Tax Revenue					
<u>Water Quality District</u>					
2272-000	331092	DEQ 319 Grant	10,000	-	-100.00%
	331385	UST Transfer	100	100	
	331501	State DHES Task Orders	100	100	
	331503	EPA Brownfields	1,000	-	-100.00%
	334082	DEQ Water Source Grant	75,000	75,000	
	344165	Fees	353,200	360,264	2.00%
	344167	BFI	1,000	500	-50.00%
	344169	WWTF	5,000	5,000	
	344182	Mt Bureau of Mines	2,500	2,500	
	344183	Permit Fees	2,000	2,000	
	344184	HAZMAT Reimbursement	500	500	
	344186	Household Hazard Waste Fees	2,000	2,000	
	344187	Variance Request	100	100	
	361017	Stone Container	24,000	-	-100.00%
	362000	Miscellaneous Revenue	100	100	
	365020	NACCHO Grant	4,000	-	-100.00%
	365022	Two Rivers Planning Grant	10,000	5,000	-50.00%
		Non-Tax Revenue	490,600	453,164	-7.63%
2272-000	383062	Transfer-WQD Capital	-	250,000	100.00%
	383082	Transfer-Clean Up Missoula	15,000	15,000	
		Transfers In	15,000	265,000	1666.67%
		Total Water Quality Revenue	505,600	718,164	42.04%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
Non-Tax Revenue					
<u>Excess Loss Fund</u>					
6054-000	371010	Investment Earnings	-	7,133	100.00%
	396010	Insurance Premiums	54,972	38,000	-30.87%
		Non-Tax Revenue	54,972	45,133	-17.90%
6054-000	383000	Interfund Operating Transfer	300,000	-	-100.00%
		Transfers In	300,000	-	-100.00%
		Excess Loss Fund Total Revenue	354,972	45,133	-87.29%

NARRATIVE

FUND 2372 & 2373

Permissive Medical Levy

The Permissive Medical Levy – Senate Bill 478 – amends the law that allows local governments to increase mill levies for the increase in the cost of health insurance provided to employees. SB 478 stipulates that this levy must be separately identified on the tax bill.

Statement of Budget

Fund	Dept	BSEL	Obj	Proj	Account Title	2002-2003 Amended	2003-2004 Proposed	Percent Change
<u>Permissive Medical Levy</u>								
2372	- 000	521000	- 820		Transfer to Fair	-	1,660	100.00%
		521000	- 820		Transfer to District Court	-	14,510	100.00%
		521000	- 820		Transfer to Park	-	142	100.00%
		521000	- 820		Transfer to Library	-	13,438	100.00%
		521000	- 823		Transfer to Planning	-	27,009	100.00%
		521000	- 824		Transfer to Museum	-	1,666	100.00%
		521000	- 826		Transfer to General	-	90,502	100.00%
		521000	- 829		Transfer to Extension	-	1,709	100.00%
		521000	- 870		Transfer to Risk Management	-	402	100.00%
		521000	- 874		Transfer to Weed	-	2,294	100.00%
		521000	- 891		Transfer to Public Safety	-	102,042	100.00%
		521000	- 892		Transfer to Bridge	-	7,512	100.00%
					Transfers Out	-	262,886	100.00%
					Transfers Out	-	262,886	100.00%
						-	262,886	100.00%

Permissive Medical Levy-County Only

2373	- 000	521000	- 822		Transfer to Animal Control	-	4,143	100.00%
		521000	- 827		Transfer to Road	-	21,938	100.00%
		521000	- 872		Transfer to Health	-	33,665	100.00%
					Transfers Out	-	59,746	100.00%
					Transfers Out	-	59,746	100.00%
						-	59,746	100.00%

Statement of Revenue

			2002-2003 Amended	2003-2004 Proposed	% Change
<u>Permissive Medical Levy</u>					
2372	311010	Property Tax Revenue	-	262,886	100.00%
		Permissive Medical Levy Tax Revenue	-	262,886	100.00%
<u>Permissive Medical Levy-County Only</u>					
2373	311010	Property Tax Revenue	-	59,746	100.00%
		Permissive Medical Levy Tax Revenue	-	59,746	100.00%

Statement of Revenue

			2002-2003	2003-2004	% Change
			Amended	Proposed	
<u>Judgements</u>					
3300-000	311010	Property Tax Revenue	-	125,713	100.00%
		Judgement Tax Revenue	-	125,713	100.00%