

MC Safety Committee Safety Meeting Minutes

Date: December 21, 2016

Company Name: MISSOULA CO SAFETY COMMITTEE Conducted By: Shelly Block

Items Discussed:

~Did introductions for new committee member Jody Faircloth from PHC.

~The Telephone Bomb Threat card was distributed to all county employees except for a couple of members on the committee that didn't know or hadn't had a chance to distribute-will do it asap.

~ The Emergency Action Plan has been adopted by the committee to complete. This will be the priority of the Safety Committee until completed. Brian suggested we use the big screen and do the editing as a group once we've all had the chance to bring our individual edits to the table. This will start at our next safety committee meeting.

~Trainings are off the table due to employee attendance/participation being nil. May consider training to individual departments but will need support from the upper management as well as department heads.

~Some committee members feel we should have a more formal meeting with formal agenda and time slots for each subject needing discussion.

Follow-up Needs:

~Next meeting will be January 18th, 2017 at 1:30 pm

~Will review Emergency Action Plan-Focus will be on first section and move on from there.

~Draft for Power Outage from MCCHD Lisa Tims? (carry over item from last meeting)

~Are all Bomb Threat phone cards now distributed ?

~Discuss department floor plans for the 9-1-1 database (carry over item from last meeting)

Signature of Committee Members:

Shelly Block

Jody Faircloth

Sue Stanley

Brian Vibbert

Lisa Tims

Nick Holloway

Other Attendees:

none