



Greetings Community Councils,

After a preliminary review of the Fiscal Year 2018 budget forms, the Board of County Commissioners indicated they will be revisiting the funding for community councils starting in FY18, as they do with all elements of the Missoula County budget. The Commissioners want to make sure that councils are adequately funded to pay for annual operating expenses and to complete project work in communities.

A section has been added to the forms asking councils to provide more information about carry over funds; how much is being carried over and what the council intends to use those funds for.

Attached are budget forms for Fiscal Year 2018, which runs July 1, 2017 to June 30, 2018. Below is a brief description of each form.

1. **Community Council Request for Funding.** For FY2018, this form is due **May 19, 2017**. Please provide basic information about your community council's 2018 budget and work plan.
2. **Community Council Funding Agreement Form.** Once the budget is approved, these forms will go to community councils for signature.
3. **Community Council Annual Report Form.** This is the form community councils use to submit annual reports to Community and Planning Services, due by May 19<sup>th</sup> of that fiscal year or **May 19, 2017** for FY2018. Please note and include any anticipated expenditures for the remainder of FY2017 on this report form.

We will process your paperwork as soon as we receive it and should have payments sent to your council during the month of August, 2017.

If you have any questions or concerns, please do not hesitate to contact me at your earliest convenience.

Sincerely,

Laurie Hire  
Community and Planning Services