

## SEELEY SWAN CEMETERY

SEELEY LAKE, MT 59868

### SEELEY SWAN CEMETERY - ESTABLISHED

There is established a cemetery for the burial of the human dead to be known as the Seeley Swan Cemetery, and control thereof is assumed by the Seeley Lake Cemetery District, and the same shall be governed, managed and controlled as provided in this chapter.

Location:

### SUPERINTENDENT OF SEELEY SWAN CEMETERY - RECORD KEEPING DUTY

- A. It is the duty of the superintendent of the cemetery to keep a register of interments and disinterments, to make out and present to the cemetery treasurer a sexton's report accompanied by any fees that have been collected by the superintendent, to keep accurate records of all sales of graves.
- B. The register of interments shall contain the following information when available: name, age, sex, date of birth, date of death, date of interment or disinterment; location of interment; fees; whether the burial site was previously owned or purchased at the time of death; whether a liner or vault was used for interment.
- C. Sales of graves shall be recorded in both the deed book and on the maps.

### PURCHASE OF CEMETERY LOT

Whenever a person shall desire to purchase any unused lot in the Seeley Swan Cemetery, he shall contact the superintendent of the cemetery or his designated representative, who shall assist him in making a selection. Once a lot is chosen, the person desiring to purchase the plot will:

- A. Make payment in full to the superintendent or to the Seeley Swan Cemetery treasurer. Upon receipt of such payment, the superintendent shall issue a receipt for such amount to the purchase. The receipt shall include Addition number, Selection number, grave number, name of purchaser, date, amount received and signature of person receiving payment. All such receipts shall be in quadruplicate with one copy going to the purchaser, one going to the treasurer, one going to the superintendent's office, and one going to the county treasurer's office.

### CEMETERY FUNDING

All money appropriated by the Seeley Swan Cemetery to the use of the Board of Trustees, all moneys received from the sale of lots in the cemetery, ~~and all moneys received from the sale of lots in the cemetery,~~ and all moneys received from all other sources in any manner

shall be deposited in the general fund, Such fund shall be for the care, management and improvement of the cemetery and cemetery property of the Seeley Swan Cemetery.

#### PERMANENT CARE FUND

In addition to the regular cemetery fund, there is created a fund which shall be known as the permanent care fund.

- A. The money in the permanent care fund, or moneys received from investments of the permanent care fund, shall be used for the care and maintenance of the Seeley Swan Cemetery, and then only after all other moneys in the regular cemetery fund are exhausted, and only when in the opinion of the Board of Trustees it shall be necessary to so use the moneys.
- B. Moneys placed in the permanent care fund shall not, nor shall any part hereof, be loaned to any other fund of the Seeley Swan Cemetery, nor used or appropriated to any purpose whatever other than for cemetery purposes, and then only as the Board of Trustees shall direct.

COMPOSITION - The permanent care fund shall be made up of 15% of all moneys realized from the sale of cemetery lots and the Seeley Swan Cemetery treasurer is directed to deposit such moneys in the permanent care fund.

BOARD OF TRUSTEES INVESTMENT AUTHORITY - The Board of Trustees shall have the full right and privilege to invest all money in the permanent care fund.

ACCOUNT OF FUNDS - It is the duty of the Seeley Swan Cemetery treasurer to keep an accurate account of the funds of the cemetery, crediting them with all moneys received and charging them with all payments made on their account.

#### RULES AND REGULATIONS GOVERNING CEMETERY GROUNDS AND INTERMENTS

The following rules and regulations are established for the government of the grounds of the Seeley Swan Cemetery interments:

- A. The grounds of the Seeley Swan Cemetery are sacredly devoted to the interment of the human dead, and a strict observance of the decorum which should characterize such a place will be required. All lots are held as burial places for the human dead and for no other purpose.
- B. The hours of admission to the cemetery shall be from 9:00 a.m. to 5:00 p.m., except when longer hours are established by the Seeley Swan Cemetery Board when the extension of hours seems appropriate, such as the time periods around Memorial Day.

- D. All vehicles must not be driven at a speed exceeding fifteen miles per hour.
- E. Persons accompanied by dogs running at large will not be admitted.
- F. No liquors of any kind will be allowed within the cemetery.
- G. Persons with firearms will not be admitted except at a military funeral.
- H. All persons are prohibited from touching any object not their own, plucking any flower, shrubs or plants, wild or cultivated, or injuring anything upon any parts of the grounds.  
*except maintenance personnel*
- I. The superintendent of the cemetery is charged to refuse admission into the grounds of all improper persons and to expel those who may violate any of the rules of the cemetery.
- J. The Board of Trustees shall have the right to enter in or upon any lot and make such improvements as they may deem for the best advantages of the grounds. Lot owners shall not change the grade of lots or interfere in any way with the general plan of improvement directed by the Board.
- K. The general care of lots covers the mowing of the grass, watering of the grounds, removing fallen leaves, branches, etc., which is assumed by the management of the cemetery.
- L. No tree or shrub within the border of any lot or lots shall be planted, removed or destroyed without the consent of the superintendent and the superintendent shall have the right at any time to enter upon any lot and cut down or remove any such tree, shrubs or parts thereof, as the superintendent may deem detrimental to the grounds, unsightly or inconvenient to the public or to the adjacent lots or avenues.
- M. Flowers and plants that have become deteriorated will be removed.
- N. The use of glass jars or glass vases is prohibited due to the breakage, which is a danger to the public and cemetery employees. Glass containers will be removed as found.
- O. Floral designs or other decorations will be removed from lots as soon as the flowers become wilted or unsightly.
- P. If any monument, effigy, inscription or any structure be placed in or upon any lot, which shall by vote duly taken, be determined by the Board of Trustees to be offensive or improper, or injurious to the surrounding ground, the Board shall have the right to correct or remove the same.

2. Q. Except as specified, lot owners shall have the right to erect any proper monument or sepulcher upon their lots; provided that no vault, crypt or mausoleum shall be built entirely or partially above ground. All monuments or sepulcher must be reviewed and approved by the superintendent or his representative. The Board of Trustees reserves the right to deny any monument or sepulcher on grounds of design, composition or size, if grounds for denial are in the best interests of orderly operation and care of the grounds. Certain areas or lots within the cemetery grounds may be designated by the Seeley Swan Cemetery Board for placing of ground flush stones or markers only.

2. R. Only one monument will be permitted on an owner's lot and it shall be placed at the head of the grave and centered as nearly as possible except that more than one monument may be permitted if the second monument is a flush set marker for ashes interred in the same grave.

S. Cement foundations are required for markers at graves, monuments, tombs or any other structure above ground. Such foundations must be furnished by the Seeley Swan Cemetery itself and at the scale of charges contemporaneously in force. This rule is made to insure stability and permanence and to enable the Seeley Swan Cemetery to carry perpetual care into effect. The superintendent will determine the size and character of foundation required in each case.

T. The cemetery will not be responsible for any mistake or error in the transmission or reception of messages by telephone. Every such message should be confirmed immediately in writing.

U. INTERMENTS:

1. Between April 1 - October 31, arrangements for an interment shall be made at least 24 hours in advance of the time set for the funeral service. Between November 1 and March 31, arrangements for an interment shall be made at least 48 hours in advance of the time set for the funeral service, otherwise the management cannot guarantee to have the grave ready for burial. In all cases the liner or vault to enclose the casket with specifications of its exact size, must be sent at once to the cemetery. The hour for the funeral must be so arranged that the grave may be properly filled and all surplus ground removed before 5:00 p.m. An extra charge will be made for an interment if the funeral enters the grounds after 3:30 p.m.

2. No interments will be permitted on an Sunday or on any holiday.

3. The purchase price of the one grave being used, the cost of preparing the grave and the fee for the liner or liners must be paid in advance to the Seeley Swan Cemetery treasurer or to the cemetery office.

4. Proprietors shall not allow interments to be made in their lots for remuneration: if a grave is not needed, it may only be disposed by resale to the cemetery at its original cost.
5. All interments and disinterments shall be made only by the regular employees of the cemetery.
6. No double burials will be allowed, nor two in the same grave, except in the case of a mother and infant child, two infants or two members of an immediate family when one body has been cremated, or when both have been cremated.
7. No disinterments shall be made except by permission granted by the Board of Trustees and either the lot owner or the next of kin of the deceased.
8. It is not permissible to open a casket at the grave unless application is made in advance and approval is given by the superintendent or his designated representative.
9. Ashes of cremated bodies shall be placed in approved or concrete containers and buried not less than two feet deep when buried on a full size lot. The liners for cremated remains may be purchased at Seeley Swan Cemetery or elsewhere from others.
10. To more efficiently utilize cemetery areas and to implement beautification of cemetery grounds, the Board of Trustees of the Seeley Swan Cemetery have developed cremain niche gardens. The purchasers of a niche in the cremain gardens may use for the interment of cremated bodies. At any time the purchaser wishes to sell back to the Seeley Swan Cemetery a pre-need niche or one that the cremated body was disinterred, the Seeley Swan Cemetery will buy back any unused niche for the original price paid less the price of the name plates and the opening and closing cost.

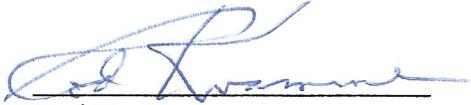
#### CREMAIN GARDEN NICHE PRICE

#### NICHE NAMEPLATE REQUIREMENT

Upon the opening of a niche, a name plate shall be purchased for the purpose of identification of the niche. In order to keep cremain gardens uniform in design, only authorized name plates shall be installed. Model 952 name plates size 8 1/2" wide x 4 1/2" high, with two 1/4" holes centered evenly from top to bottom and with a 7 3/4" space between holes are authorized name plates and they may be purchased at the Seeley Swan

NICHE CHARGE FOR SERVICES

There shall be a \$25. 00 charge for the opening and closing of the cremain niche and the installation of the name plate.



Rod Kvamme  
Chairman



Allen Chaffin



Bucky Walters



Gwen Schreiter  
Secretary/Treasurer