



**USE THIS FORM TO SELF-SUBMIT MEDICAL, DENTAL, OR VISION CLAIMS.  
SIMPLY ATTACH THIS TO YOUR CLAIM AND SEND TO MEDICAL BENEFITS  
FOR PROCESSING.**

**\*\*\*\*\*WHEN SELF-SUBMITTING FOR THE ALTERNATIVE BENEFIT, BE SURE TO  
ATTACH YOUR INVOICE SHOWING THE DATE OF SERVICE, PROVIDER, TAX ID,  
AND AMOUNT PAID IN FULL. ALL INCOMPLETE SELF-SUBMITTED FORMS WILL  
BE RETURNED BACK TO YOU DUE TO INSUFFICIENT INFORMATION. PLEASE  
SEE ATTACHED EXAMPLE.\*\*\*\*\***

**GENERAL INFORMATION**

**EMPLOYEE/INSURED:** \_\_\_\_\_

**SOCIAL SECURITY/ID #** \_\_\_\_\_

**EMPLOYEE ADDRESS:** \_\_\_\_\_

**EMPLOYEE AGENCY/DEPARTMENT:** \_\_\_\_\_

**CONTACT #** \_\_\_\_\_

**NAME OF PERSON RECEIVING CARE:** \_\_\_\_\_

**\*\*THIS FORM IS NOT TO BE USED IN LIEU OF THE ANNUAL INFORMATION REQUEST.\*\***

