



Issued *Building Permit* Extension Request
(For Single Family Residential/Duplex/Townhome ONLY)

2012 IRC - R105.5 Expiration: Every *permit* issued shall become invalid unless the work authorized by such *permit* is commenced within 365 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 365 days after the time the work commenced. The *building official* is authorized to grant, in writing, one or more extensions of time, for periods no more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

I would like to request an extension on my Building Permit # _____

Site Address _____

Date Applied: _____ Estimated Completion Date: _____

Reason for extension (demonstrate justifiable cause):

Please print the following:

Name: _____ Daytime Phone # _____

Mailing Address: _____

Email Address: _____

Print: _____ Signature: _____

FOR OFFICE USE ONLY

- Approved
- Not Approved

New Expiration Date: _____
Approved on: _____

BY: _____