



Let's Move! Missoula  
5-2-1-0 OST Working Group  
September 27th, 12:30 – 2 p.m.  
Currents Aquatics Center



**Purpose:** The Out-of-School Time Working Group takes action to understand and create safe, healthy out-of-school time environments for all Missoula County youth. Healthy out-of-school time activities and hobbies prevent regression in learning as well as social, emotional and physical well-being.

1. Welcome and Introductions – Meg (10 min.)
  - a. Meg Witcher—Parks & Recreation
  - b. Nicole Mitchell—Flagship
  - c. Katie—Boys and Girls Club
  - d. Nicole Martin—YMCA
  - e. Carleigh—Freestone
  - f. Tess—GUTS
  - g. Lisa Dworak—Let's Move! Missoula
  - h. Jessie—SpectrUM
  - i. Alex—Intern at Let's Move! Missoula
  - j. Matt— Principal of DeSmet
  - k. Lisa--
  
2. Recap of Missoula County OST Needs Assessment – Meg and Lisa (15 min.)
  - a. Barriers:
    - Breaks not serving families
    - Financial sustainability
    - Facilities→ indoor and outdoor
    - Training
    - Serving rural areas
    - Increased collaboration
    - Transitions between schools→ OST
    - Safe places→ emotional and physical
  - b. Data Collection Tools
    - OST inventory→ providers
    - Youth survey
      1. Every 2-3 years take a survey
      2. 5<sup>th</sup>, 7<sup>th</sup> or 8<sup>th</sup>, 9<sup>th</sup> or 11<sup>th</sup>
    - Parent survey
      1. Could place to opt out youth survey
  - c. DREAM
    - Accessible

- Inclusive
- Transportation (activity bus)
- Menu of diverse options
- Indoor/outdoor
- Staffing- high caliber, trainings
- Geared towards learning
- Shared language—partners ↔ school
- Innovative fee, payment, registration
- Public transportation accessibility for kids

d. Constructs

- Include ALL of Missoula county
- Thinking k-5, 6-8 & 9-12 (focus on different age groups and their needs)
- Think about after and before school, weekends, breaks, and summer
- Cost, free (sliding scale), competitive registration, drop-ins, engaged parents
- Equity- waitlist, scholarships, % held for X number of kids/families
- Working parents, especially commuting (Lolo→ Missoula leaving very early)
- Transportation
- Technology
- Loss of youth
- Structured and unstructured
- OST meals
- Opportunities
- Youth employment

3. Breakout into Small Groups (25 min.)

- As a small group, provide feedback to the Inventory Plan.
- One person should record all edits.*
- What is missing? What issues could arise?*
- Explain to groups that it will bring more opportunities to them and also to the community→ **Frontload**
  - People will be more likely to participate
  - Share how long it the form will take and when it is due
  - Tell them it is advertising for different organizations and will bring more participants to their groups
- Do not need to break out everything in key
  - Just need MCPS schools out days—specifically list days groups do not do
  - Add after school time
- Have structured and unstructured time included in form
  - Use definitions
- Ask what staff ratios are

- h. Include employment opportunities for high school students offered by program
  - i. Offer multiple ways to fill out the form and let the groups choose how they want to fill it out
    - Excel
    - Google form
    - In-person interview
  - j. Set firm deadline and “offer something cool to raffle for if people get it done”
    - Prize would benefit the group
  - k. As peers, be in contact with other groups to encourage them to fill out the form
  - l. Describe how waitlist is managed—is there a waitlist, do you reserve spots, do you prioritize kids
  - m. Rather than breaking by activities, maybe break by grade level
    - User days?
    - Add question of how many kids are duplicate enrollments
  - n. Question of how the groups get information out to the community
  - o. Does your organization partner with any other organization
  
  - p. Inclusivity question is hard to answer
  - q. Can the organization provide services to non-English speaking kids and disabilities
    - Add a scale of how beneficial services are to these kids (must define levels)
  - r. Some questions subjective
    - Recommend not text box questions because the analysis would be complicated
  - s. Add hours of the programs (is there before care, after care, etc.)
  - t. Include summer?
    - Disagreement on whether summer should be its own form or added to the larger form
  - u. Check boxes recommended for easier analyses and user friendly
    - “Do you provide transportation?”
    - “Do you provide food?”
  - v. Idea to start with something simpler and then go more complicated
  - w. Start youth survey in before 5<sup>th</sup> grade
    - 4<sup>th</sup>, 7<sup>th</sup> & 9<sup>th</sup> grade
  - x. Use MySurvey that the schools use
4. Brainstorm: Who should be included in the inventory? (20 min.)
    - a. Added to next meetings agenda
  5. Action: Identify next steps and timeline for completing OST Needs Assessment. (20 min.)
    - a. Time Frame
      - Schools look at budgets March 1<sup>st</sup>→ earlier is better

- Spring is hard to do a survey
  1. Teachers and students burnt out
  2. December or January for data collection is ideal

6. Next meeting?

- a. After school times not good
- b. Monday mornings between 10-12
- c. Wednesday afternoon ending at 2