

Attendees: Jenifer Streano, Judge Leslie Halligan, Kim Lahiff, Keithi Worthington, Sheryl Ziegler, Jason Kowalski, Kirsten Pabst, Quinn Ziegler, Laurel Hesse, Robin Wosje, Todd Clear, Kristen Jordan

## Overview:

- The Jail Review Team Expert Working Group (The Team) is made up of a specific membership which includes a representative from the City and County Attorney's Offices, a representative from the Office of the Public Defender, a representative from Probation and Parole, and a representative from the Jail. It is recommended that each agency/department have two people who could share the workload of serving on this group.
- Administrative support for this committee will come from the CJCC Department, including pulling cases for a weekly jail population review meeting. These meetings are closed to the public and/or additional attendees.
- The Team will meet weekly and review cases pulled using specific selection criteria, discussed below. If any member of the team objects, for any reason, to the recommendation for early release of an inmate, the group will move on to the next case for review. Recommendations to the sitting judge must be made with complete agreement within the group.
- Potential forms were reviewed by the attendees with the County Attorney's office offering to edit them to reflect the necessary changes for this Team.

**ACTION ITEM:** County Attorney's office to revise/edit the proposed forms to reflect the specific needs of The Team and bring back these forms for review and acceptance at the next Jail Review Team meeting.

- The Team will not be conducting bond reviews.
- This process will be helpful in identifying supervision for city misdemeanants who are to be released and inform case management going forward.
- This group would like to review juvenile cases. Work is being done within the CJCC Department to facilitate this.
- Concerns related to *ex parte* issues will be alleviated if the City Attorney, Public Defender, and County Attorney are present at each meeting.
- Beneficial outcomes of these meetings:
  - Inmates who benefit from this process will be less like to be convicted, will most likely serve shorter sentences if convicted, and are less likely to be adversely affected by their incarceration.
  - Help provide consistency in formal bond recommendations
  - Assist with
    - Better supervision
    - Pattern identification
    - Service recommendations
    - Reducing failure to appear

**ACTION ITEM:** CJCC Department to refine parameters for reviewing juvenile cases, working with relevant stakeholders.

## Case Types for Regular Review:

- Screening will be done for:
  - Those in pretrial status only
  - Stays longer than 5 days
  - Lesser charges - misdemeanors
  - DV misdemeanors
    - Including a lethality tool assessment
  - Low felonies
    - Non-violent
    - Certain assaults, depending on use of weapon
    - Drug possession
  - Jail screen for institutional behavior
  - Open cases only
- Sorting out will be done on:
  - Felonies
  - Those serving sentences
- Will include:
  - Bond amounts
  - PSA scores

## Going Forward:

- Data pulls of inmates who meet the selection criteria, discussed above, will be done three business days before an upcoming meeting, and dispersed to members for review that same day.
- Next meeting will be a wrap up of the planning for this group and groups will then meet weekly for case review.