



APPENDIX C
To Missoula City-County Health Officer Order
May 8, 2020

Personal Care Services Operation Plan

Protecting the community is everyone’s responsibility. As an owner/operator of a business that provides personal care services you have an additional obligation to ensure that your establishment or operation doesn’t cause or contribute to the community spread of COVID-19. Because the nature of these services requires service providers to be in close (less than 6’) or direct contact with clients, these businesses must adhere to restrictions and requirements that are in addition to the minimum requirements for all other businesses.

On May 8, 2020, the Missoula City-County Health Officer issued local Orders allowing personal care service operations to open on May 11, 2020 provided they meet certain minimum standards and create a specific plan to address those standards.

Personal Care Service Business or Provider Name: _____

Plan Created by: _____

Created on (date): _____

EMPLOYEE AND CLIENT HEALTH SCREENING AND EXCLUSION

- All employees, both service providers and support staff, must sign the “Employee Health Agreement for COVID-19”.
- Employees must be screened for symptoms of COVID-19 pre-shift and clients must be screened before they are served.



Describe plans for implementing these requirements.

ENHANCED CLEANING AND SANITIZING PLAN

- Employees must wash hands between each client.
- Workstations, client chairs, tools and instruments used for personal care services must be disinfected between clients.
- An enhanced cleaning plan for the entire facility must be devised and implemented.

Describe your plan to frequently clean and sanitize common surfaces in your establishment.

Thank you for developing and implementing an individualized to protect your employees and clients. This plan template focuses on the **minimum** requirements for personal care service businesses Missoula County. In addition to adhering to these minimums, please consider implementing additional protective measures outlined in this Appendix.

This document must be completed and kept on file at the business. This plan must be made available to Missoula City-County Health Department staff upon request.

If you have questions when completing this plan, please call or email:

406-258-4755

envhealth@missoulacounty.us