



MISSOULA COUNTY SHERIFF'S OFFICE

CIVIL PROCESS DEPT.

200 W. BROADWAY ST., 2nd Floor Annex

MISSOULA MT 59802

(406) 258-4802 or 258-4804, Fax (406) 721-8575

Hours 8 a.m. - 5 p.m. Monday - Friday

SHERIFF'S FEES FOR SERVICE OF PROCESS (per Resolution 2018-037)

The following are the Sheriff's fees for service. **These fees must be paid in advance**, exception: **If a person is unable to pay service fees a copy of their Paupers Affidavit or Waiver (accepted only if approved by the court) must be provided. All civil papers must be accompanied by a signed praecipe or letter of instruction, and a valid physical address given for service. There are no refunds for returning documents without service at the request of a plaintiff or plaintiff's counsel after they have been entered into the computer or processed.**

Montana governmental entities not required to prepay fees, 25-10-405, M.C.A., and fees not required in certain cases for them, 7-4-2516, M.C.A.

\$100.00	Summons and Complaint or Petition, Subpoena, Notice, Order, Small Claims, Rule, letter, other routine services, etc. - For each person, party, or business
\$100.00	for additional Notice or Court document that requires a separate return
\$100.00	for each additional person, party or business
\$25.00	Reissue lost Sheriff's Returns, lost affidavits and/or other documents previously supplied
	EXCEPTION: No charge for serving Order to Attend Mandatory Parenting Plan Orientation, or similar order, unless it is being served separately from any other document

\$100.00	Writ of Assistance, Order for Possession (eviction or lock out) - For each person by service upon person in possession or by posting
+\$100.00	for each additional person or posting

\$300.00	Sheriffs Sale on Order of Sale, Execution, or otherwise - sale of one (1) item or parcel, <i>plus \$100 for any necessary personal service or posting (see above)</i> . Includes preparing advertising, accepting claims & undertakings, issuing certificates, and deeds. Can be fees in addition for service fees (<i>person in possession</i>), filing fees, publication costs, impound/storage costs and or other outside costs incurred. If Missoula County is involved in storing of personal property, there will be a charge of \$25.00 per day until property is removed. The County is NOT responsible for fees requested by private tow/wrecker companies upon their rotation.
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+\$150.00	per each additional item or parcel - (Bond for Security of Costs will also be required for estimated impound/moving costs and estimated storage costs for personal property for life of writ, usually 120 days)
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+\$100.00	Postponement (sale notice prepared, posted in public places once again)
\$60.00	Sheriff's Deed (not in immediate conjunction with sale)

\$150.00	Execution for money seizure (service of Execution on one company with service of Notice of Seizure on employer and service of Notice of Seizure on one debtor = \$150.00). <i>Examples see below.</i>
+\$100.00	per <u>additional location</u> or business or bank

[illegible]

<p>\$300.00</p>	<p>Property Seizure whether under Claim and Delivery, Writ of Attachment, Writ or Warrant of Execution, or otherwise - seizure of one (1) item or parcel, <i>plus deposit for any necessary service (see above).</i></p> <p>Bond for Security of Costs will also be required for estimated impound/moving costs and estimated storage costs for personal property.</p>
<p>+\$150.00</p>	<p>per each additional item or parcel</p>

\$300.00	Sheriff's Sale on Agister's Lien - sale of livestock. Sheriffs Indemnity Bond for protection against lawsuit will also be required for double the amount of the claim - must be valid for 2 years.
+\$150.00	per each additional animal

Misc. fees: **STAND-BY** - Court ordered or otherwise: **\$75.00 for first hour plus \$50.00 each additional hour per deputy** (exception: Protection Orders, no charge per Federal statute).

\$20.00 - Teletype fee per vehicle or item, for obtaining registration and lien information.

\$5.00 - per **Notary**

\$1.00 - per page for **FAX/SCAN**

\$0.50 - per page for **copies**