2025 Rural Impact Grant Program

Missoula County

LOCATION ELIGIBILITY

Thank you for your interest in applying for a Rural Impact Grant. Once you begin the application, you can save your work and complete it later. The application will remain in draft form until you click the submit button. Applications are due by 5 p.m. Friday, Feb. 28.

All proposed projects must be located in Missoula County, <u>outside of the City of Missoula limits.</u>

- The project location can be found online at https://gis.missoulacounty.us/PropertyFastFacts/.

- *If the project is located in the city, please discontinue this application and go to https://www.ci.missoula.mt.us/304/Neighborhood-Grants to learn about grant opportunities offered by the City of Missoula.*

Project Location*

Is this project located **outside of the City of Missoula limits?**

Choices

Yes
No

LOCATION INELIGIBLE

All proposed projects must be located in Missoula County, outside of the City of Missoula limits.
To exit the application, click the "Abandon Request" button on the bottom left of your screen. City of Missoula grant opportunities can be found online at https://www.ci.missoula.mt.us/304/Neighborhood-Grants.

APPLICANT INFORMATION

Project Title*

100 character limit

Character Limit: 100

Amount Requested*
Amount of money requested ($501 minimum to $4,000 maximum). No decimals.

Character Limit: 20

Name of Applicant*
Character Limit: 250

Type of Applicant*
Choices
501(c)3 not-for-profit organization
Citizen group
Community council
Individual
School
Special district

501(c)3 Verification
If the applicant is a 501(c)3 not-for-profit organization, upload proof of non-profit status (such as an IRS letter). If not applicable, leave blank and advance to the next question.

File Size Limit: 2 MB

Age Verification*
Are you a minor or high school student?
Note: If the answer is yes, and the project is approved for funding, minors and/or high school students will be required to have an adult manage the finances and supervise the project. Adult contact information will be required before funding is distributed.

Choices
Yes
No

Project Coordinator*
Enter the name of the person overseeing the project to completion and who is responsible for submitting reports.

Character Limit: 250

Project Coordinator Email*
Character Limit: 254

Project Coordinator Phone Number*
Character Limit: 250

Project Coordinator's Mailing Address*

Address 1*

Character Limit: 250

Address 2

Character Limit: 250

City/Town*

Character Limit: 50

Zip Code*

Character Limit: 20

PROJECT INFORMATION (20 POINTS)

Project Description*

Provide a brief description of the proposed project.

Character Limit: 500

Project Start Date*

(estimate)

Note: Planning can start any time, but no reimbursement will occur for costs incurred prior to the date of the County Commissioners' signatures on the contract.

Character Limit: 10

Project End Date*

(estimate)

Character Limit: 10

Timeline*

What is the project implementation timeline? Provide the tentative schedule for each of the main tasks and the responsible party for each task. The first row is required. Not every row must be completed.

Note: Planning can start any time, but no reimbursement will occur for costs incurred prior to the date of the County Commissioners' signatures on the contract.

Example:

June 1, 2025 - Coordinate working group at John's house - John
June 20, 2025 - Pick up materials from Lowe's and Home Depot - Ben
June 24, 2025 - Pick up materials from Ace and Home Resource - Julie
July 1 to 7, 2025 - Run add on Facebook and Instagram - Julie
July 15, 2025 - Project preparation at project site - John, Ben, Julie
July 16, 2025 - Pick up volunteer refreshments from Cole's Market - Julie and Ben
July 17, 2025 - Work day with volunteers at project site - John, Ben, Julie, and volunteers
July 20, 2025 - Finish project - John, Ben, Julie, and volunteers

Date	Task	Responsible Party

Project Zip Code*
Character Limit: 20

Project Address*
Provide the address of the project location. If there is no exact address, explain the general area where the project will be implemented.
Character Limit: 200

Private Property*
Is the project located on private property?

Choices
Yes
No

Project Partners*
Are additional project partners required to complete the proposed project?

Choices
Yes
No

Maintenance Plan*

Does this project require ongoing maintenance?

Choices

Yes
No

PRIVATE PROPERTY

On Private Property*

As indicated above, the project will be on private property.
What is the public benefit of the project? Will the public have access to the project?

Character Limit: 1000

PROJECT PARTNERS EXPLANATION

Project Partners Details*

As indicated above, additional partners are required to complete the proposed project. Who are the partners and what is their role?

Character Limit: 3000

MAINTENANCE EXPLANATION

Detailed Maintenance Plan*

As indicated above, this project requires an ongoing maintenance plan. Describe the plan and how it will be funded.

Character Limit: 1000

PROJECT DETAIL (60 POINTS)

DEMONSTRATED NEED*

(15 points)

Describe the need or demand for the project and state why it is important. Make sure to clearly identify which community or rural area will benefit from this project.
Need or demand may be demonstrated with research, maps, data, and photos. (There are two optional file upload sections following this question to attach supporting documents.)

Character Limit: 2000

Demonstrated Need (1) optional

If you would like to upload research, maps, data, or photos, one file can be uploaded here. If you have no uploads, advance to the next question.

File Size Limit: 2 MB

Demonstrated Need (2) optional

If you would like to upload research, maps, data, or photos, one file can be uploaded here. If you have no uploads, advance to the next question.

File Size Limit: 2 MB

COMMUNITY BENEFIT*

(5 points)

Describe how the project will make a positive difference for the community. Connect the identified need to the community benefit.

Character Limit: 1500

Beneficiaries*

(5 points)

Explain who your project will serve. **Examples:** seniors, low-income households, children, parents, individuals in crisis, etc.

Character Limit: 750

Project Reach*

(5 points)

Provide an estimate of how many people will benefit from this project.

Character Limit: 250

COMMUNITY SUPPORT*

(15 points)

Attach three letters of support from non-related community members or community organizations.

Support Letter (1)*

Upload the first letter of support.

File Size Limit: 2 MB

Support Letter (2)*

Upload the second letter of support.

File Size Limit: 2 MB

Support Letter (3)*

Upload the third letter of support.

File Size Limit: 2 MB

Additional Support (optional)

Optional space to upload additional documents of support.

File Size Limit: 2 MB

PROJECT IMPACT*

(15 points)

Describe the impact the project will have in the community. Think big picture - what is the ripple effect of this project?

Character Limit: 3000

PROJECT BUDGET (20 POINTS)

Project Budget

In the table below, list **all sources of funds** required to complete your project. This includes the requested funding from the Rural Impact Grant Program and any additional funding. If the applicant is providing partial funding for the project, include that. Use whole numbers only. Do not include decimals.

Example:
Rural Impact Grant Requested Amount: $4,000
Additional Funder #1, Theresa Jones (personal donation): $800
Total Project Cost = $4,800

	Funder Name	Dollar Amount
Rural Impact Grant Requested Amount (required)		
Additional Funder #1 (if applicable)		
Additional Funder #2 (if applicable)		

Additional Funder #3 (if applicable)		
Total Project Cost		

Project Costs*

Complete the table below detailing project costs to be funded only by the Rural Impact Grant. The total must match the amount entered in the FIRST ROW of the project budget in the previous question.

Example:
Lumber, Home Depot, $2,000
Garden bed materials, Lowe's, $600
Garden bed soil, Ace, $800
Garden signage supplies, Home Resource, $350
Advertising, Meta (Facebook and Instagram), $100
Volunteer refreshments, Cole's Market, $150
Total project costs requested from Rural Impact Grant = $4,000

The first row is required. Not all rows need to be completed.

Description	Vendor	Rural Impact Grant Cost

Funding Recognition*

How will support from the Missoula County Rural Grants Program be recognized?

Support can be recognized through a variety of methods including a logo on a poster, on a web page, or by including an explanation of the funding source in event details.

Character Limit: 500

ATTACHMENTS

If applicable, upload the following attachments.

Project Location Map (optional)

If a map would help explain the location of the project, upload it here.

File Size Limit: 2 MB

Preliminary Project Design (optional)

If the project will be created from materials, do you have a preliminary sketch or design of how it will look? If so, upload it here.

File Size Limit: 1 MB

Use of Property Verification

If the project takes place on property not owned by the applicant, upload written proof of property access and project support.

File Size Limit: 1 MB

Contracted Services Quote

If a service is to be contracted for the project, upload a quote from the contractor to verify the cost of services.

File Size Limit: 1 MB

ADDITIONAL FUNDING COMMITMENT

If funding has been committed by additional partners, upload written documentation of the amount committed from each partner.

Additional Funder (1)

Upload written documentation of commitment from the first additional funder.

File Size Limit: 1 MB

Additional Funder (2)

Upload written documentation of commitment from the second additional funder.

File Size Limit: 1 MB

Additional Funder (3)

Upload written documentation of commitment from the third additional funder.

File Size Limit: 1 MB

SIGNATURE

Certifications*

I hereby submit this application for funding assistance from Missoula County and certify the following:

- I certify, to the best of my knowledge and belief, that the information presented in this application is true and accurate.

- I understand that, if awarded, Rural Impact Grant Program funds will be used only for the proposed costs included in the Project Costs table.

- I understand that any unspent funds must be returned to Missoula County.

- I understand that reimbursement to other third parties who purchase goods and services to be used on the project is the responsibility of the recipient.

- I understand that information in addition to what is included in the application may be needed to make a final funding decision.

- I understand that the need for insurance coverage will be evaluated by Missoula County on a case-by-case basis and may apply to this project.

- I understand that a progress report mid-way through the project period and a final report by the end of the award year will be required with supporting materials.

- I certify that I will immediately report to Missoula County if there is a change in the scope of the project or an adjustment to the timeline.

If you agree to these terms and conditions, type your name in the box below.

Character Limit: 100

Where did you hear about the Rural Grant Program?

Character Limit: 250

After you submit your application, an email confirmation will be delivered from Missoula County administrator@grantinterface.com.

To ensure this does not get blocked by a spam filter, ask your email provider to unblock the email address.