# 2025 Rural Micro Grant Program

### Missoula County

# Narrative Report

#### **Project Title\***

Read only. Autofill from application.

Character Limit: 100

### **Project Description**

Read only. Autofill from application.

Character Limit: 500

#### Demonstrated Need\*

Explain how the project met the demonstrated need or demand for the project. Include any specific achievements or setbacks encountered, and any lessons learned.

Character Limit: 2000

#### Community Benefit\*

Who did the project serve? Approximately, how many people were served? How did the project make a positive difference for the community?

Character Limit: 2000

## Sponsorship

How was Missoula County's sponsorship of the project recognized?

Character Limit: 750

# **Project Uploads\***

Attach photos or supporting documents that show the completed projected.

File Size Limit: 2 MB

## Additional Upload (1) optional

File Size Limit: 2 MB

#### Additional Upload (2) optional

File Size Limit: 2 MB

#### Photo Permissions\*

We would like to share your project photos online and/or on social media. By choosing yes, you give us permission to share the pictures. By choosing no, you do not want these pictures shared beyond this report.

#### **Choices**

Yes, you have permission to share the pictures online and/or on social media. No, the pictures are for the report only.

# Expenditure Report

As stated in the notice of funding availability and award letter, an expenditure report is due within 90 days of the date on the award letter.

#### **Amount Awarded**

Read only. Autofill from application.

Character Limit: 20

## Amount Spent\*

Enter only the amount spent with the Micro Grant award.

Character Limit: 20

### Remaining Balance\*

If the Micro Grant award was not completely spent, enter the remaining balance. If the entire award was used, enter a zero.

Character Limit: 20

#### **INSTRUCTIONS**

Enter the items purchased with Micro Grant funds. If more than one item was purchased at a vendor, enter the cumulative amount in the "Amount" column. Explain the items purchased in the "Description" column, and attach the corresponding receipts in the upload sections below. Receipts are required.

Not every row needs to be completed. If you need more rows added to the table, contact Grants Administrator Heidi West at hwest@missoulacounty.us.

#### **Expenses**

	Vendor	Amount	Description
Expense 1			
Expense 2			

Expense 3		
Expense 4		
Expense 5		
Expense 6		
Expense 7		
Expense 8		
TOTAL		

Every expense entered in the table must have a receipt/proof of purchase. These can be a PDF or image file. Attach them in the corresponding upload sections below.

# **Expense 1 Upload**

File Size Limit: 2 MB

# **Expense 2 Upload**

File Size Limit: 2 MB

# **Expense 3 Upload**

File Size Limit: 2 MB

# **Expense 4 Upload**

File Size Limit: 2 MB

## **Expense 5 Upload**

File Size Limit: 2 MB

## **Expense 6 Upload**

File Size Limit: 2 MB

# **Expense 7 Upload**

File Size Limit: 2 MB

# **Expense 8 Upload**

File Size Limit: 2 MB

# **SUBMIT REPORT**

# Signature\*

Enter your first and last name to verify and finalize the report.

Character Limit: 200