

MISSOULA COUNTY
DAMAGE TO COUNTY PROPERTY ATTRIBUTABLE
TO COUNTY EMPLOYEES

From time to time damage occurs to County property that is directly attributable to one or more County employees. In the event that such damage shall occur, the employee's immediate supervisor or Department Head shall investigate the incident.

Unless it is determined that the employee was grossly negligent or the damage was deliberate, the employee will not be responsible for the repair of such damage. Final action on the matter shall rest with the Department Head.

If it is determined that the damage was deliberate or due to gross negligence, the Department Head will contact the County Attorney to decide on a course of action.

The Department Head is responsible for reporting all losses, however small, and whether insured or not, to the Risk Manager.