

## **MISSOULA COUNTY LARGE POLITICAL CAMPAIGN EVENT COSTS REIMBURSEMENT POLICY**

### **Purpose**

Large political campaign events where security or other assistance is requested of Missoula County from outside entities often result in unplanned, unbudgeted costs to County departments. Many of these events are planned at the last minute and County departments are not able to formalize an agreement with the event organizer, or other party that is financially responsible for the event, for the payment of these costs. Political campaign events do not include events in which elected officials perform official duties of their office. This policy provides guidance as to when the County will request reimbursement for costs incurred due to these large political campaign events.

### **Scope**

This policy is applicable to all County departments and entities.

### **Administration**

The Board of County Commissioners is responsible for the implementation of this policy.

Department heads are responsible for tracking costs incurred due to large political campaign events and providing those costs to the Board of County Commissioners.

### **Policy**

If an outside entity requests assistance from the Missoula County government for a political campaign event, and the costs associated with that assistance are greater than \$1,000.00, and if there is no written agreement for payment between the event organizer and the County, then the Board of County Commissioners will request the reimbursement of those costs by the party responsible for organizing the event.

For political campaign events in which the County has entered into an agreement regarding payment for services, but the costs are at least \$1,000.00 greater than the agreed upon price due to an unexpected increase in the scope of services, the County will request reimbursement of the additional costs.